



## IMPORTANT NOTICES

### Tuition & Fee Payments

**Tuition & Fee Payments:** Hokkaido International School follows business and accounting practices established under Japanese and US legal and tax requirements, as well as the advice of professional auditors. As a result, HIS requires that tuition and fee payments be made through bank transfers. Furthermore, tuition and fee payments must be made on a quarterly basis. We appreciate your understanding in this.

### Tuition Increase Notice

**Tuition Increases:** It is an unfortunate fact that the costs of education rarely remain static. To maintain and advance the standard of education expected of an international school, HIS incorporates annual tuition increases of between 2% and 3%.

### Wednesday Morning Late Start

**Late Start:** Each Wednesday morning, teachers gather for seventy-five minutes to collaborate on curricular work for the benefit of the school and its students. This means that school starts one hour later than usual.

Wednesday Morning School Schedule:

School Doors Open:	9:10 a.m.
Classes Begin:	9:30 a.m.

Bus Students: The bus schedule does not change on Wednesday mornings. Students who arrive at school must join either the **Wednesday Morning Program** or the **Middle/High School Study Hall**. The Wednesday Morning Program is a child-care and study program that allows working and bus families to continue to send their children to the school early.

School Bus Arrives at School:	8:20 a.m.
Wednesday Morning Program:	8:30 a.m.

After reading the above notices, please sign and date in the spaces provided below and include this form with the other documents that you submit to the school office.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_  
(MM/DD/YY)