



# Columbus School for Girls

## Transcript Release Form

Required for Grades 1-12

**Submit this completed form to your child's current school.**

\_\_\_\_\_ has applied to Columbus School for Girls for Grade \_\_\_\_\_  
beginning \_\_\_\_\_ (month) , year \_\_\_\_\_

Please send a copy of the following for her application file:

- Current year grades, including most recent grading period
- Academic transcript of all previous years
- Standardized test scores
- Attendance records

These materials should be emailed or mailed directly to Columbus School for Girls:

**EMAIL**

Admissions@columbuschoolforgirls.org

**MAIL**

Columbus School for Girls  
Admission  
65 S. Drexel Avenue  
Columbus, Ohio 43209

After the student is accepted and officially enrolled, our office will send a Record Request for the student's complete file.

Parent's or Guardian's Signature \_\_\_\_\_

Relationship to Student \_\_\_\_\_

Current School \_\_\_\_\_

Current School District \_\_\_\_\_

Current Grade \_\_\_\_\_

School Phone \_\_\_\_\_ Date \_\_\_\_\_

If you have any questions, please feel free to contact us.

**CSG Office of Admission**

614.252.0781, ext. 442

admissions@columbuschoolforgirls.org