

**SPECIFICATIONS AND BID FORM
SNOW PLOWING AND REMOVAL
TOWN OF ELLINGTON**

SCOPE:

The contract period will be from November 10, 2020 to April 30, 2023 and providing the Town the option to extend the contract up to two (2) additional one (1) year periods.

The awarded contractor shall provide snow plowing and snow removal services for the Town of Ellington at the following Town properties:

Crystal Lake Fire Department, Crystal Lake School, Windermere School, Ellington High School, Center School and Ellington Middle School

Any additional work requested for winter emergencies will be paid at the bid price per hour for each piece of equipment needed.

CONTRACTOR'S RESPONSIBILITIES:

Erection of all guide stakes necessary to mark and protect raised structures, curbing, islands, utilities, fuel tank covers and vents.

The awarded contractor shall furnish the Town of Ellington a minimum of two (2) direct telephone numbers with contact names, providing 24 hour access to the awarded contractor's representatives.

The awarded contractor shall submit a list of names of all the contractor's employees along with photocopies of the employee's operator's license to the Director of Public Works prior to the start of the snow removal season.

DAMAGES TO TOWN PROPERTY:

The contractor shall be responsible for the repair or replacement cost of any damage to Town property and/or personal property caused by the negligence of the contractor or his employees. This includes but is not limited to permanent objects, curbs, fencing, shrubs, trees, and lawn areas. The contractor is responsible for reporting any such damage to the Town within seventy-two (72) hours of the occurrence.

RESPONSE TIME:

The awarded contractor shall report within (2) hours of receipt of a call for service with a work crew and equipment sufficient to perform the services requested.

BID PRICES:

Contractors shall submit an hourly rate for equipment and operator in the "Bid Form" section of this contract. All hours worked must be billed at the same rate as the awarded bid price. No payments for travel time will be allowed; No overtime rates will be allowed.

PAYMENT FOR SERVICES RENDERED:

Payments will be based on hourly rates submitted by the contractor. Payments will be made after services have been performed and in accordance with the draft Contract attached hereto.

ASSESSMENT OF PENALTIES:

In the event the awarded contractor is not providing satisfactory service, or equipment is not in proper working condition, the Town reserves the right to cancel this contract.

REFERENCES:

Contractor will be required to supply the Town of Ellington with three (3) references from other municipalities. References will be included on the "Bid Form" section of this contract. The municipality's name, contact person and phone number will be required. References will be weighed heavily in the contract award process.

MINIMUM EQUIPMENT REQUIRED: Bid per Hour with an operator.

<u>Quantity</u>	<u>Size</u>	<u>Description</u>
2	3 YD	Wheel Loaders
1	¾ Ton or larger	Pickup Truck with Plow

BID FORM

The undersigned representative of _____ hereby submits the following bid proposal on the equipment and operator as specified:

1. BID:

Three cubic yard Wheel Loader

Hourly rate \$ _____ Dollars

Additional Three cubic yard Wheel Loader (required per the specifications)

Hourly rate \$ _____ Dollars

Three quarter ton or larger Pickup Truck with Plow

Hourly rate \$ _____ Dollars

Total Hourly rate \$ _____ Dollars

2. BID BOND:

Bid bond to equal TWO THOUSAND AND NO/100 (\$2,000.00)

3. EQUIPMENT INFORMATION:

Year _____
Make _____
Model _____

Year _____
Make _____
Model _____

Year _____
Make _____
Model _____

4. OPTIONAL EQUIPMENT:

Description of Equipment _____

Hourly rate \$_____ Dollars

Description of Equipment _____

Hourly rate \$_____ Dollars

Description of Equipment _____

Hourly rate \$_____ Dollars

5. REFERENCES: Three (3) required.

<u>Municipality</u>	<u>Contact Person</u>	<u>Phone Number</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

The names of all partners of a partnership or the principal offices of a corporation will be submitted upon request.

Signature of Authorized Representative

Print Name and Title

Print Firm Name

Print Street Address

Print City, State and Zip Code

Contact Name

Area Code and Telephone Number

Area Code and Telecopier (Fax) Number