

REGIONAL SCHOOL DISTRICT NO. 17
PUBLIC BUILDING COMMITTEE MEETING

November 8, 2017

A meeting of the Regional School District 17 Public Building Committee was held on November 8, 2017 at Central Office in the Board Room.

Members Present: *Tom Hogarty, Eric Couture, Chip Frey, Colleen Fitzpatrick and Bill Leahy*

Also in Attendance: *Doug Rogers, CREC Construction Services Division; and Robert Albert, RSD17*

Members Absent: *Robert Braren, Lizz Milardo, Karen Perry, Joanne Nesti and Sue Twachtman*

Call to Order/Opening of Meeting: *Tom Hogarty called the meeting to order at 6:07 p.m.*

Agenda Item #1 - Review Minutes from the Public Building Committee Meeting held on October 11, 2017:

Minutes were approved with no changes.

Agenda Item #2 - Review and Approve Invoice from Fuss & O'Neill:

An Invoice for environmental services associated with the Roof Replacement Project from Fuss & O'Neill was approved for \$802.00.

Agenda Item #3 - Review and Approve Invoice from DTC:

An Invoice for professional services associated with the New Boiler Plant and Lighting Upgrades from DTC was approved for \$4,000.00.

Agenda Item #4 - Review the Proposed RFQ/P for Architectural and Engineering Services for the Photovoltaic Project:

Doug Rogers presented the final Draft of the RFQ/P for design services related to the Photovoltaic Project. The RFQ/P is scheduled to be released on November 10, 2017. The

contract is scheduled to be awarded December 20, 2017. The RFP/Q document was approved without changes.

Agenda Item #5 - SCG-049 Photovoltaic Grant Submission Review:

Doug Rogers announced that the process for receiving an official Photovoltaic Project State Project Number was completed with the support of Superintendent Howard Thiery. The acquisition of the official project number is the first steps for securing funding for the Photovoltaic Project from the State of Connecticut Department of Administrative Service's (DAS) Office of School Construction Grants (OSCG).

Agenda Item #6 - RFQ/P Boiler Plant Discussion:

The Committee reviewed and discussed the process for bidding the acquisition and installation of the new Boiler Plant system designed by DTC. The RFQ/P is scheduled for release on November 20, 2017. The plans are in the final stages of review. Construction of the Boiler Plant project is scheduled to start in March 2018.

Recently, Sustainable Engineering Solutions, LLC was hired as the commissioning agent representing Region 17 on the Boiler Plant project. The commissioning agent is responsible for pre-construction design review, on-site inspection of equipment installation and functional performance testing of equipment and systems, plus post-occupancy analysis.

Agenda Item #7 – RFQ/P Lighting Project Discussion:

The Committee reviewed and discussed the process for bidding the lighting upgrade project. DTC is in the process of refining the lighting schedule identifying the specific fixtures that will be replaced, recommending the replacement option and working with Eversource to identify potential rebates available for these lighting changes. DTC is also developing a schematic

identifying the location of each fixture to assist bidders in preparing their proposals. The Lighting Project is scheduled to be bid in January 2018.

Agenda Item #8 - Auditorium Progress Discussion:

Doug Rogers updated the committee on progress being made on the Auditorium Project. One item being evaluated is the advantages of refurbishing the existing seating in the auditorium rather than replacing all the seats. Because of the quality of the construction of the existing seats, the result of refurbishing them may provide a better-quality seat than simply replacing them. Progress is also being made in evaluating the stage lighting system and acoustics.

Agenda Item #9 - Schedule Review:

Doug Rogers provided the committee members with an updated copy of the HK Project Master Schedule.

Agenda Item #10 - Roof Closeout Discussion:

The Committee was informed that the close-out of the Roof Replacement Project requires a meeting between RSD17, CREC, Silver Petrucelli and Silkton to review all change-orders. Tom Hogarty will attend the meeting and bring the results back to the committee.

Adjournment: Meeting adjourned at 7:34 p.m.