

**Regional School District 17
Board of Education
Finance Subcommittee Meeting Minutes**

The meeting of the Finance Subcommittee of the Regional School District 17 Board of Education was held on July 11, 2017 at 3:35 p.m. at Central Office.

Subcommittee Members Present: Joanne Nesti, Suzanne Sack, Peter Sonski & Martha Vaughn

Call to Order: The meeting was called to order at 3:35 p.m.

Discussion:

The committee reviewed and discussed the 16/17 General Fund financial report and the close out of the 16/17 Fiscal year. Revenues for the 16/17 fiscal year were reduced due to the decrease in the State of CT funding for Excess Cost by \$170,000 and the elimination of the State of CT Transportation grant of \$140,000. Despite the decrease in revenue, the district was able to contribute another .50% into the Capital Fund 06 as directed by the Board of Education on June 20th, making the total contribution into the Capital Fund 06 a full 1% of the 16/17 general fund budget as allowed by state statute. The closeout process went very smoothly with only \$481,700.43 being accrued in purchase orders. The fiscal year closed with \$90,831.78 (unaudited) remaining in the general fund which will be returned to the Town's.

The committee reviewed the YTD 17/18 General Fund financial report in detail reviewing each object and discussing the activity to date which mainly consist of requisitions and purchase orders.

The committee reviewed accounts payable checks processed in the month of June 2017 for all transactions in excess of \$5,000.

The committee reviewed and discussed Budget Transfers which will go to the full Board for approval. The 17/18 budget transfers are requested by the high school to move funds from 611 Instructional Supplies to 690 Other Supplies. During the budget cycle, both 611 and 690 are funded separately on a per pupil allocation. Since expenditures need to be coded according to the Uniform Chart of Accounts, often the amount that is needed for Other Supplies 690 exceeds the formula allocation making a transfer necessary. To make this process easier in the future, we are looking at ways to provide more flexibility in budgeting for these objects while maintaining the per pupil allocation.

Informational Items:

The committee was provided a copy of the Moody's Investor Service, Issuer Comment dated June 30, 2017 for Regional School District 17. In summary, the report state that Region 17's "credit position is strong and its Aa3 rating is on par with the median rating of Aa3 for school district's

nationwide. Notable credit factors include extremely small debt and pension liabilities, a wealthy socioeconomic profile with a sizable tax base and an adequate financial position.”

The auditors are currently on site performing field work and testing for the audit ending June 30, 2017.

The next meeting of the Finance Subcommittee is Tuesday, August 8, 2017 at 3:00 p.m.

Adjournment: The meeting adjourned at 5:45 p.m.