



## **CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT**

### **EMERGENCY STUDENT GRANTS**

The federal CARES Act provided money to colleges and universities for emergency student grants. The purpose of the money is to award emergency financial aid grants to students for specific expenses that are a direct result of the disruption of campus operations due to the coronavirus.

The US Department of Education states only degree seeking undergraduate students who are Title IV eligible can be awarded CARES Act Emergency funds. Unfortunately, the US Department of Education does not allow CARES Act Emergency funds to be used for high school, international, DACA or undocumented students, or any student who was exclusively taking online courses prior to March 13, 2020.

Allen Community College received CARES Act funds and checks were issued on May 13, 2020 to all Allen students who are eligible.

### **CARES Act Compliance for Emergency Student Grants**

**This is the final CARES Act Compliance Report for Emergency Student Grants.**

As an institution participating in the CARES Act, the Department of Education has required Allen Community College to post this information on our website:

1. Allen Community College has signed and returned to the Department of Education the Certification and Agreement form assuring that Allen Community College has used no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
2. The total amount Allen Community College has received is \$208,250.00 from the Department of Education pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students.
3. The total amount of Emergency Financial Aid Grants distributed by Allen Community College to students under Section 18004(a)(1) of the CARES Act as of May 13, 2020 is \$208,250.00.
4. The estimated total number of students at Allen Community College eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and was enrolled in at least one on campus credit hour on March 13, 2020 is 352.
5. The total number of Allen Community College students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) is 352.

6. The method used by Allen Community College to determine which students receive Emergency Financial Aid Grant and how much they would receive under Section 18004(a)(1) of the CARES Act is as follows:
  - a. The grant amount is based on a student's status (full-time,  $\frac{3}{4}$  time,  $\frac{1}{2}$  time, less than  $\frac{1}{2}$  time) for his/her on campus courses only (does not include online courses) as of March 13, 2020.
  - b. The grant amount are
    - Full-time: \$780.10
    - $\frac{3}{4}$  Time: \$580.00
    - $\frac{1}{2}$  Time: \$380.00
    - Less Than  $\frac{1}{2}$  Time: \$168.00
7. Any instructions, directions, or guidance provided by Allen Community College to students concerning the Emergency Financial Aid Grants included a notice on the College website, an email to each student who was eligible, and a letter accompanying the check sent to each eligible student. Allen Community College students were not required to apply for the CARES Act grant and all eligible students received funds, therefore no specific instructions or directions were needed by students to be eligible for or receive the grant.

## **INSTITUTIONAL FUNDS**

The federal CARES Act provided money to colleges and universities during the coronavirus pandemic. Allen County Community College received \$208,249.00 from Section (a)(1) and \$83,501.00 from Section (a)(3) under the CARES Act.

On March 23, 2020 the College moved from onsite classes to online classes and student living on campus were encouraged to return home if possible. The College used these CARES Act institutional funds to reimburse for room and board costs for the final 8 weeks of the Spring 2020 semester.

### **CARES Act Compliance for Institutional Funds**

**This is the final CARES Act Compliance Report for Institutional Funds.**

**Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable**

**Institution Name:** \_\_\_\_\_ **Date of Report:** \_\_\_\_\_ **Covering Quarter Ending:** \_\_\_\_\_

**Total Amount of Funds Awarded:** Section (a)(1) Institutional Portion: \_\_\_\_\_ Section (a)(2): \_\_\_\_\_ Section (a)(3): \_\_\_\_\_ **Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. <sup>1</sup>				
Providing reimbursements for tuition, housing, room and board, or other fee refunds.				
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.				
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.				
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.				
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.				
Campus safety and operations. <sup>2</sup>				

<sup>1</sup> To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. [HEERF litigation updates can be found here.](#)

<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.				
Replacing lost revenue due to reduced enrollment.				
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.				
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.				
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>				
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>				
<b>Quarterly Expenditures for each Program</b>				
<b>Total of Quarterly Expenditures</b>				

<sup>3</sup> Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

<sup>4</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus, so long as such costs do not include payment to contractors for the provision of pre-enrollment recruitment activities; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.”

<sup>5</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section. Please note that costs for Sections 18004(a)(2) and (a)(3) funds may only be used “to defray expenses, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, payroll incurred by institutions of higher education and for grants to students for any component of the student’s cost of attendance (as defined under section 472 of the HEA), including food, housing, course materials, technology, health care, and child care.”