

**REGIONAL SCHOOL DISTRICT NO. 17
PUBLIC BUILDING COMMITTEE MEETING
December 13, 2017**

A meeting of the Regional School District 17 Public Building Committee was held on December 13, 2017 at the Central Office Board Room.

Members Present: *Tom Hogarty, Chairman; Colleen Fitzpatrick, Bob Braren, Eric Couture and Joanne Nesti*

Also in Attendance: *Mike Distefano, RSD 17 Director of Facilities; Rob Albert, RSD 17 Facilities Dept.; Doug Rogers, CREC Construction Services Division; Michael Sorano, George Keithan, Scott Sullivan, Alicia Rosalie, Bob Roach, Friar Architecture & CES; Thomas Hibbard, Carmelo Rosa, James Michell, Hibbard and Rosa, Architects and HP Engineering; Dean Petrucelli, Bob Banning, Michael Chambers, Silver, Petrucelli & Associates*

Members Absent: *Bill Leahy, Sue Twachtman and Chip Frey*

Call to Order/Opening of Meeting: *Chairman Tom Hogarty called the meeting to order at 6:30 p.m.*

Agenda Items 1 and 2 were moved in order to facilitate discussion of Item 3, Photovoltaic Project.

Agenda Item 3 – Photovoltaic Project: *The Committee received presentations from three firms, Friar Architecture/Farmington--Consulting Engineering Services, Inc. (CES) Middletown; Hibbard and Rosa, Architects, Middletown--HP Engineering; Silver, Petrucelli & Associates, Hamden, on their proposals to provide Architectural/Engineering services for the Haddam-Killingworth High School Photovoltaic Project. The Committee asked each firm the same series of nine questions, then began its review of their qualifications.*

Mr. Albert: Leaning toward Hibbard & Rosa as preferred choice, based on racking and ballasting of solar array, which did not rely on the use of concrete blocks, but favored metal pipe filled with gravel.

Mr. Distefano: Leaning toward Hibbard & Rosa as preferred choice, citing a good working relationship with the firm and its knowledge of the roofing system.

Mr. Couture: Leaning toward Friar, based on their experience and confidence in dealing with a wide variety of solar projects. Also, more in-house expertise with Friar and CES, and team members who live locally. Hibbard, second choice, Silver, third.

Ms. Nesti: Leaning toward Friar, based on their experience as both designers and installers, better able to judge the quality of the installation companies that might bid on the project. Hibbard, second, Silver, third.

Ms. Perry: Leaning toward Friar, based on their use of stainless steel tie-backs on the solar array and their specific mention of training District staff in the operation of the photovoltaic system once it is installed. Hibbard, second, Silver, third.

Mr. Braren: Leaning toward Friar, based on experience with solar project work and the size of the firm. Silver, second, Hibbard, third.

Ms. Fitzpatrick: Leaning toward Friar, based on experience and working relationship with CES. Silver, second, Hibbard, third.

Mr. Hogarty: Leaning toward Friar, based on the thoroughness and professionalism of their planning and their experience with photovoltaic projects. Hibbard, second, Silver, third.

Mr. Rogers: Has worked with all three firms. Stressed to Committee that the A/E firm works for RSD 17 and will design the project, ballast, racking, etc., in whatever way the Committee

requires. Though the firms may have presented a particular vision, its design will reflect the District's needs.

After a review of qualifications, the consensus of the Committee is to recommend that the Architecture/Engineering contract be awarded to Friar for a fee of \$57,200. The recommendation will be made to the Board of Education at its December 19th meeting.

Agenda Item 1 – Review of Minutes: Minutes from the November 29th meeting were reviewed. One change was made to correct a typo from ZERC to ZREC. No other changes were made.

Agenda Item 2 – Review/Approval of Invoices: Invoice approved from Silktown Roofing for \$6,675.23, in connection with the high school roof replacement.

Agenda Item 4 – Boiler Project: DTC has requested that the bid process be extended to January 3, 2018 because of a number of additional questions from contractors who have expressed an interest in bidding on the project. Scope review will be scheduled.

Agenda Item 5 – Lighting Project: DTC says process is still on schedule for project to be put out to bid in mid-January.

Agenda Item 6 – Auditorium Project: Friar continues to work on schematic design and existing conditions study. Friar should be ready to provide a preliminary report to the Committee by the first meeting in January.

Agenda Item 7 – Roof Project: No updated information on the roof project.

Agenda Item 8 – Other Business: Mr. Rogers is putting together an updated budget for what has been spent so far to each vendor. Also, Committee will be asked to review the new fee structure for CREC and revisions to its contract with the District to reflect a change in the fee for Project Management services on the Photovoltaic Project.

Next meeting is scheduled for January 10, 2018 at 6:30 p.m. at Haddam-Killingworth Middle School Media Center. (Note: All 2018 Committee meetings will begin at 6:30 p.m.)

Adjournment: *Meeting adjourned at 9:30 p.m.*