

Facilities Guidelines during COVID-19

September 2020

The health and safety of our students, staff, volunteers and community is a priority at Eastern Carver County Schools-District 112. Due to the COVID-19 pandemic, the use of District 112 school buildings, facilities and fields has and will continue to look different this school year. We are adapting our facility use procedures to follow the most current Minnesota Department of Health (MDH) and Minnesota Department of Education (MDE) guidance. These changes are being implemented to mitigate the risk of COVID-19 exposure while continuing to provide the community with access to buildings and fields. Strategies may change as new MDH and MDE guidance is received.

In our effort to prioritize a safe and prolonged “Return to School” for District 112 families, all District 112 facility requests will be reviewed through a process that considers consistent alignment amongst various factors that support this shared goal of providing our community of learners safe and prolonged access to school facilities.

Requirement/Considerations:

- All Community Education & outside user groups are required to submit a COVID-19 Preparedness Plan. A committee reviews each COVID-19 Preparedness Plan prior approval to use District 112 space. This document is available as they plan and implement their activities with the understanding they need to follow these guidelines.
- Groups may use indoor district facilities until 9:00 pm. Any exceptions would need prior approval. This allows additional time for custodian to do more extensive cleaning as required.
- On-going communications between the Facilities Department and the Arts/Academic & Athletic Directors will be a priority to insure space is released when not needed by the school to better maximize use by our outsider user groups.
- Only designated spaces will be used for afternoon & evening activities. Classrooms that are assigned to a specific teacher/classroom will not be used for Community Education or outside user group rental unless special permission is given.
- We will continue to follow our priority scheduling order. During the COVID -19 pandemic the district will not allow out of state teams and/or participants.
- Multiple groups may be approved to use district facilities on the same day. Start/end times may be staggered to minimize congestion at entrance, exits and in specific spaces.
- Due to Covid-19 there are additional cleaning requirements to insure spaces are clean and ready to support the academic needs of our students. A minimum of \$40.00 will be added to each date on a permit to help offset these costs. This would be any time a custodian is regularly scheduled to be working in a building. Groups requesting to rent space in elementary and/or middle schools on the weekend will be charged a minimum of \$80.00 to help to offset these costs. The district does not staff elementary and middle school buildings with custodial support on the weekends so the higher rate is to cover the custodial overtime. The actual amount charge may vary based on amount of space used and size of group. Note – these fees are subject to change, user groups will receive advanced notification.

- The facilities department will determine the number of spectators that will be allowed to attend an event based on venue capacity. Spectators should maintain at least 6 ft. of physical distance from members of other households.
- The district has the ability to rent space to youth sports associations and organizations with the expectation they will adhere to safety requirements and follow recommendations as closely as possible.
- Group size will be determined based on the space being used and current MDE/MDH/CDC guidelines.
- Churches that rent district space will follow the K-12 capacity guidelines instead of the faith-based guidelines.
- The district reserves the right to cancel reservations if a group/s does not follow their approved COVID-19 preparedness plan.
- Access to district facilities may change based on the status of COVID-19 incidents in our district, community, county and state.