

MINUTES  
West Hartford Center Special Services District  
Special Virtual Meeting

May 12, 2020 6:15 p.m.

**Meeting called to order at 6:15 p.m.**

1. Roll Call: Members of the District Present: Robyn Rifkin, Tim Carlson (Alternate), Robert Morpurgo and Art Spivak (Alternate). Commissioners Present: Carol Blanks, Shari Cantor, Leon Davidoff, Mary Fay, Beth Kerrigan, Lee Gold, Liam Sweeney, Ben Wenograd, and Chris Williams; District Manager Matt Hart Others: Director of Public Works John Phillips, Director of Finance Peter Privitera, and Corporation Counsel Dallas Dodge
2. Approval of Minutes
  - a. Minutes of meeting of March 10, 2020 Approved, 11-0.
3. Receipt of Communications  
From District Clerk Essie Labrot – Confirmation that there were no public comments received pertaining to this Budget. Received 11-0
4. Unfinished Business:  
  
Resolution to Adopt the Annual Budget for Fiscal Year 2020-2021 and the Imposition of a Tax Levy on Each Land Use Category Thereof.  
  
Town Manager Matthew W. Hart called upon Director of Finance, Peter Privitera to update Commissioners regarding revenue projections. Mr. Privitera reported that although we have a healthy fund balance, things are uncertain. The funds will be monitored carefully and management will react to economic changes and governmental executive orders. Mr. Hart reported that Special Meetings will be called as needed.  
  
Mayor Cantor made a motion to adopt Budget Resolution – Adopted, 11-0.
5. Staff Reports: Town Manager Hart called upon John Phillips, Director of Public Works to give an update on the District's Parking Operations. Mr. Phillips reported that foot and vehicle traffic is down considerably, staff are continuing cleaning, and cost controls such as reduced overtime, and reduced temporary payroll have been implemented.
6. Adjournment at 6:33 p.m.

Essie S. Labrot, District Clerk