



JOB OPENING

POSITION: High School English Teacher
REPORTS TO: High School Principal
CONTRACT TERM: 2 School Years (2021-2023)
JOB OPENING: 14 October 2020 - 26 February 2021

PURPOSE

Jakarta Intercultural School (JIS) educators provide memorable experiences for JIS students. JIS High School teachers are responsible for working collaboratively to develop and implement the High School (HS) program at JIS. JIS educators work in a professional learning community to continuously improve teaching practice for the benefit of the students at JIS in pursuit of our *Mission, Vision, Values and Dreams*.

English language and literature is a particularly exciting area at JIS and we are extremely well-equipped including having a superbly resourced library. Candidates must be fully qualified teachers able to be enthusiastic and inspirational role models for our students and expert at promoting the subject. We are looking for a self-starter who is able to work collaboratively.

QUALIFICATIONS, EXPERIENCES and ATTRIBUTES

1. Minimum Bachelor's degree
2. Teaching credential
3. Minimum five years of experience in the subject area
4. Experience in a school with a well-defined High School philosophy – International setting preferred
5. Documented evidence of strong pedagogical practices in English language and literature
6. Experience with IB and AP English courses preferred
7. Experience with a variety of texts and text types, including literature texts and language/media texts
8. Experience with, and commitment to, a Professional Learning Community which collaborates in course design, lesson delivery and assessment
9. Experience with student advisory/pastoral programs and willing to play an enthusiastic role in our Supported Learning and Advisory program for students if called upon
10. Versed in curricular development via innovative approaches such as our independent reading program
11. Demonstrated background in associating with students outside of classroom environment – this could include experiences in drama, sports, clubs, music or other non-academic endeavors
12. Passion for High School
13. Clear commitment to Child Protection, safety, service learning and environmental stewardship

DUTIES and RESPONSIBILITIES

1. Demonstrating commitment to professional inquiry by:
 - a. Identifying essential elements of curriculum and building age appropriate



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- units of instruction
- b. Personalizing instruction, knowing and engaging each learner using appropriate interventions
- 2. Sharing and developing professional knowledge with colleagues by:
 - a. Working closely with Team Facilitators and specialist teachers to plan cooperatively
 - b. Setting goals for professional development, taking advantage of professional development opportunities and demonstrating current best practice in the field of education
- 3. Maintaining an open attitude toward new ideas and accepting of others whose experiences, opinions and beliefs may differ
- 4. Engaging with the JIS Professional Growth and Reflection process
- 5. Continuing to develop pedagogy that benefits student learning
- 6. Seeking support from the PLC in regards to refining pedagogy and asking for help when needed
- 7. Using a range of teaching strategies that adapt what students know and what inspires them
- 8. Collaborating with the Student Support Team and executing ILPs as appropriate for students in their charge
- 9. Planning, coordinating and supervising the work of Departmental Assistant as appropriate
- 10. Building positive interpersonal relationships and actively engaging in Child Protection practices
- 11. Demonstrating an understanding of the Restitution Model of classroom management
- 12. Developing and promoting positive interactions among our diverse student body
- 13. Fostering sense of identity and pride in the school among students, parents, and colleagues
- 14. Collaborating with department team, school wide teams and Student Support Team
- 15. Communicating effectively with all members of the JIS community
- 16. Is observant of individual student needs
- 17. Empowering students to take responsibility for their learning and actions
- 18. Persevering by channeling the energy of frustration productively
- 19. Identifying and seeking support when in need
- 20. Able and willing to work in an asynchronous or synchronous online platform if necessary.
- 21. Embracing the JIS Learning Dispositions of Resilience, Resourcefulness, Relating and Reflectiveness
- 22. Performing other related duties and assuming other responsibilities as assigned by the HS Principal

TO APPLY

Interested qualified candidate, please send your cover letter, resume and 3-5 list of professional references to the Human Resources Manager, Megumi Runturambi, at application@jisedu.or.id