

West Aurora PTSO Minutes May 18, 2020

1) Welcome:

Zoom Meeting called to order at 6:37 pm by Margaret Patterson.

Attendance: Pamela Childress, Sara Comfort, Alyssa Dalicandro, Sandy Garcia, Erica Kegarise, Margaret Patterson, Nubia Rodriguez, Tamara Scott, Susie Shire, Virko Tammaru.

2) Approval of Minutes: March 9, 2020 meeting

- Motion made by Sandy Garcia to approve minutes.
- Seconded by Tamara Scott.
- Approved unanimously by voice vote.

3) Student Activities (Erica Kegarise)

- No in-person celebrations for graduation: no PTO-sponsored breakfast.
- We are delivering diplomas covers, caps and gowns, and blank yard signs this Friday, May 22, 2020.
- The following Friday, May 29, 2020, we are pushing out a Senior Farewell for students to give a wave and goodbye to staff members on a drive-around the West High school campus.
- Still trying to possibly do some type of in-person graduation walk on the stage; superintendent has been working with the Kane County Health Department to see what that might look like while staying within their guidelines.
- Seniors will receive an email in the next few days regarding the on-line graduation program:
 - Each student will have the chance to personalize their presence in the presentation: upload a picture or video, add a quote, note their accomplishments.
 - Our student speakers will have a chance to address the audience.
 - Our superintendent and the board will also address the audience. We're mirroring the program from the in-person graduation ceremony at NIU. "Your heart hurts for these student," says Erica Kegarise.
- Four PTSO board parents have seniors this year: Tamara Scott, Margaret Patterson, Nubia Rodriguez and Virko Tammaru.

4) Vice President / Scholarships (Sandy Garcia)

- We evaluated the 17 submissions for scholarships and made seven \$1,000 awards, for a total of \$7,000. Winners and their school affiliations are: Marceline Azem (Fearn/Herget), Riley Anderson-Bush (Smith/Jewel), Joslyn Klitzkie (Fearn/Jewel), Madeline Mehalic (Goodwin/Jewel), Sydney Poss (Fearn/Jewel), Abigail Regis (St Peter Catholic), and Daniel Risner (Schneider/Jewel).
- Judges were Sara Comfort, Liz Nunez and Sandy Garcia.
- WAHS Counselor Ryan Gatbunton, the guidance counselor we worked with to promote the scholarships, was very pleased with the results.
- According to Erica Kegarise, hope to distribute the award program that would have been presented at Senior Awards night with each senior's cap and gown on May 22.
- Sandy was planning to be part of an on-line Senior Award presentation that attempts to replicate Senior Awards Night. That would include Sandy presenting the award winners and acknowledging the parent organizations that contributed to the scholarship.
- Tamara mailed checks and award certificates to the winners and we have received all their acknowledgement receipts back.
- The board recognizes Sandy's excellent work on tripling the number of scholarship applications this year, and awarding so many scholarships to deserving seniors.

5) Treasurer / SCRIP Report (Tamara Scott)

- SCRIP Report: For the month of May (through May 18), SCRIP profit was \$142. (One family alone ordered \$350 in eCards, resulting in \$57 profit!)
- SCRIP return for the school year stands at \$998. And we technically have one more month to go until the end of our business year (June 30, 2020). Tamara plans to transfer at least \$1,000 into the main PTSO account.
- Treasurer Report: we have currently sold 504 signs, with 39 graduation signs invoices still outstanding. We gave away two signs: one to a family whose mother passed away in April, and one to a person who had bought a sign but reported it stolen from their front yard.
- Overall, the Treasurer account will likely come in at about \$7,600 balance at the end of the school year.
- We did not pay out anything for Teacher Appreciation Week because nothing was done (that was \$500).

- She already purchased the gift cards for the Y2K Dance Marathon raffle baskets – so there's \$160 in gift cards on hold. Tamara proposes keeping them set-aside for next year – the gift cards don't expire – so PTSO doesn't have to purchase more for the dance marathon baskets in 2021. As Tamara will continue as SCRIP coordinator, she hold onto those gift cards, if everyone agrees. (Everyone agreed.)
- Great job to Tamara on all her hard work on SCRIP and the Treasurer accounts!
- Six Flags is still hoping to host an event at their location for seniors – possibly in August.
- Need to do a book audit this summer, any time after July 1 as the business year ends June 30. Need two or three people to conduct it – no check signers should be part of this.

6) Student Representative (Alyssa Dalicandro)

- No report.
- She plans to continue next school year as the PTSO student representative.

7) Members & Volunteers (Sara Comfort)

- Received one more membership – a duplicate from someone who had already paid for this year. Presumed they were intending to be a member next year – will make their membership effective for 2020-21.

8) SCAC (Virko Tammaru)

- Touched base with Penny Bantz who will be the new SCAC representative for WAHS.
- She understands that we would like her to be part of our meetings.

9) Homecoming (Susie Shire)

- Asked about Homecoming theme – Erica said that would be considered in June.
- Erica Kegarise: We are restructuring student government, so a couple of those advisers (for Homecoming) may change. The activities contact will change.
- Erica: Homecoming is TBD – right now it's still the week of Sept. 21. Once we know what sports will look like, that will allow us to plan and rally around what that.

10) President Report (Margaret Patterson)

- I've received 100 red cloth bags (red with WAHS logo) from Michelle Sak – an unopened box of bags used several years ago (2014) and given to PTSO members and staff.
- These can certainly be used for something by PTSO in the future – they have value, are useful and promote the school.

- Erica said perhaps we can use the bags as part of our membership push for 2020-21.
- Officer situation: contacted Frances Maxwell, Becky Burkhalter, Delila Sanchez and Anita North Hamill. I specifically asked Anita if she would be interested in being treasurer; haven't heard back from her. Also need an email for Jennifer Hannon.
- Sandy Garcia confirmed with Susan Runge she will oversee Graduation Signs. Nicole Roberts said she had to think about her level of involvement.
- Thank you to the four parents here who are "graduating" from PTSO (they will not have students in high school next year): Virko Tammaru, Nubia Rodriguez, Tamara Scott and Margaret Patterson. You have all greatly contributed to this organization. Thank you to Erica for everything you do for our school and for PTSO.

11) Adjournment

Meeting adjourned at 7:10 pm by Margaret Patterson

Minutes submitted by Margaret Patterson

Have a great summer!

**West Aurora PTSO
Special eMotion & eVote
Donation for Student's Family Loss
May 19, 2020**

MOTION: I move that PTSO make a \$50 contribution to a school group of the family's choice in memory of WAHS student Jackson Morrill's mother.

Vote YES or NO to this request.

Submitted by Tamara Scott, Treasurer
May 19, 2020

The Motion passed on an unanimous eVote to make a \$50 contribution in memory of student Jackson Morrill's mother.

**Documented by Margaret Patterson
Addendum to May 18, 2020 meeting minutes**

**West Aurora PTSO
Special eMotion & eVote
Award Three Additional Scholarships in 2020
May 25, 2020**

MOTION: I move that PTSO, on behalf of our parent organizations, award an additional \$2,000 in scholarships to the Senior Class of 2020: one (1) at \$1,000, and two (2) at \$500 each. This would mean three more students would receive scholarship money from the parent organizations, and would bring the total awarded to \$9,000! That would be amazing! And our bank balance would still be more than \$5,000 for the PTSO to begin with for next year.

The PTSO Financial status as of 5/25/2020 is thus:

\$7078.89	balance
+\$1,000.00	Transferred to account on 6/30/20 for Scrip profit
- 50.00	Donation in memory of Mrs. Morrill - still awaiting choice
- 412.50	Seems I never paid for the homecoming/conference water, but confirming situation
\$7616.39	

Since the PTSO is not purchasing bagels for senior breakfast this year, we are 'saving' more than \$1,000 and with the additional graduation yard sign sales/profit, as of today, we are at a \$2,350 profit instead of the budgeted \$600.

I discussed this situation with Sandy Garcia, who chaired the scholarship committee this year, and she said there is one (1) student with the next highest rating and then the next two (2) students are tied.

Vote YES or NO to this request.

Motion submitted by Tamara Scott, Treasurer
May 25, 2020

The Motion passed on a unanimous eVote to award three additional scholarships.

**Addendum to May 18, 2020 Meeting Minutes
Documented by Margaret Patterson**

**West Aurora PTSO
Graduation Signs Status
July 9, 2020**

Balance of Graduation Signs returned today to Erica Kegarise / WAHS

Inventory Returned:

96 stakes

117 signs

(Note: We were short stakes at the beginning of this year. Next year you may want to order more stakes to make our count match.)

Results from this year's sales

509 signs processed (*two given free: one to student whose mother had passed, one to replace a sign that was stolen*)

\$5,070.00 collected

\$2,750.00 cost of 500 signs/stakes purchased

\$2,320.00 total profit (minus about \$300 in fees for Square charges)

Thank you, Margaret for being one of the pick-up locations.

Submitted by Tamara Scott, Treasurer

July 9, 2020

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Documented by Margaret Patterson