

Public Participation at Board Meetings

Thank you for coming!

The Board of Education thanks you for attending this public meeting. Your interest is appreciated and we hope that you find this meeting informative.

Talk to us!

Members of the public and District employees may present comments, suggestions or concerns at each regular and special open public meeting of the Board.

Typically, there are two opportunities for public participation. The first opportunity during the first half of the meeting is for comments pertaining to specific agenda items under consideration that evening. The second opportunity for public comment is at the end of the meeting. At that time, comments not pertaining to specific agenda items can be made.

In order to participate in the public comment portion of the meeting, we ask that you fill out the Registered Visitor form and hand it to board secretary. During public comment, the board secretary will call on registered visitors to address the Board. Each registered visitor is given 5 minutes. Please be respectful if you are asked to wrap up at the end of your five minute period. We limit speaking time so the Board can hear from as many registered visitors as possible.

Below are a couple tips for addressing the Board:

- Introduce yourself to the Board.
- Be brief. Longer statements should be put in writing and provided to the board with your Registered Visitor form.
- Be mindful of the time limit for public comment.
- Be respectful and civil at all times.

We Are Role Models!

We want to set a good example for our students. All meeting attendees must remain civil, respectful and conduct themselves professionally when attending and/or participating in a public meeting. Critical comments about specific individuals, profanity, interruption, or interference with the orderly conduct of a board meeting is prohibited. We spend a lot of time in our schools teaching our students about accountable talk. Let's remember to be role models for them at our public meetings.

Special Instructions for Tonight's Board Meeting

If you are here tonight to ask a specific question, please put your question in writing on the space indicated on the Visitor Registration form. After listening to your question, the Board will refer your question to the Superintendent. Public meetings are not an appropriate forum for debate. Specific questions will be answered by the appropriate school district official in writing.



Palos Community Consolidated Schools District 118

RECOGNITION OF REGISTERED VISITORS

Thank you for attending this public meeting. Members of the public and District employees may present comments, suggestions or concerns at each regular and special open public meeting of the Board. Specific questions will be answered by the appropriate school district official in writing after the conclusion of the meeting when appropriate.

Please complete this form and return to the Board Secretary. Each registered visitor will have 5 minutes to address the Board.

NAME _____

ADDRESS _____

EMAIL _____

PHONE _____

COMMENTS/SUGGESTIONS/CONCERNS:

SPECIFIC QUESTION(S):
