

# Bryant Middle School

## Student and Family

### Orientation Guide

**2019-2020**

Welcome to Bryant Middle School!

We are excited to have you here and look forward to a great year. Middle school years are crucial in both academic growth and social/emotional learning. The habits you develop in middle school will have a significant impact on your high school experience. So how can you make this the best possible experience? Be here every day ready to learn and participate. Ask questions when you do not understand something. Do not be afraid of failure... embrace it! When you get something wrong, treat it as a learning opportunity. Finally, be supportive of your fellow students and teachers because we are stronger when we work together.

Let's all do our part to make this a great year.

Larry Madden | Principal

Matthew Smith | Assistant Principal

## **BRYANT MIDDLE SCHOOL**

40 South 800 East, Salt Lake City, UT 84102  
Phone: 801-578-8118 Fax: 801-578-8125  
Facebook: @BryantSLC  
www.bryant.slcschools.org



## **7TH GRADE IMMUNIZATION**

As required by the state of law, Utah immunization Rule for Students (R396-100), children must be appropriately immunized in order to attend a Utah school or early childhood program.

- |          |                      |          |              |
|----------|----------------------|----------|--------------|
| <b>4</b> | <b>POLIO</b>         | <b>3</b> | <b>HEP B</b> |
| <b>2</b> | <b>MMR</b>           | <b>2</b> | <b>HEP A</b> |
| <b>5</b> | <b>DTAP</b>          | <b>1</b> | <b>TDAP</b>  |
| <b>1</b> | <b>MENINGOCOCCAL</b> |          |              |
| <b>2</b> | <b>VARICELLA</b>     |          |              |



### **IMMUNIZATION CLINICS**

**Salt Lake City Clinic**  
799 N Redwood Rd. Suite A  
Salt Lake City UT 84116

**South Main Clinic**  
3690 So Main Street  
South Salt Lake, UT  
84115

**South East Clinic**  
9340 So 700 East  
Sandy, UT 84070

**South Redwood Clinic**  
7971 So 1825 West  
West Jordan, UT 84088  
Wednesday hours:  
9:45am to 5:30pm

**Ellis R. Shipp Clinic**  
4535 So 5600 West  
West Valley City, UT 84120



**CALL TO MAKE AN APPOINTMENT:**  
**385-468-7468**

**MONDAY-FRIDAY 8:15AM - 4:30PM**  
**WEDNESDAYS ARE EXTENDED TO 5:30PM**

## **BRYANT MIDDLE SCHOOL REGISTRATION PROCESS**

**2019-2020**

### **WHAT DO I BRING TO REGISTER?**

- Up-to-date Immunization Records (see below)
- Copy of Birth Certificate or I-94
- Guardian Paperwork if applicable (Custody Alert/Court Order etc.)
- Proof of address (recent utility bill or lease). This is required for all students.
- If you are coming from out of the Bryant boundary, you need to apply for a special permit found on the District Open Enrollment at [slcschools.org](http://slcschools.org).
- If applicable, proof of income is required to apply for a "Class Fee Waiver." (Three months of check stubs, Child/Alimony Support, Social Security and Disability Income records etc.). **NO CREDIT CARDS ACCEPTED. CASH or CHECKS ONLY.**

Once the registration paperwork/records and the Special Permit, if applicable, is completed and approved, the student will receive a PIN & Student ID number. The Online Registration can then be completed by following the steps below.

1. Go to [registration.slcschools.org](http://registration.slcschools.org)
2. Click on "Returning Student".
3. Enter Student's ID and Registration PIN
4. Enter all requested information.
5. When completed, the online registration will provide a Signature Page for you to print.
6. The Signature Page must be signed by a guardian and student, and then returned to Bryant Middle School during registration.

### **REGISTRATION HELP**

If you do not have access to a computer at home, cannot print the Signature Page, or need help registering your student, our staff is available and happy to assist you in our office, in both English and Spanish, as you complete the registration process.

If you have any questions or concerns, please feel free to contact Bryant staff at 801-578-8118.

**For more details on policies, please refer to the Middle School Student Handbook available on the Bryant Middle School website at [www.bryant.slcschools.org](http://www.bryant.slcschools.org).**

**If you prefer a paper copy, please ask for one from the office staff.**

## **Title I**

We have the opportunity to strengthen our program to meet the needs of all of our students with the federal support of Title I funding. We are actively addressing the following parent, guardian and community involvement Title I requirements. A working partnership is crucial for our students to succeed.

### **Understanding the school system:**

As a Title I school, we work with parents/guardians to help them understand and navigate the school system. We share information about the standards for learning determined by the state, the materials and programs we use to teach those standards, and the tests we use to show how students are progressing. We will inform you about your child's academic progress throughout the year. Communication with parents/guardians and community is a focus of our district and we value different ways parents contribute to the success of their children. To enhance the way parents/guardians are already supporting their children's academic success at home, we will offer materials and ideas that parents/guardians might additionally use.

### **Right to know teacher qualifications:**

As a parent/guardian, you have the right to request specific information about the qualifications of our teachers. If your child's teacher is not considered "highly qualified", we will notify you.

### **Shared Decision Making:**

Parents are invited to participate in the school decision-making process, writing school plans, and assessing the effectiveness of school programs. We encourage all parents to participate. Please contact us if you would like to be involved.

### **Home & School Partnership:**

Our school has a variety of formal ways to develop the home/school partnership such as Back to School Night, Parent-Teacher Conferences, School Community Council (SCC), Family Math and Literacy Nights, Parent Teacher Organization (PTO), school newsletters, and other opportunities. Please know we also value the informal yet important ways we work together through phone calls, emails, and visiting before and after school. We look forward to working with you this year!

Larry Madden | Principal

Matthew Smith | Assistant Principal

## **Student Well-Being**

Bryant strives to create an environment where students feel safe and are excited to learn. Counselors and the Well-Being team at Bryant help educate students and are a valuable resource around their social and emotional learning. If you feel your student could use some extra support, please contact a counselor (801-578-8118 ext. 135) or school administrator.

## **ELECTRONIC DEVICES**

Cell phones are a significant distraction for students and teachers, creating a negative impact on learning. Research shows the use of cell phones during class reduces short-term memory and can reduce productivity by up to 40%. If a student has a phone in their pocket, *simply not checking it* causes "brain drain." It requires specific focus NOT to check a phone, which distracts from learning!

- Personal electronic devices may not be used during the school day. This includes phones, headphones, and ear buds. Students should keep their phones turned off and in their lockers. If faculty or administration see a student with a phone during school hours, it will be taken away and the parent/guardian will need to collect it from the office at the end of the day.
- There is a phone available in the front office for students who need to call parents.
- If you need to contact your student during the school day, please call the office and we will pass a message along to your student.
- The school is not responsible for lost, damaged, or stolen personal electronic devices.

## **Dress Code**

Students are required to follow the District Dress Code Policy. All students are expected to dress appropriately. Please review this policy with your student.

The following would be in violation of the dress code:

- Clothing that does not cover undergarments.
- Clothing that does not provide opaque coverage of an individual's buttocks, genitals, and breasts.
- Clothing must have a top and bottom, or be an appropriate one-piece outfit. Shirts and dresses must have fabric in the front covering the abdomen, on the sides and under the arms, and in the back covering the upper and lower back.
- Clothing or jewelry that displays obscene, profane, vulgar, or pornographic words or images; that advertises or promotes racism, violence, hate groups, or the illegal use of drugs, alcohol, or tobacco products; or contains language, images, or symbols of sexual/sexist nature.
- Hats and sunglasses may be worn. Note: Hoodies are permitted, but the hood should be down at all times.
- Bare feet or unsafe footwear.
- Gang symbols: any article of clothing, badge, sign, lettering, hairdo, jewelry, emblem, symbol, or adornment, which is intended by the students, or is recognized or acknowledged by students or the Metro Gang Task Force to designate a gang symbol or to signify affiliation with, participation in, or approval of a gang. (See, S-3: Gang Signs, Symbols, Signals, Words, and Conduct Prohibited.)

## Transportation

It is essential that students understand and follow the expectations listed below when riding the bus:

1. Students have designated stops and times. If you have questions regarding late buses, please call the Transportation Department at 801-974-8345.
2. Each time a student enters the bus, a bus pass must be presented to the driver.
3. If a student loses their bus pass, they can get a new one for \$3 in the front office.
4. Students who do not have a bus pass may lose their bus riding privilege for that day.
5. Students must comply with the bus rules posted in every bus.
  - Students should not create any disturbance on the bus that may distract the driver's attention from his/her driving.
  - All students must be in their seats while bus is moving.
  - Students should not throw anything in or out for the bus at any time.
  - Aisles should be kept clear at all times.
  - No part of the body should be extended from the window at any time.
  - The emergency door should be used only in an emergency.
  - Unsafe behavior or disrespect and defiance of the driver or fellow students could result in loss of riding privileges.

## CURRENT CONTACT INFORMATION

### Parent/Guardian Information

It is important that Bryant's office staff can reach you in case of an emergency. If your information changes at any time, please contact the school registrar or call us at 801-578-8118. Information used to contact you includes:

- Your mailing address
- Your phone number
- Your email address

### Emergency Contact and Release

At Bryant, we will use emergency contact information in the following situations:

- In the case of an accident or extreme illness of your student, if we cannot reach a parent/guardian, we will contact someone on your emergency contact list.
- People listed as emergency contacts can pick up your student from school during the school day. If someone is listed on your form, but is no longer authorized to pick up your student, please contact the Attendance Clerk in the office, or call us at 801-578-8118 and we will remove them from the list. Adults picking up students in the office will need to present a photo ID, such as a Driver's License.  
**We cannot release your student to anyone who is not listed as an emergency contact.  
Reminder-Emergency contacts are not allowed to make decisions for the students.**

## **Protective Orders/Custody Issues**

For court orders that effect your student, please notify the Registrar in the main office and provide a copy of the court order to be included in the student's file. The court order must be in the schools possession to be enforced.

## **ATTENDANCE EXPECTATIONS**

At Bryant, we understand that the process of education requires continuity of instruction, class participation, learning experience, and study, so we are concerned when a student misses school for any reason. Frequent absences from day-to-day classroom experiences disrupt their educational and instructional progress, so for that reason, we want to see your student in school every day!

## **Utah Compulsory Attendance Law (Code 534A-11-101-105)**

Utah law requires that "Every school age child (ages 6-18) be enrolled in school and attend regularly." Parents/guardians and students are responsible for regular attendance. Students may be excused from school attendance for illness, medical appointment, family emergencies, death of family member or close friend, observance of religious holidays, and family activity or extended travel.

## **Excusal Notes**

When a student is absent, the parent or guardian should either call the school or bring a note to the attendance office when the student returns to school. Excusal notes should be submitted within 5 school days of the student absence.

## **Extended Absences**

If a parent/guardian knows their student will miss school five or more school days, please come to the office to fill out an extended absence note before the absence occurs.

Unless it is urgent, please try to make appointments for medical or dental work, music or dance lessons, and/or family vacations at times that do not conflict with your student's education.

## **Hall Passes**

If a student needs to leave the classroom during instruction time, they should carry a valid hall pass, provided by the teacher.

## **Student Health**

If your student is ill, we will contact you to pick them up. If a parent/guardian is unavailable, we will call an adult on your emergency contact list.

- We do not stock, store, or distribute medication for general use. Bryant staff will not give students medication without a district release form from parents.
- Students who require a health care plans for a specific health condition should turn in a completed "S-9: Student Medication Form" to the Vice-Principal, Mr. Smith. Kari Harward, the school nurse, will coordinate with parents/guardians and Mr. Smith to set up the health care plans that meet the student's needs.
- No student is to attend school when suffering from any type of illness during its **contagious** period (ie. pink eye, strep throat, etc.).
- In the case of a head injury, a parent/guardian will be notified by phone.
- Feminine hygiene pads are available upon request.

Please keep your child home from school in the following scenarios:

- Your child was sick with vomiting or diarrhea within the last 24 hours.
- Your child had a fever of 100 degrees or higher at any time within the last 24 hours.
- Your child has strep throat. After 24 hours on antibiotics, they may return to school.
- Your child has crusted or matted eyelashes and/or green, yellow, or white sticky eye drainage and redness. Please note: your child should see a doctor for medication if it is "pink eye".

### **Elevators**

Elevator use is restricted. If your student has a physical disability, either permanent or temporary, please bring a doctor's note to the secretary for permission to use the elevator.

### **Lockers**

Lockers are school property. The school reserves the right to inspect them at any time. Lockers must be kept clean and free from stickers. Only the student assigned to a locker is eligible to use it. Please review with your student the importance of not allowing other students access to their lockers. The front office will not let students into lockers that are not theirs. Do not keep money and/or valuable items in lockers.

For a 7<sup>th</sup> graders, the first month using their locker can be hard. Students having trouble accessing their locker for whatever reason can come to the front office for help.

### **Lost or Stolen Items**

Please let the office know right away if something is lost, stolen or found. Electronic devices will be kept in the office. Other items will be placed in the lost and found rack located on the side hallway by the cafeteria. Personal property brought to school is the sole responsibility of the owner.

### **Lunch Accounts**

Students have their own lunch accounts. Parents/Guardians can pay in advance - either online or at the Treasurer's Window. Applications for free/reduced meals are available in the front office. For any questions regarding free/reduced meals, please call the Child Nutrition department at 801-974-8380. Parents/guardians will receive reminder calls from Salt Lake City School District for any negative balances on lunch accounts.

### **Public Display of Affection**

Professional expectations for behavior apply at Bryant. Mutual respect, friendship, and affection are appropriate. However, excessive public displays of affection are not appropriate.

### **Schedule Changes**

Parents and students can request schedule changes for the first 2 weeks of a new semester, or under extenuating circumstances. To make a request, fill out a request form and turn it in to the counselling office. Class changes are not guaranteed.

**BRYANT MIDDLE SCHOOL – SCHOOL FEES**

2019-2020

**REQUIRED FEES**

_____	Activity Fee	\$12.00	
_____	Textbook Fee	\$15.00	(non-refundable)
_____	Student Planner	\$ 5.00	
_____	Career Technical Education (C.T.E.)	\$15.00	(7 <sup>th</sup> grade)
_____	Science	\$15.00	

**ELECTIVE FEES (students only pay fees for classes they are enrolled in)**

_____	Art I	\$17.00	(per semester)
_____	Art II	\$17.00	(per semester)
_____	Multicultural	\$17.00	(per semester)
_____	Band/Orchestra	\$ 6.00	
_____	Instrumental Rental	\$60.00	
_____	Instrument Collateral	\$10.00	(non-refundable)
_____	Student Organizer/Binder	\$5.00	
_____	Parent Teacher Student Association	\$6.00	
_____	T-shirts S-M-L	\$10.00	XL-XXL \$15.00
_____	Sweat Shirts	\$20.00	XL-XXXL \$25.00
_____	Donations	For:	_____

_____	TOTAL		
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**\*Cash or Checks only - Credit Cards not accepted.** Please make checks payable to Bryant Middle School (include student's name and student number on the check.)

Schedule of fees revised 7/15/2019



**SCHOOL FEES NOTICE  
FOR FAMILIES OF STUDENTS IN GRADES SEVEN THROUGH TWELVE  
[IF YOU NEED HELP IN UNDERSTANDING THIS NOTICE, PLEASE CALL 801-578-8118]**

Utah law permits the charging of fees in grades seven through twelve. This means that your student may be charged fees for school materials, supplies, activities and programs. Except for common household articles and common articles of clothing, your student cannot be required by a teacher or other person to pay fees or provide any materials, money, or any other thing of value unless that requirement has been approved by the local Board of Education and included in the school or district fee schedule. In addition, no teacher, coach, or other person acting as a representative of the school may invite or require your student to participate in any summer camp or other activity unless the costs have been approved by the local Board of Education and placed on the fee schedule.

If your student is eligible based on income verification or receives SSI payments (QUALIFIED CHILD WITH DISABILITIES), or if you are receiving TANF (currently qualified for financial assistance or food stamps) or the student was placed in your home by the government as a foster child, the school must waive the fees (meaning that you will not be required to pay the fees). If you are having a financial emergency caused by job loss, major illness, or other substantial loss of income beyond your control, your child might be eligible for a fee waiver even if other eligibility criteria are not met.

You may apply for fee waivers by submitting the Fee Waiver Application (Grades 7-12). A copy of the application is included with this notice. Additional copies may be obtained from the school office. As soon as you have sent in the completed forms, the fee requirement will be suspended until a final decision has been reached about your student's eligibility for fee waivers. If the application is denied, the school will send you a Decision and Appeal Form. The Form will tell you why the application was denied and explain how to appeal the decision. The form for starting an appeal is on the same page as the form for the decision. Remember to always keep a copy for yourself. If you appeal a denial of fee waivers, you will not need to pay the fees until the appeal is decided.

If your student is eligible for fee waivers, all fees must be waived, including--but not limited to--the following:

Fees for registration, textbooks, textbook and equipment deposits, school supplies, activity cards, extracurricular activities, and school lockers; lab and shop fees; gym and towel fees; costs for uniforms and accessories; field trips and assembly fees; costs for class or team trips; and costs of musical instruments used in school classes or activities.

There is no such thing as a "non-waivable" or "optional" fee, but alternatives to fee waivers may be arranged in some cases, but not for textbook fees. Alternatives to waivers are not permitted for textbook fees. Alternatives to simply waiving school fees may include such things as a reasonable requirement for community service or an assignment to help on a fundraiser, but may not include installment payments, IOU's, or other delayed payment plans. Community service requirements and fundraisers must be appropriate to the age, physical condition, and maturity of the student, and must be conducted in such a way that students are not subjected to embarrassment, ridicule, or humiliation. In addition, community service requirements and fundraisers must avoid excessive burdens on students and families and give proper consideration to a student's educational and transportation needs and other responsibilities.

Your school will inform you if it will be requiring community service as an alternative to fee waivers.

All students involved in a program for which funds are being raised must be invited to participate in the fundraiser, not just those who are eligible for fee waivers. All participants in the fundraiser should share in the earned benefits. Participation in the fundraiser may be required for those who have requested fee waivers. If a fee-waiver eligible student has already performed a community service requirement covering all of the fees in question, then additional fundraising shall not be required of that student unless all students are subject to the same requirement.

Since people in low-income areas usually have less discretionary income and so may be less able to donate or spend money on fundraisers than those in higher-income areas, quotas should not be used. The question should be whether a student made a good-faith effort, not whether a particular student met a sales quota. If a student makes the requested effort, but sufficient money is not raised in the fundraiser to cover all charges for the school activity and the activity goes forward anyway, then the difference between the fee-waiver eligible student's share of the proceeds and the actual amount of the fee must be waived.

School funds are limited, and your school may need help other than fees. As a result, the school may ask you for tax-deductible donations of school supplies, equipment, or money, but the school cannot require donations. No student may be penalized for not making a donation. For example, if donations are used to pay for a field trip, every student must be allowed to go on the trip even though some may not have made a donation.

Regardless of whether you have paid fees, donations, and contributions or not, or have applied for, received, or been denied waivers, your name is confidential and cannot be disclosed to anyone lacking both a right and a need to know the information. The school may, however, with the consent of the donor, give appropriate recognition to any person or organization making a major donation or contribution to the school.

Charges for class rings, yearbooks, school pictures, letter jackets, and similar items are not fees and need not be waived. Also, if your student loses or damages school property, the costs of replacement or repair are not fees and need not be waived. Students may be required to pay fees for concurrent enrollment or advanced placement courses. The portion of the fees related specifically to college or post-secondary grades or credit is not subject to fee waiver. In addition, only those students who have paid a textbook or equipment deposit are eligible to receive a deposit refund at the end of the year.

The school and school staff cannot withhold, reduce, or enhance grades or credit, or withhold grades, credit, report cards, transcripts, or diplomas to enforce the payment of fees. A school may withhold the official student records of a student responsible for lost or damaged school property consistent with Section 53A-11-806 but may not withhold a student's records that would prevent a student from attending school or being properly placed in school.

State law requires schools or school districts to require DOCUMENTATION of fee waiver eligibility if parent must "apply for fee waivers." Local boards will have policies and/or guidelines for determining required documentation for eligibility for fee waivers.

State law requires a school district to provide alternatives in lieu of fee waivers, "to the fullest extent reasonably possible according to individual circumstances of both fee waiver applicant and school," consistent with local board policies and/or guidelines.

Fee waiver eligibility documentation is NOT required annually but may be required at any time by the school or a parent may ask for review for good cause. Also, documentation SHALL NOT be maintained for privacy reasons. Schools may transfer fee waiver eligibility information to other schools to which students advance or transfer.

NOTE: If your district does not require parents in the entire district area or parents and students in specific schools or sections of the district to "apply for fee waivers," district administrators NEED NOT require verification of eligibility under this section.

If you have questions, first talk to your school or school district representative listed below. If you still need help, contact one of the other agencies listed:

School telephone no.: 801-578-8118 Ask for: Wendy Walker

District telephone no.: 801-974-8319 Ask for: Chris Gesteland

Utah State Office of Education 250 East 500 South P.O. Box 144200 Salt Lake City, Utah 84114-4200 801-538-7830 USOE 4/25/11