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**SALT LAKE EDUCATION FOUNDATION**

Executive Committee Meeting

January 16, 2019

The Salt Lake Education Foundation Executive Committee met at 12:03 p.m. on Wednesday, January 16, 2019, in Room B24 of the Salt Lake City School District Administration Building, 440 East 100 South, Salt Lake City, Utah.

In accordance with the agenda prepared for the Executive Committee Meeting of January 16, 2019, two motions were made. Items are reported as listed in the agenda and not necessarily in the order they were considered.

**MEMBERS PRESENT**

Rick Davis, Immediate Past Chair; Lucy Hawes, Chair-Elect; James Yapias, Director.

**MEMBERS ABSENT**

Monica Yocom

**ALSO PRESENT**

Daniel Payne, Financial Advisor; Chris Nelson, Legal Advisor; Cynthia Talbot-Holz, Development Officer; Jeanette Hartley, Treasurer; Shelia Axelsen, Secretary (Recorder)

**WELCOME**.....Lucy Hawes

- Lucy welcomed the committee members and called the meeting to order.

**APPROVAL OF PAST MINUTES** .....Lucy Hawes

- \*(1) A motion was made to approve the minutes of the meeting held on November 7, 2018. The motion was approved unanimously.  
\*\*(Davis, Hawes)

**FINANCIAL UPDATE**.....Danny Payne

All SLEF accounts are current as of 12/31/2018. Also, the recommendation was to send Ryan, Jeanette and Jennie to the Blackbaud training to find a more efficient way to keep the accounts up to date.

**FINANCE COMMITTEE**.....James Yapias

- There will be a meeting set up with the finance committee following the model of the national foundation organization. The investment policy statement, asset allocations, budgeting cash and a review of performance will be discussed.

**ACTION ITEMS/BOARD MEMBERSHIP DISCUSSION/PROCESS** .....Lucy Hawes

- Board Member Discussion  
Board members emphasized how important it is to bring diversity to the board. Also, it was brought up that Robert Rendon recommended bringing in someone from Zions Bank to add as a board member.
- New Board Member Nomination  
Multiple factors are looked at to nominate new board members – cultural ethnicity, geography, economic status and gender representing diversity in the community. Names get approved by the superintendent and then by the executive committee. Then the board members go to lunch with the potential nominee

discussing what they want to accomplish in the foundation. Lucy has some potential nominees through her connection with Westminster College.

- SLEF Mission and Vision (Follow up from Board Retreat)  
Byron will lead the committee for the mission and vision, and he wants to have a large meeting discussing the details.

VOTE RECORD	AYE	NAY	ABSENT
DAVIS	X		
HAWES	X		
YAPIAS	X		
YOCOM			X
A Absent	Ab Abstention	F Failed	
N "No" Vote	NA No Action	T Tabled	
W Withdrawn	*Unanimous Approval		
**Members Making Motion			

**OTHER BUSINESS** .....James Yapias

- Utah’s Partner in Education (\$270,631.76) .....James Yapias  
Randy Shumway said Utah’s Partner in Education is going to grant the full \$270,631.76 that was raised last year, and Lexi would like it to go to the foundation for accountability purposes.
- West High School IB MOU (\$35,000).....James Yapias  
The MOU was given to their IB AP program. There was a meeting with Scott Anderson where a report was given, and he agreed to see what the next steps were going to be in order to proceed. Also, a meeting with parents was brought up to discuss where the money should go.
- Highland High School Alumni .....Cynthia Holz  
The SCC asked the foundation to present, and a brochure was created to show how to use the foundation for funding and the steps to support the alumni. There is a process that is being put into place and the same process will be used for all the high schools. Within the donate page, board members discussed adding stories and pictures for each individual school. Then it will be easier to share what projects the foundation is working on.
- Employee Giving Campaign Report .....Jeanette Hartley  
The most significant statistic is the comparison of last year’s new donor growth from 6 to 39. Other areas of the campaign have grown too.

**CALENDAR**

- Board of Directors’ Meeting
  - Wednesday, January 23 .....12:00 p.m.....District Office, Room 116
- Executive Committee Meeting
  - Wednesday, March 6 .....12:00 p.m.....District Office, Room B24

**ADJOURNMENT**

- \*(2) At 1:11 p.m. a motion was made to adjourn the meeting. The motion was approved unanimously.  
\*\*(Yapias, Davis)