



The Bullis Extended Day program provides students in grades K through 8 a safe and enjoyable learning environment where they can eat a snack, relax, play and complete homework assignments in a supervised setting at the end of the school day. Whether or not you anticipate a need for Extended Day services, parents are asked to familiarize themselves with the program and understand its potential use by our lower/middle school students.

If you have not already done so, please make sure you sign up for Extended Day through this link:

<https://forms.gle/S1vL982Dj8uXfrDz5>

Location and Hours: Bullis Extended Day Program is located primarily in The Marriott Family Library. The Extended Day program operates Monday-Friday, from the end of the school day until 5:00 p.m. On Wednesdays, that are early dismissal days, the end of the school day is 12:30 p.m. pick-up is still at 5:00 p.m. and a snack will be provided. The Extended Day Program does not operate on school holidays and will close early due to inclement weather when conditions merit. Drop-Ins will be allowed on a limited basis for this fall.

Currently, the following weeks are known exceptions to this schedule due to holidays and professional days.

- Sept. 7-11 (Labor Day – Sept. 7) full-day classes Tue., Wed., Thu., & Fri.
- Sept. 28 - Oct. 2 (Yom Kippur – Sept. 28) full-day classes Tue., Wed., Thu., & Fri.
- Nov 2 - 6 - (Election Day Holiday Nov 3) – Full day classes for Mon., Thu., & Fri.
- Nov 2 - 6 - (School is closed - Nov 4) - Full day classes for Mon., Thu., & Fri.
- Nov. 9 - 13 (Veterans Day Nov. 11) - full-day classes Mon., Tue., Thu., & Fri.
- Nov. 30 - Dec. 4 (professional development – Nov. 30) full-day classes Tue., Wed., Thu., & Fri.
- Jan. 4 - 8 (professional development – Jan. 4) full-day classes Tue., Wed., Thu., & Fri.
- Jan. 18 - 22 (Martin Luther King, Jr. Day – Jan. 18) full-day classes Tue., Wed., Thu., & Fri.
- Feb. 15 - 19 (Presidents Day – Feb. 15) full-day classes Tue., Wed., Thu., & Fri.
- Apr. 5 - 9 (professional development – Apr. 5) full-day classes Tue., Wed., Thu., & Fri.
- May 31 - June 4 (Memorial Day – May 31) full-day classes Tue., Wed., Thu., & Fri.

Fee Structure

- Fee per student: \$11.25 per day except for early dismissal Wednesdays which is \$35.00/per day.
- No reduction in daily fees will occur for an early pick-up.
- Late pick-up charge: \$2.00/minute after 5:00 p.m. This will apply for any day you use the Extended Day Program.
- Families receiving financial aid should contact the Business Office for more information.
- Extended Day fees are incidental charges which are incurred for actual attendance on a given day in the Extended Day program.
- Extended Day charges are invoiced monthly.

All parents are requested to read and understand the Extended Day Program Policies & Procedures described below. If you have any questions, please contact Larry Jenney, Director of Extended Day at larry_jenney@bullis.org or at 301-634-3696.

Bullis Extended Day Policies and Procedures

To ensure adequate supervision for all Bullis School LS/MS students after dismissal from the academic school day, **any students not picked up within 15 minutes will be escorted by a staff member to the Extended Day program.** These students will be signed in to Extended Day. **Drop-Ins will be limited in the fall, 2020.**

Pick-Up Policy: To ensure your child's safety, and to comply with Maryland State regulations, **parents can come to the carpool lane on the back side of Marriott library and call the Extended Day phone number to let us know you have arrived for pick-up. Your child(ren) will be required to walk from the building to your car while you remain at your car.** Staff members will be available to assist you.

Late Pick-Up: Parents are requested to notify the Extended Day staff as soon as possible if they are running late by calling the Extended Day Program phone number. The late pick-up charge of \$2.00 per minute after 5:00 p.m., and will be assessed regardless of whether the Extended Day attendance is billable or not. Financial aid cannot be used to pay late charges. We will review and re-evaluate these policies as conditions change. These policies apply to the operations in the current Hybrid A or Hybrid B model.