

## **Primary Village South PTO Meeting Minutes September 15, 2020**

President Shelley Buch called this meeting to order at 7:02 pm. A quorum was present including PTO Vice President, Treasurer, Secretary, and Principal Amy Allen.

### **I. Welcome & Introductions (Shelley Buch)**

- Meeting began at 7:02pm

### **II. Principal's Report (Amy Allen)**

Teachers are very thankful for the parent's involvement with virtual learning. Within the next week, we should have a message on where the district is heading after this 9 weeks. After seeing that a lot of districts are back, 100% blended and posting their covid positive cases, (our website is up), there are NOT a lot of positive cases in area schools-none that are taking out an entire school or district. Amy is hopeful that we can get back to school.

Met with teachers re: conferences, planning pieces in place for those routines that we normally have. Most of that information should come out after we figure out what will happen next 9 weeks.

### **III. Secretary's Report - Approval of April Meeting Minutes (Colette Steiger)**

- Approval of April Meeting Minutes at 7:11pm.

### **IV. Treasurer's Report (Stephanie Wierwille)**

- Different kind of year. We did our best to estimate what income would be affected. This is a review of the yearly budget. Every month, we will summarize what money we have coming in and what we have spent.
- Income
  - Normally, we bring in 3k for membership dues but we bumped it down to \$1,800 due to covid.
  - Winterfest is our biggest fundraiser. It will not be happening this year. We normally raise 12-15k.
  - We are hoping to raise money via Kroger rewards, spirit wear and restaurant takeovers.
  - We rolled forward money that we had budgeted to spend last year that couldn't during the shut down.
- Expenses:
  - We had to balance our budget because we already committed to some of the expenses.

- We normally give the teachers an allotment for supplies for their classroom. We weren't able to do that, but hoping we can revisit that later in the year.
- Pet supplies-we pay a third party to clean and take care of the fish tanks. This is \$1500.
- Naturalist is our other biggest expense.
- Budget approved at 7:18pm.

## **V. President's Report (Shelley Buch)**

### **A. Spirit Wear Sale**

- Spirit wear will be picked up on the 24<sup>th</sup> and delivered on the 25<sup>th</sup> to have people pick up in office. Won't leave it outside with supply pick up but parents can come inside on the 30<sup>th</sup> to pick them up.
- We had \$7,400 in sales. Profited a little under \$1,500.

B. Meetings usually last less than an hour. Link is a recurring link so it will be a recurring link as long as we are online. Normally we meet one month in the am, one month in the pm.

## **VI. Committee Reports**

### **A. Box Tops (Christine Davis)-**

- We are not doing a contest this fall-normally do a contest between neighborhoods since we are online. With the digital way-there's no way to know which neighborhood the box tops are coming from. Please download the app so you can scan your receipt. Hopefully, in the spring, we can have a contest again.

### **B. Community Rewards (Malissa Robinette)**

- Kroger contest-what typically happens is that you fill out a form and send it in to prove that you have your card linked to PVS. A teacher in each neighborhood gets a gift card for having the most participants per class. Then we raffle off a e-gift card to parents in each neighborhood. Malissa would prefer parents email proof them to her.
- We will hold the contest the week of 9/28 and put a flyer to advertise to parents at the pick up on the 30<sup>th</sup>.

### **C. Restaurant Takeovers (Janna Parker)**

- We have had one take over so far this year chipotle and raised \$246.06. We were hoping for more but this year is different.

- Our next takeover is on 10/6 at Rapid Fire pizza Centerville location-it runs all day long. We have not received confirmation that they have online ordering. Putting a flyer in with parent pick up on 9/30. We could also have the staff do a carry in.
- 11/10-City BBQ will donate 20% of all sales. You can order in advance.
- Buffalo Wild Wings has home team advantage. For the entire school year, they will donate 10% of our sales. We are Team E and do not need a flyer.
- AR workshop-maybe doing a craft fundraiser during the holidays.
- Ashlyn is going to check with someone to see if they can donate signs for our takeovers that we can put in our yards or by PVS.

**D. Hospitality**

- Thank you, Brenda Silverman, for organizing an amazing back to school lunch for the teachers!

**E. Membership (Rachel Casey)**

- As of today, we have 52 families that have joined. Numbers are low as expected. In October members will get a digital directory of all of the students.

**F. Social Media (Jen Lubbers)**

- Amy will promote IG/FB to the families in her next email.
- Now that we've settled into remote learning, we should start engaging the parents to post pics and have themes after everyone picks up spirit wear.
- Spirit Week-tentative week of 10/5.
- Laura Petersen did a great video to show a tour of their room/outside PVS.
- Amy will check with teachers to see if any will do videos/teachers
- Maybe Laura could do a video of the courtyard to show the turtles.

**VII. Open Forum / New Business / Questions**

**A. Open Positions:**

- Hospitality: Still need hospitality-usually have 3 people but only have 1. Responsible for organizing food for the teachers and staff for the two conference nights and teacher appreciation.
- Curriculum Council 1 position
- Adopt a garden bed. All you need to do is weed it, the PTO provides the mulch. Families just come out and check on their gardens in the fall and spring.
- Next year the entire board is gone-so we have to recruit all new board members.

**B. Questions/Comments**

- How is MAP Testing going this week? Very well. There are only 16 kids in the building at a time. 2 classes at a time. There have been random tech glitches. Kindergarteners will do a reading assessment later.

**Next Meeting: Tuesday, October 13 at 7:00 p.m. via Zoom**

**For questions, please contact:** Shelley Buch, President, PVS.PTO.Pres@gmail.com or (419) 236-9116

Meeting adjourned at 7:55p.m.