

School Dismissal Procedures

Staggered Release and Parent Pick-Up Times

Parent Pick Up- 2:25pm-2:35pm

Extended Day/Bus Riders- 2:35pm-2:45pm

Student Drivers- 2:45pm-3:00pm

General Overview of Daily Procedures

- Staggered dismissal
 - Dismissal will be alphabetically (A-D, E-H, I-K) or (L-N, O-S, T-Z)
 - 1st- Students who are being picked up by a parent/guardian
 - 2nd- Late parent pick-up to dining hall where they will check in
 - 3rd- Bus riders to dining hall where they will check in
 - 4th- Student drivers and those who ride with drivers
 - Students will exit from the main lobby to maintain safety as they can use the sidewalk to walk to the Meelia Hall Parking lot.

Parent Pick-Up Procedure

- Like drop-off, pick-up will take place next to Meelia Hall.
- Parents will follow the driveway around the school and finish at Meelia Hall.
- **There will be 3 established lines in the Meelia Hall parking lot.**
- Under the direction of Facilities/Campus Safety, parents will be asked to pull all the way forward to maximize spacing.
- Once students are safely in their vehicles, Facilities/Campus Safety will direct cars off campus.

Extended Day Procedure

- Students whose parents require extended day supervision will be required to report to and remain in the dining hall/library until their parent arrives on campus. Staff member(s) will supervise the dining hall/library until 5pm.
 - Students will be assigned a table and must adhere to the school day rules of mask wearing and social distancing

Students Riding Buses

- Buses will pick up at Meelia Hall. Pick-up time is 5pm.
- Students will be required to remain in the dining hall/library until 5pm. Staff member(s) will supervise the dining hall/library
 - Students will be assigned a table and must adhere to the school day rules of mask wearing and social distancing