

**REGIONAL SCHOOL DISTRICT NO. 17  
PUBLIC BUILDING COMMITTEE MEETING  
February 28, 2018**

*A meeting of the Regional School District 17 Public Building Committee was held on February 28, 2018 at the Central Office Board Room.*

***Members Present:** Tom Hogarty, Chairman; Karen Perry, Colleen Fitzpatrick, Bob Braren, Eric Couture, Sue Twachtman, Bill Leahy, Chip Frey and Joanne Nesti*

***Also in Attendance:** Mike Distefano, RSD 17 Director of Facilities; Rob Albert, RSD 17 Facilities Dept.; Doug Rogers, CREC Construction Services Division*

***Members Absent:** None*

***Visitors:** None*

***Call to Order/Opening of Meeting:** Chairman Tom Hogarty called the meeting to order at 6:35 p.m.*

**Agenda Item #1 – Review of Minutes:** There were no additions or corrections to the minutes from the Committee’s last meeting on January 31, 2018.

**Agenda Item #2 – Visitors:** There were no visitors in attendance at this meeting.

**Agenda Item #3 – Review/Approve Invoices:** The Committee reviewed an invoice from SES, the Commissioning Agent on the Boiler Renovation Project, for \$1,500.00. Consensus of the Committee is to approve payment. The Committee reviewed an invoice from Silver, Petrucelli for \$188.00, as a final payment for work on the roof replacement project. Consensus of the Committee is to approve payment. The Committee reviewed an invoice from Fuss & O’Neill for \$1,026.00 for monitoring service related to air testing connected to the Boiler Renovation Project. Consensus of the Committee is to approve payment. The Committee reviewed an

invoice from CREC for \$2,283.96 for reimbursable items not connected to their project management fee. These include legal fees to the firm Hoopes, Morganthaler, Rausch and Scaramozza of Hartford for contract review services connected to the Commissioning Agent agreement with SES. Consensus of the Committee is to approve payment.

**Agenda Item #4 – Photovoltaic Project:** RFP for the project is currently being prepared for Committee review; upcoming events include State Bid Approval on March 14<sup>th</sup> and site visits by prospective contractors scheduled for March 21<sup>st</sup>. Mr. Rogers also provided the Committee with copies of a presentation by CES, outlining the design of the solar panel array and other information on possible cost reductions for electricity once the system is operational.

**Agenda Item #5 – Boiler Project:** Contractor MJ Daly is putting together an environmental plan for needed abatement that will occur while the high school is occupied. The plan must be approved by the State before work can begin.

**Agenda Item #6 – Lighting Project:** The schedule of fixtures to be replaced has been revised to its final form. Project is expected to be put out to bid on March 9<sup>th</sup>.

**Agenda Item #7 – Auditorium Project:** Mr. Rogers reviewed a list of items connected to the renovation project that have been highlighted by stakeholders (the Principal, the Drama and Music Director and Audio Director). Committee will be asked to review these items in a follow-up session with stakeholders at the next Committee meeting.

**Item #8 – Roof Project:** Mr. Rogers presented a proposal from Silktown Roofing connected to a change order for additional work on flashing around the Area B penthouse. During the original project, a decision was made to do only a portion of this work, but snow and rain during the past winter prompted a re-assessment of that decision. Additional work is now recommended, at a cost of \$17,664.28. Mr. Rogers indicated that the cost is no higher than it would have been had

the work been done during the original project. Mr. Rogers will also explore raising the base of the doors as another way to address the problem. Consensus of the Committee is to accept the proposal.

**Agenda Item #9 – Other Business:** The Committee discussed whether access would have to be restricted to the high school campus because of the various projects being done this summer. It was agreed that the campus will remain open and accessible, though there may be brief service interruptions involving electricity and domestic hot water on occasion during the summer work. Next meeting is scheduled for March 14<sup>th</sup>.

***Adjournment:*** *Meeting adjourned at 8:15 p.m.*