

REGIONAL SCHOOL DISTRICT NO. 17
PUBLIC BUILDING COMMITTEE MEETING

October 23, 2017

REVISED

A meeting of the Regional School District 17 Public Building Committee was held on October 23, 2017 at Central Office in the Board Room.

***Members Present:** Bob Braren, Tom Hogarty, Chip Frey, Colleen Fitzpatrick and Sue Twachtman*

***Also in Attendance:** Mike Distefano, RSD 17 Director of Facilities; Doug Rogers, CREC Construction Services Division; and Robert Albert*

***Members Absent:** Eric Couture, Lizz Milardo, Karen Perry, Joanne Nesti, Bill Leahy*

***Call to Order/Opening of Meeting:** Tom Hogarty called the meeting to order at 6:45 p.m.*

Agenda Item #1: Selection of a Commissioning Agent for the Boiler Project:

Doug Rogers reported about the decision to bring a Commissioning Agent on board for the pre-construction design of DTC which went out to bid, and for the process of the project and post-occupancy work. There were two engineering firms who bid, both of whom specialize in these types of projects: Sustainable Engineering Services, LLC “SES” and Consulting Engineering Services, Inc. “CES”. Doug briefly went over their proposals for each regarding their price for services of the boiler project, qualifications as well as references.

After careful review of both firms, the consensus of committee was to select SES for the Commissioning Agent and to accept their bid of \$15,000 and to ask that they attend weekly construction meetings as necessary and conduct frequent site visits to ensure the progress of the work. Doug Rogers will ask for the hourly rate for such meetings and site visits.

Agenda Item #2: Discussion regarding the Meeting Schedule and Quorum:

Tom Hogarty asked the committee if they should meet every two weeks or keep the two meetings that are scheduled for the remainder of the year which are set right before the Board of Education meetings. If the schedule remains the same, Tom stated that special committee meetings can be scheduled on an as needed basis. Everyone agreed to keep the meeting schedule as planned.

Doug Rogers stated he will need a special meeting scheduled for December 13th to award the contractor for the Boiler Project.

Agenda Item #3: Report on Reimbursement Status from the State for the Roof Project:

Doug Rogers reported that the State is approving and paying for the invoices for work already in place which are for Silktown, Silver Petrucelli, and Fuss & O'Neill. At the end of December, an invoice will be submitted to the State for the rest of the roofing project monies that are owed.

Doug also reported that he will be scheduling a meeting with John McConville from Silktown Roofing to see what he has agreed to owe regarding the roofing project.

Agenda Item #4: Discussion concerning the Project Building Projects:

Doug also reported that the ZREC application was due on October 24th. S&P worked with Finance Director Martha Vaughn to pull together all the required documentation and the Renewal Energy Certificate "REC" price went in at \$65 a REC. The last 6 years of bids were analyzed and it was determined and recommended by our consultant to submit the proposal at \$65. Additionally, the size of the PV system was increased from the original design size of 530Kw +/- to 790Kw. The reason for this is because we can always reduce the size and be paid the awarded REC's. If we were able to put a bigger system than what we were awarded, we

would only be paid for the REC's identified in the application. This is giving us the flexibility to go with a larger system if the budget supports it.

Doug Rogers said there will be an update on DTC- Lightning Project at the next PBC Meeting scheduled for November 8, 2017.

Adjournment: Meeting adjourned at 7:15 p.m.