

REGIONAL SCHOOL DISTRICT NO. 17
BOARD OF EDUCATION MEETING
May 7, 2019

REVISED

A meeting of the Regional School District No. 17 Board of Education was held on May 7, 2019 at Central Office in the Board Room. Board of Education Chair, Joanne Nesti, called the meeting to order at 7:05 PM.

Members Present: *Eric Couture, Peter Sonski, Suzanne Sack, Joel D'Angelo, Maura Wallin, Kathleen Zandi, Sue Williams, Eileen Blewett, Brenda Buzzi, Gerry Matthews, and Joanne Nesti*

Members Absent: *None.*

Also Present: *Superintendent of Schools, Howard Thiery, Assistant Superintendent for Curriculum and Instruction, Dr. Holly Hageman, Principal of Burr Elementary School, Eric Larson, Principal of Haddam-Killingworth High School, Donna Hayward, Director of Food Services, Sharon Shettleworth, Student Representative, Lauren Miller, and Board Clerk, Jamie Sciascia*

Visitors: *None.*

Call to Order/Opening of Meeting:

Board of Education Chair, Joanne Nesti, called the meeting to order at 7:05 PM. The Pledge of Allegiance was recited.

Public Comment: *None.*

Approval of Minutes:

Approval of Minutes for the following Board Meetings:

- A.** Approval of Minutes for the February 5, 2019 Board of Education Meeting
- B.** Approval of Minutes for the February 26, 2019 Board of Education – Education Session Meeting
- C.** Approval of Minutes for the March 5, 2019 Board of Education - Special Meeting (Super's Presentation)
- D.** Approval of Minutes for the March 5, 2019 Board of Education Meeting
- E.** Approval of Minutes for the March 11, 2019 Board of Education – Special Meeting
- F.** Approval of Minutes for the March 12, 2019 Board of Education - Special Meeting (Budget Workshop)
- G.** Approval of Minutes for the March 25, 2019 Board of Education – Special Meeting (Budget Workshop)
- H.** Approval of Minutes for the March 26, 2019 Board of Education – Special Meeting (Budget Workshop)

*Gerry Matthews **MOVED** and Eric Couture **SECONDED** a motion to approve Minutes A-H as presented.*

Motion passed unanimously 11-0-0 by the following Show of Hands:

Suzanne Sack YES √ NO A
 Peter Sonski YES √ NO A
 Maura Wallin YES √ NO A
 Eric Couture YES √ NO A
 Sue Williams YES √ NO A

Joel D'Angelo YES √ NO A
 Eileen Blewett YES √ NO A
 Brenda Buzzi YES √ NO A
 Gerry Matthews YES √ NO A
 Kathleen Zandi YES √ NO A
 Joanne Nesti YES √ NO A

Report from Student Representatives:

Lauren Miller updated the Board. She spoke about how they are finishing up Ab testing at school, and some events coming up like: Junior Prom, Awards Night, French and Spanish Induction Night, National Honor Society Induction, Street Fest, Blue Ribbon Signage reveal, Shoreline Math Challenge, Senior Prom, Final Exams and Graduation.

Superintendent Thiery spoke briefly on the Shoreline Math Challenge. He also on thanked on behalf of the Board Student Representatives, Lauren Miller and Nolan Serbent, for their hard work and gave them each an Amazon gift card.

Principal Donna Hayward and Student Representative, Lauren Miller, left the meeting at approximately 7:15 p.m.

*Sue Williams **MOVED** and Eric Couture **SECONDED** a motion to up Item 9A, Heathy Foods Certification set forth under New Business on the Agenda.*

Motion passed unanimously 11-0-0 by the following Show of Hands:

Suzanne Sack YES √ NO A
 Peter Sonski YES √ NO A
 Maura Wallin YES √ NO A
 Eric Couture YES √ NO A
 Sue Williams YES √ NO A

Joel D'Angelo YES √ NO A
 Eileen Blewett YES √ NO A
 Brenda Buzzi YES √ NO A
 Gerry Matthews YES √ NO A
 Kathleen Zandi YES √ NO A
 Joanne Nesti YES √ NO A

New Business:

A. Healthy Foods Certification

(Sharon Shettleworth presented the Healthy Foods Certification back on May 7, 2019 but the language in the motions needed to be more specific; therefore, a revision to the minutes was needed.)

Sharon Shettleworth updated the Board. She spoke about how every year the Board has to vote whether or not they would like to be enrolled in the Healthy Food Certification serving above and beyond lunch. This would be for snacks at events at football games. She explained in detail what participation entails; that they would get an additional 10c for every reimbursable food meal they sale. Sharon also briefly spoke on Food Exemptions, and Beverage Exemptions.

*Sue Williams **MOVED** and Kathleen Zandi **SECONDED** a motion to approve the Heathy Food Certification Program for the 2019-2020 School Year. The Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020. This certification shall*

include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and all fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Motion passed unanimously 11-0-0 by the following votes:

Suzanne Sack	YES <u>√</u> NO <u> </u> A <u> </u>	Joel D'Angelo	YES <u>√</u> NO <u> </u> A <u> </u>
Peter Sonski	YES <u>√</u> NO <u> </u> A <u> </u>	Eileen Blewett	YES <u>√</u> NO <u> </u> A <u> </u>
Maura Wallin	YES <u>√</u> NO <u> </u> A <u> </u>	Brenda Buzzi	YES <u>√</u> NO <u> </u> A <u> </u>
Eric Couture	YES <u>√</u> NO <u> </u> A <u> </u>	Gerry Matthews	YES <u>√</u> NO <u> </u> A <u> </u>
Sue Williams	YES <u>√</u> NO <u> </u> A <u> </u>	Kathleen Zandi	YES <u>√</u> NO <u> </u> A <u> </u>
		Joanne Nesti	YES <u>√</u> NO <u> </u> A <u> </u>

Brenda Buzzi **MOVED** and Maura Wallin **SECONDED** a motion to allow Food Exemptions for All Events. The Board of Education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location: means where the event is being held.

Motion passed unanimously 11-0-0 by the following votes:

Suzanne Sack	YES <u>√</u> NO <u> </u> A <u> </u>	Joel D'Angelo	YES <u>√</u> NO <u> </u> A <u> </u>
Peter Sonski	YES <u>√</u> NO <u> </u> A <u> </u>	Eileen Blewett	YES <u>√</u> NO <u> </u> A <u> </u>
Maura Wallin	YES <u>√</u> NO <u> </u> A <u> </u>	Brenda Buzzi	YES <u>√</u> NO <u> </u> A <u> </u>
Eric Couture	YES <u>√</u> NO <u> </u> A <u> </u>	Gerry Matthews	YES <u>√</u> NO <u> </u> A <u> </u>
Sue Williams	YES <u>√</u> NO <u> </u> A <u> </u>	Kathleen Zandi	YES <u>√</u> NO <u> </u> A <u> </u>
		Joanne Nesti	YES <u>√</u> NO <u> </u> A <u> </u>

Eric Couture **MOVED** and Kathleen Zandi **SECONDED** a motion to allow Beverage Exemptions for all events, and that these three exemption criteria will be followed: the sale is in connection with an event occurring after the end of the regular school day or the weekend; 2) the sale is at the location of the event; and 3) beverages are not sold from a vending machine or school.

Motion passed unanimously 11-0-0 by the following votes:

Suzanne Sack	YES <u>√</u> NO <u> </u> A <u> </u>	Joel D'Angelo	YES <u>√</u> NO <u> </u> A <u> </u>
Peter Sonski	YES <u>√</u> NO <u> </u> A <u> </u>	Eileen Blewett	YES <u>√</u> NO <u> </u> A <u> </u>
Maura Wallin	YES <u>√</u> NO <u> </u> A <u> </u>	Brenda Buzzi	YES <u>√</u> NO <u> </u> A <u> </u>
Eric Couture	YES <u>√</u> NO <u> </u> A <u> </u>	Gerry Matthews	YES <u>√</u> NO <u> </u> A <u> </u>
Sue Williams	YES <u>√</u> NO <u> </u> A <u> </u>	Kathleen Zandi	YES <u>√</u> NO <u> </u> A <u> </u>
		Joanne Nesti	YES <u>√</u> NO <u> </u> A <u> </u>

Board Committee Reports and Future Meetings:

A. Facilities Subcommittee

1. Consideration and possible approval of Capital Expenditures

Eric Couture updated the Board. He spoke about the Facilities Committee met yesterday, and discussed Capital requests and how they are moving costs to install the HKIS playground. Also, Eric updated the Board on the lowest proposal they received to move items from HES to Burr, which they have also worked with this company in the past. The Facilities Committee is recommending for approval to the Board, Martin Moving and Storage Company. He also asked for a motion accepting their proposal not to exceed \$15,000.

Superintendent Thiery updated the Board. He spoke briefly about the Martin Moving Company quote. He also stated that the technology, furniture and fixtures will largely be moved by the District.

The Board had further discussion on the quote from Martin Moving Company. Board Member, Kathleen Zandi, made a suggestion to look into whether or not Martin Moving Company could recycle and/or buy back the Cardboard Boxes after moving is completed.

*Joel D'Angelo **MOVED** and Eileen Blewett **SECONDED** a motion to approve the moving expenses not to exceed \$15,000 with Martin Moving Company.*

Motion passed 9-0-2 by the following votes:

Suzanne Sack	YES <u>√</u>	NO <u> </u>	A <u> </u>	Joel D'Angelo	YES <u>√</u>	NO <u> </u>	A <u> </u>
Peter Sonski	YES <u>√</u>	NO <u> </u>	A <u> </u>	Eileen Blewett	YES <u>√</u>	NO <u> </u>	A <u> </u>
Maura Wallin	YES <u> </u>	NO <u> </u>	A <u>√</u>	Brenda Buzzi	YES <u> </u>	NO <u> </u>	A <u>√</u>
Eric Couture	YES <u>√</u>	NO <u> </u>	A <u> </u>	Gerry Matthews	YES <u>√</u>	NO <u> </u>	A <u> </u>
Sue Williams	YES <u>√</u>	NO <u> </u>	A <u> </u>	Kathleen Zandi	YES <u>√</u>	NO <u> </u>	A <u> </u>
				Joanne Nesti	YES <u>√</u>	NO <u> </u>	A <u> </u>

Superintendent Thiery updated the Board. He spoke briefly about the Playground survey and handed out to the Board a map of the installation and pictures of playground along with a price quote regarding same.

Principal Larson updated the Board. He spoke about how he circulated a survey to the 3rd, 4th and 5th Grade Levels about what playground equipment they would like to see on this new HKIS playground. The top popular items were: Soccer, Kickball, Swings, Tenderballs, a Gaga court, Playscapes, tag/made up games and playground equipment that they can sit and talk to their friends on. Principal Larson explained the location of the playground. Some Board members raised questions on Recess and Lunch times and limited mobility access. Lastly, Principal Larson went over the installation timeline and Warranty in more detail.

Superintendent Thiery stated that having the high school construction students come in and build benches, and picnic tables for the children to play cards and have a place to chat with their friends which included adding some trees for shade.

*Joel D'Angelo **MOVED** and Gerry Matthews **SECONDED** a motion to approve the quote not to exceed \$66,000 from UltiPlay Parks & Playgrounds for the HKIS Playground.*

Motion passed 10-0-1 by the following votes:

Suzanne Sack	YES <u>√</u>	NO <u> </u>	A <u> </u>	Joel D'Angelo	YES <u>√</u>	NO <u> </u>	A <u> </u>
Peter Sonski	YES <u>√</u>	NO <u> </u>	A <u> </u>	Eileen Blewett	YES <u>√</u>	NO <u> </u>	A <u> </u>
Maura Wallin	YES <u>√</u>	NO <u> </u>	A <u> </u>	Brenda Buzzi	YES <u> </u>	NO <u> </u>	A <u>√</u>

Eric Couture YES √ NO A
Sue Williams YES √ NO A

Gerry Matthews YES √ NO A
Kathleen Zandi YES √ NO A
Joanne Nesti YES √ NO A

Principal Eric Larson left the meeting at approximately 7:56 p.m.

A. Finance Subcommittee

Suzanne Sack updated the Board. She stated that the Committee met and reviewed the year-to-date expenses. She spoke about how we will come in around \$200,000 under budget; however, there are a lot of POs still not accounted for. Further, the Committee reviewed monthly expenses, and vendor checks over \$5,000.

B. Policy Subcommittee

No Report. The next Policy meeting is scheduled for Wednesday, May 15th at Central Office.

C. Communications Subcommittee

Gerry Matthews updated the Board. He spoke about how the Committee met and spoke about the Mission of the Communications Committee. They are in the process of reviewing the Board's Mission Statement, the bylaws and Social Media Policy. Further, the Committee discussed writing about positive stories, events that are happening within the District that they can share with the Community. This would possibly entail interviewing Principals and Administration.

The Board had further discussion about the different types of District pages: Instagram, HK Facebook Page, KES created a # Instagram feed.

Lastly, Gerry spoke briefly about the BOE Facebook, and stated how John Mercier confirmed that the Committee would be able to control the page so no comments could be made. The page would be strictly for news, what's happening around the District so the Community could be aware and involved.

D. Personnel and Evaluation Subcommittee

Suzanne Sack updated the Board. She said that the Committee met and discussed the Superintendent's year-end evaluation. She also confirmed who was on the P&E Committee: Maura, Suzanne, Brenda, Joel, Sue, and Eileen but they only use 5 members at each meeting. The Committee further discussed non-affiliated contracts, raises and MOUs. Lastly, they briefly discussed Teacher recognition, how we appreciate and value them.

Board Liaison Reports:

A. Healthy Communities – Healthy Kids Council

No Report. Superintendent Thiery updated the Board. He stated that he is working with Youth and Family Services around a shared presentation focusing around the mental health survey that was delivered to the Community.

B. LEARN

No Report.

C. Park & Recreation

No Report.

D. Haddam Board of Selectmen

Brenda Buzzi updated the Board. She stated that there is a Town referendum on June 4th so the town can vote on whether or not to inquire HES.

E. Killingworth Board of Selectmen

No Report.

Old Business:

A. High School Building Project

a) Report from Public Building Committee

Board Chair, Nesti, updated the Board. She spoke about the Solar Project is proceeding well, and Shea should be completed with the panel installation by the end of this week.

Superintendent Thiery updated the Board. He said the anticipated energizing date will be June 1st and the 10 panels that were broken from delivery are on their way.

Further, CREC's Project Management project has expired. Doug Rogers wrote to Superintendent Howard inquiring about whether or not the Board would like a proposal from them or if they would like to take it from here. He spoke further about Project Management contracts, time based contracts and services during that time. Superintendent Thiery asked Doug to submit his proposal and he would forward it on to the Committee. Board Vice Chair, Suzanne Sack, suggested that she would like to have another conference call with the Head of CREC. Lastly, she spoke about CREC's four months of payments that are due and owed.

B. Strategic Capital Planning Committee Report

No Report.

C. Personnel Matters*

This was moved down on the Agenda under Executive Session.

Consent Agenda:

The donations on the Consent Agenda are made to the school system as a whole, and the Superintendent may direct any monies to specific schools or programs at his discretion.

- A. Acceptance of a donation in the amount of \$48.49 from Lathrop Vending, Inc. which will be deposited in the Principal Discretionary Fund Account. Submitted by Donna Hayward, Principal of Haddam-Killingworth High School.
- B. Acceptance of a donation in the amount of \$1,000 from Kathy Godrick to be used for camperships for students in need for the end of this school year to be deposited into the Student Activity Fund - Bill C Scholarship Fund. Submitted by Dennis Reed, Principal of Killingworth Elementary School.
- C. Acceptance of a donation in the amount of \$150.00 from Carol Cieslukowski to be used for camperships for students in need for the end of this school year to be deposited into the Student Activity Fund - Bill C Scholarship Fund. Submitted by Dennis Reed, Principal of Killingworth Elementary School.
- D. Acceptance of a donation in the amount of \$1,000 from the HKMS PTO to be used to offset the costs of the 8th Grade Field Trips. Submitted by Dr. Jennifer Olsen, Principal Haddam-Killingworth Middle School.
- E. Acceptance of a donation in the amount of \$57.75 from Coca-Cola Vending Machines to be deposited into the Student Activity Account-Principal Account. Submitted by Dennis Reed, Principal of Killingworth Elementary School.

- F. Acceptance of a donation in the amount of \$2,000 to be used for Field Trips from the KES PTO and deposited into the Student Activity Account. Submitted by Dennis Reed, Principal Killingworth Elementary School.
- G. Acceptance of a donation in the amount of \$250.00 to be used for Bill C Scholarship Campership Program to from the KES PTO to be deposited into the Student Activity Account. Submitted by Dennis Reed, Principal Killingworth Elementary School.
- H. Acceptance of a donation for a used overhead projected donated by a KES Parent. Submitted by Dennis Reed, Principal Killingworth Elementary School.
- I. Acceptance of a donation in the amount of \$200.00 from Carol Cieslukowski to be used for camperships for students in need at the end of the school year to be deposited into the Student Activity Fund - Bill C Scholarship Fund. Submitted by Dennis Reed, Principal of Killingworth Elementary School.

*Brenda Buzzi **MOVED** and Eric Couture **SECONDED** a motion to accept Items A-I listed on the Consent Agenda with great appreciation.*

Motion passed unanimously 11-0-0 by the following Show of Hands:

Suzanne Sack	YES <u>√</u>	NO <u> </u>	A <u> </u>	Joel D'Angelo	YES <u>√</u>	NO <u> </u>	A <u> </u>
Peter Sonski	YES <u>√</u>	NO <u> </u>	A <u> </u>	Eileen Blewett	YES <u>√</u>	NO <u> </u>	A <u> </u>
Maura Wallin	YES <u>√</u>	NO <u> </u>	A <u> </u>	Brenda Buzzi	YES <u>√</u>	NO <u> </u>	A <u> </u>
Eric Couture	YES <u>√</u>	NO <u> </u>	A <u> </u>	Gerry Matthews	YES <u>√</u>	NO <u> </u>	A <u> </u>
Sue Williams	YES <u>√</u>	NO <u> </u>	A <u> </u>	Kathleen Zandi	YES <u>√</u>	NO <u> </u>	A <u> </u>
				Joanne Nesti	YES <u>√</u>	NO <u> </u>	A <u> </u>

From the Superintendent:

A. Legislative Update

Superintendent Thiery updated the Board. He stated how he attended a meeting at the State Capital with the CAPS lobbyists and financial analysts. Also, he discussed ECS Formula and Teacher Retirement Funds.

B. Personnel Report

Superintendent Thiery advised that the Personnel Report has been provided in the BOE Packet. He stated if anyone had any questions on the report, please feel free to contact him directly.

Board Vice Chair, Suzanne Sack, asked Superintendent Thiery to include in the Personnel Report the person that resigned from their position at RSD17 with the person that filled the same position.

C. Enrollment Report

Superintendent Thiery advised that the Enrollment Report has been provided in the BOE Packet. He stated if anyone had any questions on the report, please feel free to contact him directly.

From the Director of Fiscal Operations:

A. Budget Transfers

No Report.

Board Discussion/News/Suggestions: *None.*

Public Comment: *None.*

The Board went into Executive Session at 8:37 p.m.

Executive Session:

Superintendent Thiery updated the Board on Youth and Family Services.

Superintendent Thiery discussed a personnel issue with the Board.

Superintendent Thiery and Suzanne Sack updated the Board on the Mid-Year Evaluation and Review and set a schedule for Year-End Review.

The Board ended Executive Session at 9:22 p.m.

The Board reconvened the regular meeting at 9:22 p.m.

*Eric Couture **MOVED** and Sue Williams **SECONDED** a motion to add an item to the Agenda to schedule Budget Workshops.*

Motion passed unanimously 11-0-0 by the following votes:

Suzanne Sack	YES <u>√</u>	NO <u> </u>	A <u> </u>	Joel D'Angelo	YES <u>√</u>	NO <u> </u>	A <u> </u>
Peter Sonski	YES <u>√</u>	NO <u> </u>	A <u> </u>	Eileen Blewett	YES <u>√</u>	NO <u> </u>	A <u> </u>
Maura Wallin	YES <u>√</u>	NO <u> </u>	A <u> </u>	Brenda Buzzi	YES <u>√</u>	NO <u> </u>	A <u> </u>
Eric Couture	YES <u>√</u>	NO <u> </u>	A <u> </u>	Gerry Matthews	YES <u>√</u>	NO <u> </u>	A <u> </u>
Sue Williams	YES <u>√</u>	NO <u> </u>	A <u> </u>	Kathleen Zandi	YES <u>√</u>	NO <u> </u>	A <u> </u>
				Joanne Nesti	YES <u>√</u>	NO <u> </u>	A <u> </u>

The Board set the date for a Budget Workshop to Thursday, May 9, 2019 at 7:00 p.m. at Central Office with an additional date of Monday, May 13, 2019 at 7:00 p.m. at Central Office, if needed.

Adjournment:

Board Chair, Joanne Nesti, called for the meeting to adjourn at 9:29 PM.

Respectfully submitted,



*Jamie Sciascia
Board Clerk*

Approval:  Date: 8/6/19
Eileen Blewett, Secretary