

**REGIONAL SCHOOL DISTRICT NO. 17
PUBLIC BUILDING COMMITTEE MEETING
June 7, 2017**

A meeting of the Regional School District 17 Public Building Committee was held on June 7, 2017 at the Central Office Board Room.

Members Present: Tom Hogarty, Chairman; Bob Braren, Bill Leahy, Joanne Nesti

Also in Attendance: Rob Albert, RSD 17 Facilities Lead; Doug Rogers, CREC Construction Services Division; Lenell Kittlitz, CREC Construction Services Division

Members Absent: Sue Twachtman, Eric Couture, Colleen Fitzpatrick, Karen Perry, Lizz Milardo

Call to Order/Opening of Meeting: Committee Chairman Tom Hogarty called the meeting to order at 6:08 p.m.

Agenda Item 1: Minutes from the previous meeting on May 24, 2017 were reviewed. There were no changes or corrections.

Agenda Item 2A: Brief discussion of a \$4,000 fee from DTC in connection with the division of the lighting and boiler projects into two separate RFPs. Pending an amendment to DTC's contract with District 17, the matter will be reconsidered at a future Committee meeting. (Typo noted in meeting agenda, \$40,000 instead of \$4,000).

As for a credit from DTC that had been suggested by CREC, it was agreed that no credit is forthcoming and the bill is accurate as presented.

Mr. Hogarty also reported that following the Committee's approval, he has signed off on payment of two invoices, one from Silver, Petrucelli for \$19,600 and another from DTC for \$48,150. In addition, Mr. Hogarty announced that Paul Drummey has been replaced as CREC Project Manager by Doug Rogers, who will be assisted by Lenell Kittlitz and Michael Faenza.

Agenda Item 2B: In response to the Committee's request that a new lighting RFP reflect the inclusion of new technologies, Mr. Rogers reported that DTC has been in consultation with Eversource as it prepares the next RFP. He said the scope of work will be more detailed and potential bidders could be given the choice of bidding on a stand-alone lighting project, a stand-alone transformer project, or a combination of both.

Agenda Item 2C: As to the Committee's request for recommendations on once again putting both new lighting and boiler RFP's out to bid, it is CREC's recommendation that the Committee consider bid documents in October/November 2017 and put the Invitation to Bid out in December, with a contract award to be made no later than January 2018.

Agenda Item 2D: Following up on Committee discussion of having District 17 keep and re-use the ballast once it is removed from the existing high school roof, Mr. Rogers reported that roofing contractor Silktown would impose no additional charge for transporting the ballast to a designated District storage site, but neither would it credit the District for any cost savings that might result. The Committee's consensus was that the ballast should be removed and taken to a disposal site as originally called for in Silktown's bid.

Agenda Item 2E: Following up on discussion at the previous meeting, DTC was asked to detail costs for additional plumbing and piping work connected to the boiler project. Ms. Kittlitz reported that DTC continues to work on the request and that it remains an open item for the Committee's next meeting.

Agenda Item 3A: Ms. Kittlitz reviewed a report prepared for the Committee by CREC Finance Director Banning Rauls, detailing next steps following approval of the reimbursement grant by the state Office of School Construction Grants (OSCG). In addition, the document briefly outlines the state audit process once the project is completed.

Agenda Item 3B: With regard to the lengthy delay in OSCG's providing the District with its commitment letter indicating final approval of the reimbursement grant, Mr. Rogers said the District paperwork regarding education specifications has been found to be incomplete and will require approval of a new resolution by the Board of Education to include the words "Haddam-Killingworth High School roof replacement project" before the commitment letter can be finalized by OSCG. The Board will be asked to re-consider the new resolution.

Adjournment: Meeting was adjourned at 7:30 p.m.