

# Carmel Early Learning Centre



GANEYNU  
Over 25 Years of Excellence

**Carmel Early Learning Centre**  
One Robinson Place,  
70 Robinson Road,  
Mid-Levels, Hong Kong

**Admissions Office**  
460 Shau Kei Wan Road,  
Shau Kei Wan, Hong Kong  
+852 3665 5388  
admissions@carmel.edu.hk

## Application Form

Please submit this form together with the following:

1. A copy of your child's birth certificate, passport and HK Visa (if applicable)
2. A copy of both parents' passports and HKID and passport sized photos
3. A copy of proxy guardians' passport/HKID card and passport sized photo, if applicable  
(see section 4 of this application)

Section 1 Child's Personal Details	
Child's Full English Name	<input type="text"/>
Chinese Name (if applicable)	<input type="text"/>
Programme Applying for	<input type="checkbox"/> 12-18 Months <input type="checkbox"/> 18-24 Months <input type="checkbox"/> 24-36 Months
Date of Birth (Day/Month/Year)	Recent Photo
Gender	
Nationality	
Full Name (on Passport)	
Passport Number	
Visa Number <input type="text"/> Expiry <input type="text"/>	
HK Immigration Status	
Home Address	Recent Photo
Language(s) Spoken at Home	

Father's Full Name

Father's E-mail

Father's Mobile Number

Father's Nationality

Religion

Residential Address

*(If different from Section 1)*

Employer in HK

Position/Title

Industry

HK Business Address

HK Business Phone Number

Mother's Full Name

Mother's E-mail

Mother's Mobile Number

Mother's Nationality

Religion

Residential Address

*(If different from Section 1)*

Employer in HK

Position/Title

Industry

HK Business Address

HK Business Phone Number

### Section 3 Additional Information

Does your child have any health or physical concerns? Allergies, dietary requirements or prescribed medication? If Yes, please provide details.

Yes  No

Does your child have any special education or emotional needs or behavioural issues? If Yes, please provide details.

Yes  No

Has your child undergone any evaluative testing or received any learning support (e.g. speech, language, motor skills)?

Yes  No

If Yes, Please attach a copy of the most recent assesment report or IEP.

Has your child previously attended an education centre? Yes  Name:

Please provide any additional information about your child that may be helpful to the Admissions team, such as special interests, hobbies, personality, etc.:

### Section 4 Proxy Guardians

Please complete this section if anyone other than the parents will drop off or pick up (e.g. grandparents, domestic helpers, drivers, etc.). Please also attach a photocopy or scan of the guardian's identity document.

Guardian's Full Name

Guardian's HKID or Passport Number

Guardian's Nationality

Tick to register multiple proxy guardians  
(Our Admission Office will contact you for more information)

## Section 4 Comments

How did you hear about Carmel School?

(Optional) Please provide information on how you can help support our Carmel ELC Community:

Club Membership / Community Affiliations (if applicable)

## Section 6 Billing Information

**Your child will not be permitted to commence until tuition payment has been received by the School.** If applying from overseas, all correspondence will be sent to your overseas address until an alternative address is provided.

	HK Residential	Father's HK Business address	Mother's HK Business address
To which address do you prefer <b>correspondence</b> sent?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
To which address do you prefer <b>billing</b> sent?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Please provide in Section 2)

## Section 7 Acknowledgment and Agreement

I certify that the information provided on this application package is complete and accurate. I also understand that all supporting documents must be received before the admissions process can commence, and acknowledge that failure to disclose information may result in denial of admissions or dismissal from School.

Name (Please Print)	<input type="text"/>	Signature	<input type="text"/>
Relationship to child	<input type="text"/>	Date	<input type="text"/>

**Important Notice** The above information collected or held by Carmel School from time to time may be used, stored, disclosed and/or transferred to such individuals, entities and/or organizations as may be considered necessary for the purpose of admissions related activities. You have the right under the Personal Data (Privacy) Ordinance to request access to and correct any of your information held by the School. Requests may be made in writing and addressed to [admissions@carmel.edu.hk](mailto:admissions@carmel.edu.hk).