

**REGIONAL SCHOOL DISTRICT NO. 17**  
**BOARD OF EDUCATION MEETING**  
**May 19, 2020**

*A meeting of the Regional School District No. 17 Board of Education was held on May 19, 2020 via Google Hangouts Meet Video Conference (Live Stream). Board of Education Chair, Suzanne Sack, called the meeting to order at 5:31 PM*

**Members Present:** *Joanne Nesti, Shawna Goldfarb, Joel D'Angelo, Dr. Nelson Rivera, Jennifer Favalora, Eileen Blewett, Kathleen Zandi, Brenda Buzzi, Peter Sonski and Suzanne Sack*

**Members Absent:** *None.*

**Also Present:** *Superintendent of Schools, Dr. Holly Hageman, Director of Finance, Ann Adriani, Director of Operations, John Mercier, Director of Food Services, Sharon Shettleworth, Principal of Haddam-Killingworth High School, Donna Hayward, Assistant Principal of Haddam-Killingworth High School, Adam Apicella, Director of Student Services, Dr. Kris Lindsay, Student Services Coordinator, Tonya Gorgone, Principal of Haddam-Killingworth Middle School, Dolores Bates, Principal of Haddam-Killingworth Intermediate School, Eric Larson, Principal of Burr Elementary School, Brienne Whidden, Principal of Killingworth Elementary School, Dennis Reed, Curriculum Coordinators, Heather Rigatti and Jennifer Beermuender, and Board Clerk, Jamie Sciascia*

**Visitors:** *None.*

**Call to Order/Opening of Meeting:**

*Board of Education Chair, Suzanne Sack, called the meeting to order at 5:31 PM. The Pledge of Allegiance was recited.*

*Board Chair, Sack, welcome everyone to the meeting and did a roll call of the Board members. Superintendent Dr. Hageman also read off who was present from her Administrative Team.*

**Public Comment:** *Robert Waz of Higganum addressed the Board.  
Cheryl Fine of Killingworth addressed the Board.*

**Approval of Minutes:**

*Approval of Minutes for the following Board Meetings:*

- A. *Approval of Minutes for the March 5, 2020 Board of Education – Special Meeting (Budget Workshop)*
- B. *Approval of Minutes for the March 10, 2020 Board of Education – Special Meeting (Budget Workshop)*
- C. *Approval of Minutes for the March 31, 2020 Board of Education – Special Meeting (Budget Workshop)*
- D. *Approval of Minutes for the April 14, 2020 Board of Education – Special Meeting (Budget Workshop)*
- E. *Approval of Minutes for the April 15, 2020 Board of Education – Special Meeting (Budget Workshop)*

Kathy Zandi **MOVED** and Joanne Nesti **SECONDED** a motion to approve the Consent Agenda items as presented

Kathy Zandi **AMENDED** and Joanne Nesti **SECONDED** a motion to approve the Minutes as presented.

Motion passed unanimously 10-0-0 by the following Votes:

Kathleen Zandi	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	A	<input type="checkbox"/>
Peter Sonski	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	A	<input type="checkbox"/>
Dr. Nelson Rivera	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	A	<input type="checkbox"/>
Eileen Blewett	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	A	<input type="checkbox"/>
Joanne Nesti	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	A	<input type="checkbox"/>
Shawna Goldfarb	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	A	<input type="checkbox"/>
Jennifer Favalora	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	A	<input type="checkbox"/>
Joel D'Angelo	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	A	<input type="checkbox"/>
Brenda Buzzi	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	A	<input type="checkbox"/>
Suzanne Sack	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>	A	<input type="checkbox"/>

### Board Committee Reports and Future Meetings

**A. Facilities Subcommittee**

*Board Vice Chair, Sonski, updated the Board.*

**B. Finance Subcommittee**

*Eileen Blewett updated the Board.*

**C. Policy Subcommittee**

*Joanne Nesti updated the Board.*

**D. Communications Subcommittee**

*Jen Favalora updated the Board.*

**E. Personnel and Evaluation Subcommittee**

*Board Chair, Sack, updated the Board.*

### Board Liaison Reports

**A. Healthy Communities – Healthy Kids Council**

*Shawna Goldfarb updated the Board.*

**B. LEARN**

*Jen Favalora updated the Board.*

**C. Park & Recreation**

*Peter Sonski updated the Board.*

**D. Haddam Board of Selectmen**

*No Report. Brenda Buzzi stated how the Communications Monthly Board Newsletter was well received.*

**E. Killingworth Board of Selectmen**

*Kathy Zandi updated the Board. Kathy Zandi stated how the Communications Monthly Board Newsletter was well received.*

**Old Business:**

**A. Status/Update, Discussion, and Next Steps on School Building Closure and Distance Learning**

*Superintendent Dr. Hageman updated the Board.*

**A. HKHS Fieldhouse and BES Oil Tank Projects Update**

*John Mercier updated the Board.  
Board Vice-Chair, Sonski, updated the Board.*

**B. District School Calendar 2020-21**

*Superintendent Dr. Hageman updated the Board.*

*The District School Calendar for 2020-21 will be added to the Agenda for approval at the next Board Meeting.*

**Superintendent Annual Evaluation\***

*Board Chair, Sack, updated the Board.*

**New Business:**

**A. Approval of Healthy Food Certification – Sharon Shettleworth**

*Sharon Shettleworth updated the Board.*

*Joanne Nesti **MOVED** and Peter Sonski **SECONDED** a motion to approve to approve participation in the Healthy Food Certification program for the 2020-2021 school year. Pursuant to C.G.S. Section 10-215f, The Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2020, through June 30, 2021. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.*

*Motion passed unanimously 10-0-0 by the following Votes:*

Kathleen Zandi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Shawna Goldfarb	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peter Sonski	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jennifer Favalora	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Dr. Nelson Rivera	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Eileen Blewett	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Brenda Buzzi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joanne Nesti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Suzanne Sack	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

*Dr. Nelson Rivera **MOVED** and Brenda Buzzi **SECONDED** a motion to approve the Food Exemptions as presented. The Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team*

meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the food sales.

Motion passed unanimously 10-0-0 by the following Votes:

Kathleen Zandi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Shawna Goldfarb	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peter Sonski	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jennifer Favalora	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Dr. Nelson Rivera	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joel D’Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Eileen Blewett	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Brenda Buzzi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joanne Nesti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Suzanne Sack	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

Shawna Goldfarb **MOVED** and Joanne Nesti **SECONDED** a motion to allow Beverage Exemptions under Section 10-221q of the Connecticut General Statute. The Board of Education or governing authority will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the beverage sales.

Motion passed unanimously 10-0-0 by the following Votes:

Kathleen Zandi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Shawna Goldfarb	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peter Sonski	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jennifer Favalora	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Dr. Nelson Rivera	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joel D’Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Eileen Blewett	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Brenda Buzzi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Joanne Nesti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Suzanne Sack	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

Sharon Shettleworth left the meeting at approximately 6:51 p.m.

Brenda Buzzi **MOVED** and Kathy Zandi **SECONDED** a motion to move up Item 8E Cougar Pride set forth under New Business on the Agenda.

Motion passed by a Consensus of the Board.

## New Business:

### E. Cougar Pride:

#### a. CAS 8<sup>th</sup> Grade Scholar Leaders

Superintendent Dr. Hageman presented the CAS 8<sup>th</sup> Grade Scholar Leaders:

Natalie Houlton

Ivy McNeil

#### b. Recognition of the BOE Student Representatives

Dr. Holly Hageman gave recognition for all their hard work to Student Representatives, Lauren Miller and Matthew Jennings.

**B. Instructional Technology Investment Presentation**

*Heather Rigatti updated the Board.  
Jennifer Beermuender updated the Board.  
John Mercier updated the Board.  
Principal Donna Hayward updated the Board.*

*The Board had further discussion about purchasing more laptops in case student enrollment increases or accidental damage occurs, use of protective sleeves with the laptop, Teacher Software, Warranty, future use of Computer Labs and signature of parents’ acceptance of computer. In addition, Board Chair, Sack, raised her concerns about putting this Agenda item on the table to vote as it stands now when it was new information to the public tonight. A motion was brought to the table.*

*Joel D’Angelo **MOVED** and Shawna Goldfarb **SECONDED** a motion to approve the 1:1 Technology Investment as presented with an additional \$295,002 out of the 19-20 Budget.*

*Motion passed 7-3-0 by the following Votes:*

Kathleen Zandi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Shawna Goldfarb	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peter Sonski	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	A <input type="checkbox"/>	Jennifer Favalora	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Dr. Nelson Rivera	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joel D’Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Eileen Blewett	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joanne Nesti	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	A <input type="checkbox"/>
Brenda Buzzi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Suzanne Sack	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	A <input type="checkbox"/>

**C. New District Website and New Financial Software Platform**

*Superintendent Dr. Hageman updated the Board.  
John Mercier updated the Board.*

*Peter Sonski **MOVED** and Eileen Blewett **SECONDED** a motion to approve the \$117,000 as outlined out of the 19-20 Budgetary dollars in order to make an investment in both the New District Website and Financial Software Platform.*

*Motion passed unanimously 10-0-0 by the following Votes:*

Kathleen Zandi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Shawna Goldfarb	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peter Sonski	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jennifer Favalora	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Dr. Nelson Rivera	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joel D’Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Eileen Blewett	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joanne Nesti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Brenda Buzzi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Suzanne Sack	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

**D. Graduation Ceremony Date in August:**

*Superintendent Dr. Hageman updated the Board.*

*The Board gave Consensus to hold the in-person Graduation Ceremony on August 14, 2020.*

**F. 2020-21 Budget Update**

*Board Chair, Sack, updated the Board. The Joint meeting with the Towns of Haddam and Killingworth is set for tomorrow, May 20, 2020.*

**G. Asset Removal: District Vehicle to be Sold to Killingworth Garage**

*John Mercier updated the Board.*

*Peter Sonski **MOVED** and Eileen Blewett **SECONDED** a motion to approve the Asset Removal: District Vehicle to be Sold to the Killingworth Garage as presented.*

*Motion passed unanimously 10-0-0 by the following Votes:*

Kathleen Zandi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Shawna Goldfarb	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peter Sonski	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jennifer Favalora	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Dr. Nelson Rivera	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Eileen Blewett	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joanne Nesti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Brenda Buzzi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Suzanne Sack	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

**Consent Agenda:**

*The donations on the Consent Agenda are made to the school system as a whole, and the Superintendent may direct any monies to specific schools or programs at her discretion.*

- A. Acceptance of a donation in the amount of \$2.80 from Box Tops for Education to be deposited into the Student Activity Fund. Submitted by Brienne Whidden, Principal of Burr Elementary School.
- B. Acceptance of a donation in the amount of \$67.50 from Box Tops for Education to be deposited into the Student Activity Fund. Submitted by Brienne Whidden, Principal of Burr Elementary School.
- C. Acceptance of a donation in the amount of \$1,000 from Connecticut Street Rod Assoc., Inc. to be deposited in the Elecothron Grant Account for the Elecothron Car.
- D. Acceptance of a donation in the amount of \$200 from Carol M. Cieslukowski to be used for camperships for students in need at the end of this school year and to be deposited into the Student Activity Fund – Bill C Scholarship Fund. Submitted by Dennis J. Reed, Principal Killingworth Elementary School.

*Brenda Buzzi **MOVED** and Kathy Zandi **SECONDED** a motion to approve Consent Items A-D as presented with gratitude.*

*Motion passed unanimously 10-0-0 by the following Votes:*

Kathleen Zandi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Shawna Goldfarb	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Peter Sonski	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Jennifer Favalora	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Dr. Nelson Rivera	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joel D'Angelo	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Eileen Blewett	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Joanne Nesti	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>
Brenda Buzzi	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>	Suzanne Sack	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	A <input type="checkbox"/>

**From the Superintendent:**

**A. Legislative Update**

*No Report.*

**B. Personnel Report**

*Dr. Holly Hageman advised that the Personnel Report has been provided in the BOE Packet. She stated if anyone had any questions on the report, please feel free to contact her.*

**C. Enrollment Report**

*Dr. Holly Hageman advised that the Enrollment Report has been provided in the BOE Packet. She stated if anyone had any questions on the report, please feel free to contact her.*

**From the Director of Fiscal Operations:**

**A. Budget Transfers**

*No Report.*

**Board Discussion/News/Suggestions:** *None.*

**Adjournment:**

*Board Chair, called for the meeting to adjourn at 8:53 PM.*

*Respectfully submitted,*

*Jamie Sciascia*

*Board Clerk*

*Approval: \_\_\_\_\_ Date: \_\_\_\_\_*  
*Jennifer Favalora, Secretary*