

**REGIONAL SCHOOL DISTRICT NO. 17**  
**BOARD OF EDUCATION MEETING**  
**February 7, 2012**

*A meeting of the Regional School District No. 17 Board of Education was held on February 7, 2012 in the Central Office Board Room. Board of Education Vice Chair, Jonathan Wintsch, called the meeting to order at 7:32 PM.*

**Members Present:** *Susan Dean, Jonathan Wintsch, Sue Twachtman, Joel D'Angelo, Peggie Bushey, Chet Harris, Amy Jacques-Purdy, and Steven Banaletti*

**Members Absent:** *Karen Perry, Becky Valenti and Keith Kelsey*

**Also Present:** *Superintendent of Schools, Howard Thiery and Director of Fiscal Operations, Martha Vaughn, and Student Representatives Erin Buckley and Emily Meredith*

**Visitors:** 6

**Call to Order/Opening of Meeting**

*Board of Education Vice Chair, Jonathan Wintsch called the meeting to order at 7:32 PM. The Pledge of Allegiance was recited.*

*Amy Jacques-Purdy **MOVED** and Susan Dean **SECONDED** a motion to go into executive session at 7:33 PM. Motion passed by the following:*

Steven Banaletti	YES <u>√</u> NO <u>  </u> A <u>  </u>	Amy Jacques-Purdy	YES <u>√</u> NO <u>  </u> A <u>  </u>
Peggie Bushey	YES <u>√</u> NO <u>  </u> A <u>  </u>	Sue Twachtman	YES <u>√</u> NO <u>  </u> A <u>  </u>
Susan Dean	YES <u>√</u> NO <u>  </u> A <u>  </u>	Jonathan Wintsch	YES <u>√</u> NO <u>  </u> A <u>  </u>
Joel D'Angelo	YES <u>√</u> NO <u>  </u> A <u>  </u>	Chet Harris	YES <u>√</u> NO <u>  </u> A <u>  </u>

*The Board returned to Public Session at 7:48 PM.*

**New Business**

**A. Resignation of Board of Education Board Chair, Keith Kelsey**

*Amy Jacques Purdy **MOVED** and Susan Dean **SECONDED** a motion to accept the resignation of Keith Kelsey as Board Chair. Motion passed by the following:*

Steven Banaletti	YES <u>√</u> NO <u>  </u> A <u>  </u>	Amy Jacques-Purdy	YES <u>√</u> NO <u>  </u> A <u>  </u>
Peggie Bushey	YES <u>√</u> NO <u>  </u> A <u>  </u>	Sue Twachtman	YES <u>√</u> NO <u>  </u> A <u>  </u>
Susan Dean	YES <u>√</u> NO <u>  </u> A <u>  </u>	Jonathan Wintsch	YES <u>√</u> NO <u>  </u> A <u>  </u>
Joel D'Angelo	YES <u>√</u> NO <u>  </u> A <u>  </u>	Chet Harris	YES <u>√</u> NO <u>  </u> A <u>  </u>

*The Board accepted and Superintendent Howard Thiery read the following letter of resignation by Board Chair Keith Kelsey into the record:*

February 7, 2012

To My Dear Friends and Colleagues on the Board of Education, Superintendent Howard Thiery, and to All the Residents of Haddam and Killingworth,

About three weeks ago I received a medical diagnosis from my physicians that has given me cause to re-assess and re-evaluate all of the priorities in my life. I have come to the conclusion that the most important thing for me to do right now is to concentrate fully on my health and to spend as much time as possible with my wife and children. Focusing fully on my family means that I am now forced to make sacrifices in other areas that have been top priorities until now.

I feel that it is essential that our Board of Education has a Chair that is able to devote all of the necessary time and energy required for such an important leadership position. Swiftly moving forward in the selection of a new Chair will help to maintain momentum and aid the Board in its decision making processes as budget season carries on. With this in mind, I believe that it would only hurt the Board's ability to function smoothly if I were to continue on as a member without full commitment.

Therefore, at this time and effective immediately, I am resigning from my position as Chair of the Board of Education for Regional School District 17. Additionally, I am fully resigning from my seat on the Board of Education and all the responsibilities that this entails.

I cannot emphasize enough how proud I am to have served with such a talented and committed group of people. It has been an honor and a privilege to have been a part of such a great school district that has such an amazing sense of community and spirit.

Yours Truly,

Captain Keith W. Kelsey

*Superintendent Thiery publicly thanked Keith and remarked that in his time as Superintendent, he has gotten to know Kelsey both professionally and personally and that Kelsey ran for the Board for all of the right reasons; he has children in the district and he decided he could either be someone who sat on the sidelines or he could be someone who got involved. Thiery continued, "It very much fits the Keith I know that he chose to get involved. I'm incredibly grateful to Keith for his service to the district and his support of me from the moment I came to the district..." and went on to remark that Kelsey remained focused on how to best serve this district and still focus on his family up through his resignation. Thiery thanked Kelsey personally and on behalf of the district and remarked that it was an incredible loss for this Board and this district, and that Kelsey and his family had their support.*

*Board Vice Chair Jonathan Wintsch also thanked Keith Kelsey for his service to the Board and wished him all of the best and to his family and children, and wished them strength at this time.*

*Amy Jacques-Purdy also remarked, "Keith is one of those people on the Board of Education who always had a positive outlook. He looked at what was important to kids and he looked at what was right for the schools...He always walked into meetings with a smile...This Board is definitely going to be a weaker board without Keith," and concluded by thanking Kelsey as well.*

*Susan Dean commented that Kelsey was extremely positive and supportive and that he has a wonderful sense of humor and love for children and dedication to this job and added that she will miss him very much.*

Superintendent Thiery also gave notice that there will be a Special Meeting at 5:30 on Friday, February 10, 2012 for the election of a new Board Chair.

## Approval of Minutes

### A. Approval of minutes for the January 10, 2012 Board of Education Meeting

Amy Jacques-Purdy **MOVED** and Joel D'Angelo **SECONDED** a motion to approve the minutes of the January 10, 2012 Board of Education Meeting as presented. Motion passed by the following:

Steven Banaletti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Amy Jacques-Purdy	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peggie Bushey	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Sue Twachtman	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Susan Dean	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jonathan Wintsch	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Chet Harris	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

### B. Approval of minutes for the January 17, 2012 Board of Education - Education Committee Meeting

Amy Jacques-Purdy **MOVED** and Susan Dean **SECONDED** a motion to approve the minutes of the January 17, 2012 Board of Education - Education Committee Meeting as presented. Motion passed by the following:

Steven Banaletti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Amy Jacques-Purdy	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peggie Bushey	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Sue Twachtman	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Susan Dean	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jonathan Wintsch	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Chet Harris	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

## Report from Student Representatives

Erin Buckley reported that Haddam-Killingworth High School has been hosting guests from the Shandong Province in China. Students have had the chance to personally meet with the visitors and through a translator, find out more about their new friends and their interests, such as sports like Ping-Pong and going out with friends. The visit has given students a chance to better understand Chinese culture. Also, Juniors and Seniors will be taking the ACT this coming Saturday, February 11, 2012. Students have also recently completed selecting their classes for the upcoming 2012 fall semester. HKHS is offering new Advanced Placement courses next year, including AP Chemistry and AP French.

Emily Meredith reported that midterms are now over and students are a week into new classes for the spring, though they are already feeling like they have been in their new classes "forever." Senior directed shows will be held Friday, February 10, 2012 at 5:00 PM in the auditorium. The shows are written and directed by two seniors and performed by students – there are no adults involved in the production of these shows. Students are also sponsoring a Carnation Sale for Valentine's Day which has started and a Cookie Dough Sale sponsored by the National Honors Society.

## Board Committee Reports

### A. Facilities and Transportation Subcommittee

*Superintendent Howard Thiery reported that the committee has not met.*

### B. Building Subcommittee (new school)

*Amy Jacques-Purdy reported that the subcommittee met on January 25, 2012 and voted to fund digging of 2 wells at the middle school to look at the opportunities to irrigate the field. The subcommittee also agreed to fund some upgrades to the security system at the middle school which needed to be done to meet insurance requirements.*

### C. Finance Subcommittee

*Jonathan Wintsch updated the Board. The subcommittee met February 7, 2012 prior to the Board of Education meeting. The committee has been discussing the re-bonding proposal and the audit presentation.*

### D. Policy Subcommittee

*Amy Jacques-Purdy updated the Board. The subcommittee met Wednesday, February 1, 2012 and worked on editing the bullying policy and continued work on the 5000 series.*

### E. Communications Subcommittee

*Susan Dean updated the Board. The subcommittee has been discussing ways to communicate the activities in the district. The subcommittee will be meeting again on February 28, 2012.*

## Board Liaison Reports

### A. Building Committee (Solar/Alternative energies)

*Erin Buckley updated the Board. The committee met Tuesday, January 31, 2012 and decided to postpone the energy conservation competition and focus on the energy audits of the schools. Along with the Killingworth Energy Task Force the committee reviewed the energy audits of public facilities and plan on continuing onto the schools in the near future. This will give the schools a chance to see better results in the competition.*

### B. Healthy Communities – Healthy Kids Council

*Susan Dean had no report.*

### C. LEARN

*Sue Twachtman updated the Board. The LEARN Board of Directors met on January 12, 2012. A presentation was made by Stonington Public Schools on community classrooms which were just implemented this year. A community classroom is a classroom based outside of the school. The goal of community classrooms is to give special needs students job-related experience and support to help them transition out of school and into the adult world. Sue Twachtman sent information regarding the presentation to the Special Education department at HKHS. Additionally, the Executive Director of LEARN, Dr. Virginia Seccombe will be retiring this fall after 23 years and LEARN is beginning the process of seeking a replacement for Dr. Seccombe. The next LEARN meeting is Thursday, February 9, 2012.*

### D. Park & Recreation

*No report.*

E. Haddam Board of Selectmen

*Steven Banaletti updated the Board. Banaletti attended the January 18, 2012 Selectmen's meeting and gave his presentation regarding Board activity.*

F. Killingworth Board of Selectmen

*Susan Dean updated the Board and forwarded an update from Superintendent Thiery to the Board of Selectman and the two major political parties in town.*

**New Business – Continued**

**B. 2010-2011 Audit Presentation**

*Michelle Loso from Seward & Monde made a presentation to the Board. Seward & Monde provided an unqualified, clean opinion on the audit, had no compliance findings and performed a Federal and State single audit on compliance with various grants at the Federal and State level. There are no internal control material weaknesses and there were no compliance findings on the Federal and State single audits. Also performed an agreed upon procedures engagement on Form ED001 prepared by Director of Fiscal Operations, Martha Vaughn which includes procedures related to higher cost student special education reports that go to the state.*

*Loso further explained that the general fund typically is 99% funded by town contributions and in a regional school district, typically there is no fund balance. Anything that is saved during the year, encumbrances that lapse will eventually be returned to the towns on a two-year cycle.*

*Encumbrances are Board commitments at the end of the year, some capital expenditures that are on-going and are Board approved. Also included in the audit are smaller funds such as bonded capital projects, Federal grants fund, and capital non-recurring fund. The H-K Cubs Daycare fund, the medical self-insurance fund, declining-contribution pension plan, and student activities funds maintained by each of the schools were also included in the audit.*

*At the request of Superintendent Thiery, Loso also went over the condensed version of the Budget-to-Actual Statement provided in the audit. For the 2010-2011 budget, there was a surplus of approximately \$84,000 that wasn't actually expended or encumbered at the end of June 30, 2011. From the 2009-2010 budget there was a surplus of \$272,695 that will be returned to the towns in the 2012-2013 budget. This surplus was largely accounted for by the transition to using STA for transportation services rather than internal spending, and a surplus was kept as a buffer in case of unforeseen expenditures that might be required as a result of the transition. Superintendent Thiery elaborated that tight controls have been put into place to close out requisitions if there is not an incurred expense or if there is not anticipation that an expense will be incurred.*

*Board Vice Chair Jonathan Wintsch and Superintendent Thiery thanked Ms. Loso.*

*Superintendent Thiery requested permission to communicate to the community regarding the giveback from the prior years' budget ahead of this year's budget season.*

**C. Bonding Proposal presented by Dennis Dix, Jr., Financial Consultant**

*Dennis Dix made a presentation to the Board. Under the bonding proposal, the old bonds which have an interest rate of 4.26% interest will be replaced by newly issued bonds at a rate of approximately 2%. The actual budgetary savings over the life of the bonds based on an analysis of base net-present value savings is over 8%, where the industry minimum net-present value is typically 2-3%. Dix urged the Board to act quickly on this proposal because as markets shift and change, the net-present value could diminish. Dix informed the Board that based on their last projection based on this proposal, the saving would be close to \$923,000, but could not promise that*

figure. Dix said that they would be locking in the numbers within a few days. He mentioned that they do this on a negotiated basis to be able to target these savings. On a competitive basis, the result would be unpredictable. A negotiated basis allows the underwriters to be able to tailor the refinance.

Superintendent Thiery discussed Dix's background as a regular consultant for the district's bonds and that part of his job as a consultant is to keep an eye out for these type of refinancing and restructuring opportunities. And that if the Board approved an authorization to sell bonds, then Dix could lock-in the rates for the refinance and proceed with the closing through the rest of this month.

Dix confirmed for the Board that the refinancing of these bonds does not extend the term of the bonds. Vice Chair Wintsch also mentioned that the Finance Committee discussed that if the Board waits to make this authorization, the current Moody's rating would expire and Superintendent Thiery confirmed it would cost the district an additional \$15,000 approximately to get a new rating. Vice Chair Jonathan Wintsch thanked Dennis Dix for his presentation.

Amy Jacques-Purdy **Moved** and Peggie Bushey **Seconded** a motion to approve the resolution to authorize the Board Chair and Board Treasurer to proceed with the reselling and refinance process of district bonds. Motion passed by the following:

Steven Banaletti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Amy Jacques-Purdy	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peggie Bushey	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Sue Twachtman	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Susan Dean	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jonathan Wintsch	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Chet Harris	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

**D. Policy: P-5131.911 Bullying Policy and R-5131.911 Safe School Climate (Second Reading)**

Amy Jacques-Purdy made a presentation to the Board. Jacques-Purdy informed the Board that the Policy Committee met last Wednesday. This is a new policy required by the State, redefining what schools need to do to prevent bullying and how to report bullying. A first read was done a month ago, and she made some changes regarding wording in the policy based on comments and questions by the Board. A lot of the wording is legislative, and the committee was unable to change very much, but is very comfortable with the policy as it is presented. The policy not only defines bullying as being on school grounds but also off school grounds under three characteristics: 1) if it creates a hostile environment at school, 2) if it infringes on the rights of the victim at school or 3) if it substantially disrupts the educational process or orderly operation of the school. If the bullying meets these requirements, then the district is required to get involved. The Administration is required to follow this policy and assign personnel to carry out this policy. Jacques-Purdy emphasized that this policy is largely mandated by the state.

Amy Jacques-Purdy **Moved** and Joel D'Angelo **Seconded** a motion to approve P-5131.911 Bullying Policy and R-5131.911 Safe School Climate. Motion passed by the following:

Steven Banaletti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Amy Jacques-Purdy	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peggie Bushey	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Sue Twachtman	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Susan Dean	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jonathan Wintsch	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Chet Harris	YES <input type="checkbox"/>	NO <input type="checkbox"/>	A <input checked="" type="checkbox"/>

## Consent Agenda

### A. Acceptance of Donation from General Mills Box Tops by the PTO for Education in the amount of \$603.00 submitted by Janice Harris, Principal of Haddam Elementary School.

*Sue Twachtman **MOVED** and Susan Dean **SECONDED** a motion to accept a donation from General Mills Box Tops by the PTO for Education in the amount of \$603.00 submitted by Janice Harris, Principal of Haddam Elementary School. Motion passed by the following:*

Steven Banaletti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Amy Jacques-Purdy	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peggie Bushey	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Sue Twachtman	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Susan Dean	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jonathan Wintsch	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Chet Harris	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

## From the Superintendent

### A. Enrollment Report

*Superintendent Howard Thiery updated the Board. Thiery explained that based on the current enrollment, they are making their projections for next year's enrollment for the 2012-2013 budget by pushing forward each cohort one year. With regard to Kindergarten for next year, they are doing enrollment and are seeing normal numbers for this time of year, but the numbers will increase as the new school year grows closer. Amy Jacques-Purdy requested that for the budget proposal, a break out of average class sizes be included.*

## From the Director of Fiscal Operations

*Director of Fiscal Operations Martha Vaughn had no report.*

## Future meetings

- A. Facilities and Transportation: Tuesday, February 28, 2012
- B. Building Subcommittee (new school): To Be Determined
- C. Communications Subcommittee: Tuesday, February 28, 2012 at HKMS
- D. Finance Subcommittee: Tuesday, March 6, 2012
- E. Policy Subcommittee: Wednesday, February 15, 2012

*Amy Jacques-Purdy **MOVED** and Sue Twachtman **SECONDED** a motion to go into executive session at 8:32 PM to discuss personnel matters, contract negotiation and legal updates. Motion passed by the following:*

Steven Banaletti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Amy Jacques-Purdy	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peggie Bushey	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Sue Twachtman	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Susan Dean	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jonathan Wintsch	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Chet Harris	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

The Board returned to Public Session at 9:30 PM.

Amy Jacques-Purdy **MOVED** and Chet Harris **SECONDED** a motion to authorize the Superintendent to negotiate three administrator coordinator positions with the appropriate unions. Motion passed by the following votes:

Steven Banaletti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Amy Jacques-Purdy	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peggie Bushey	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Sue Twachtman	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Susan Dean	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jonathan Wintsch	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Chet Harris	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

### Adjournment

Susan Dean **MOVED** and Amy Jacques-Purdy **SECONDED** a motion to adjourn the meeting at 9:32 PM. Motion passed by the following votes:

Steven Banaletti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Amy Jacques-Purdy	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peggie Bushey	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Sue Twachtman	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Susan Dean	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jonathan Wintsch	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Chet Harris	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

Respectfully submitted,



Larissa B. Johnson  
Board Clerk

Approval: Susan Dean Date: 3/6/2012  
Susan Dean, Secretary