

# **Title I Annual Parent Meeting**

## **Overview of the Title I Schoolwide Program at**

**The Charter School at Waterstone  
October 12, 2020**

**5:00 PM**

**Zoom ID: 764 4686 7419**

**Donna Baggs**



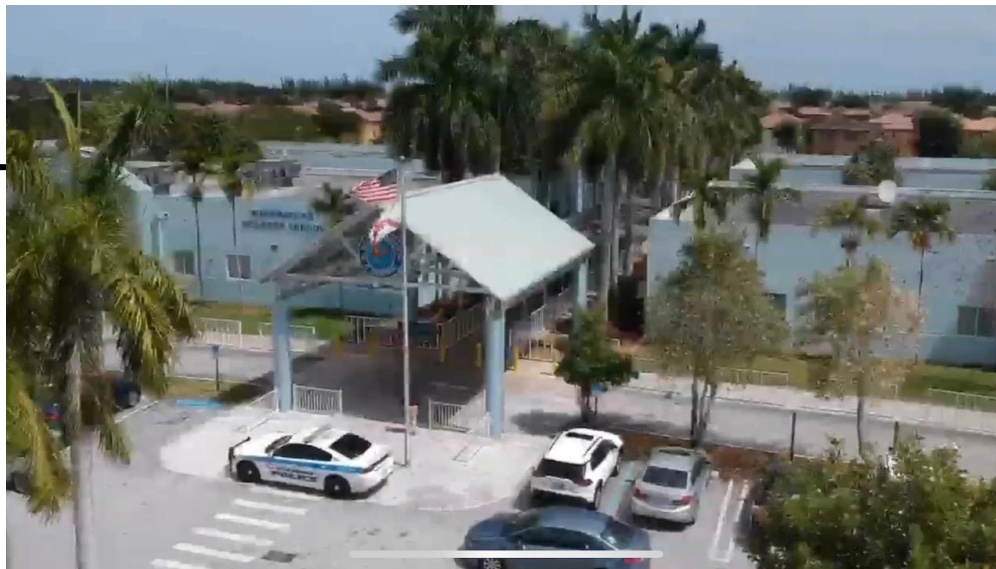
# Agenda

1. Welcome and Introductions
2. All About Title I
3. Title I Schoolwide Funds
4. Title I District-level Parent and Family Engagement Plan (PFEP)
5. Title I School-level PFEP
6. School Improvement Process (SIP)
7. School Achievement and Performance Data
8. Title I School-Parent Compact
9. Parents, Families, and Schools Working Together
10. Parent's Right-to-Know
11. Curriculum, Instruction & Assessment
12. Coordination with Other Federal Programs
13. Consultation and Compliant Procedures
14. School-level Parent and Family Engagement Survey
15. Availability of the Title I District and School-level PFEP, SIP and School-Parent Compact
16. Project UP-START
17. School Contact Information
18. Questions/Answers



# Purpose of Meeting

Federal guidelines require Title I schools to hold an Annual Parent Meeting to explain and discuss the Title I Schoolwide Program requirements. **The Charter School at Waterstone** is a Title I School.



# All About Title I

- Title I is the largest federally funded education program under the Every Student Succeeds Act (ESSA) designed to provide students with additional help in Reading, Language Arts, Mathematics, Science and Social Studies. Its main objective is to support schools and districts in order to ensure that highly quality education is equitable for all students.
- The Title I Schoolwide Program is committed to helping schools close the achievement gap between disadvantaged and minority students and their peers.
- To learn more, please visit <http://title1.dadeschools.net>. This site is designed to supply users with information relevant to Title I, in order to provide a clear understanding of the overall program.



# The Every Student Succeeds Act (ESSA)

## Title I Parent and Family Engagement Requirements



- The School District and all Title I schools must allocate a portion of their Title I budget towards programs, activities, and procedures for parent and family engagement.
- The School District and all Title I schools must develop with, and distribute to parents and family members a written Title I Parent and Family Engagement Plan (PFEP).
- All Title I schools are required to collaborate with parents and families in the development of the School Improvement Process (SIP) and School-Parent Compact.

<https://www.charterschoolatwaterstone.com/families/title-i>



# Availability of Compliance Documents

## Title I Notification Flyer



**2020-2021**

The Title I District-level Parent and Family Engagement Plan (PFEP), Title I School-level Parent and Family Engagement Plan (PFEP), and School Improvement Process (SIP), are available at your child's school!

**Where can I obtain copies?**

- ✓ The school's Website
- ✓ The school's Parent Resource Center or Parent Area
- ✓ The school's Main Office

The M-DCPS District Title I PFEP can be accessed through the Department of Title I Administration website at:  
<http://title1.dadeschools.net>

**Ki Kote ou jwen Rapò a?**

- ✓ Sit Entènèt lekòl la
- ✓ Sant Resous Paran nan Lékol la ou Kwen Paran yo
- ✓ Gran Buro Lékol la

Nou ka jwenn aksè sou enfòmasyon 'Title I' "PFEP" (Plan Angajman Paran ak Fanmi) nan sit Entènèt 'Title I' Distri M-DCPS nan:  
<http://title1.dadeschools.net>

**¿Dónde puede obtener copias?**

- ✓ El Sitio Web de la Escuela
- ✓ Centro de Recursos para Padres o Área de Información para los Padres en la escuela
- ✓ Oficina Principal de la Escuela

Puede obtener información acerca del Plan de Participación de Padres y Familia (Parent & Family Engagement Plan, PFEP) en el sitio web de Título I del Distrito de las Escuelas Públicas del Condado Miami-Dade (M-DCPS):  
<http://title1.dadeschools.net>

Information as required by Section 1116, of the Every Student Succeeds Act (ESSA)  
Jan yo mande enfòmasyon an nan seksyon 1116, "Every Student Succeeds Act (ESSA)" (Akò Chak Elèv Rejis)  
Información requerida por la Sección 1116 de la Ley Cada Estudiante Triunfa (Every Student Succeeds Act, ESSA)

# Title I Schoolwide Funds

A portion of Title I Schoolwide Funds are used to fulfill the parent and family engagement requirements in the ESSA law and provide supplemental materials and resources. Educational Excellence School Advisory (EESAC) is the official forum to discuss the details of Title I funding.

- Schoolwide Funds
  - Amount of funds available for this year: \$ 301,325.00
- Title I Parent and Family Engagement Funds
  - Amount of funds available for this year: \$ 6043.00

\*Parents, your input is very valuable to us, and therefore we would like to open the floor to ask what your thoughts are on how our Title I money should be spent. Some examples of ways we use Title I funds are as follows: additional academic staff, supplies, academic technology, tutoring, etc.



# Title I District-level PFEP

- The District-level PFEP is a blueprint of how the District Local Educational Agency (LEA) and Title I schools will work together with parents and family members to establish expectations for family engagement and strengthen student academic achievement.
- The District-level PFEP describes how the District will:
  - provide the coordination, technical assistance, and other support actions to assist schools in planning and implementing effective parent and family engagement activities.
  - conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement plan towards improving the academic quality of all schools served under Title I, Part A.





# Our Title I School-level PFEP

The School-level PFEP is a blueprint of how The Charter School at Waterstone will work together with parents, family members, and the community to establish expectations for family engagement and strengthen student academic achievement.

Describes how the school will:

- Convene an annual meeting to inform parents and family members of their rights to be involved in the Title I program;
- Offer meetings at flexible times to maximize participation;
  - ✓ Quarterly EESAC Meetings are scheduled throughout the school year.
  - ✓ Monthly PTSO Meetings are scheduled throughout the school year.
  - ✓ Meeting dates and times will be posted in the front office.
  - ✓ For further information, please contact Mrs. Baggs at [dobaggs@charterschoolatwaterstone.com](mailto:dobaggs@charterschoolatwaterstone.com)
- Offer meetings at flexible times to maximize participation;



# Our Title I School-level PFEP (Contd.)

Describes how the school will:

- Provide parents and family members with timely information about Title I programs; **through flyers, handouts, callouts, Microsoft Teams, and social media.**
- Involve parents, in an organized, ongoing, and timely manner, in the planning, reviewing, and improvement of schoolwide activities and involve parents and families in the planning, reviewing, and improvement of documents required by the Title I Program such as: the Title I School-level PFEP, the School-Parent Compact, and the joint development of the Title I schoolwide program plan (School Improvement Process [SIP]);
  - ✓ Quarterly EESAC Meetings are scheduled throughout the school year.
  - ✓ Monthly PTSO Meetings are scheduled throughout the school year.
  - ✓ Meeting dates and times will be posted in the front office, be sent home via backpack flyer, and communicated via Microsoft Teams and mass email through



A Rave Mobile Safety Company



# Our Title I School-level PFEP (Contd.)

Describes how the school will:

- Assist parents and families in understanding academic content standards, assessments, and how to monitor and improve the academic achievement of their children;
  - ✓ **Parent Conferences, Data and Dine Nights, FSA Parent Night, Progress Reports, Progress Monitoring Plans etc.**
- Provide training to assist parents and families of students enrolled in schools implementing the Title I Schoolwide Program to improve their child's academic achievement.
  - ✓ **Parent Workshops via Parent Academy and in house**

# Our School Improvement Process (SIP)

- **Our School's Mission Statement**

*The Charter School at Waterstone exists as a K-5 International Learning Environment, which develops adaptive and active learners who embrace the exploration of other cultures as well as their own ancestral heritage through the utilization of art, music, and literature to excel and achieve academic heights.*

- **Our School's Goal for 2020-2021**

ELA Proficiency: **60%** to **65%**

Math Proficiency : **58%** to **63%**

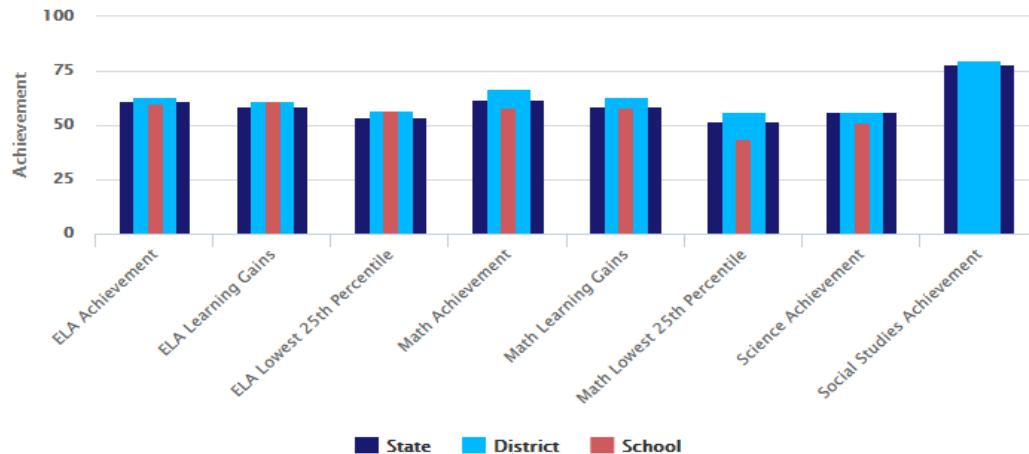
Science Proficiency : **51%** to **61%**



# Our School Achievement Data

School Grade Component	2019			2018		
	School	District	State	School	District	State
ELA Achievement	60%	63%	61%	59%	62%	60%
ELA Learning Gains	61%	61%	59%	56%	61%	57%
ELA Lowest 25th Percentile	57%	57%	54%	53%	57%	52%
Math Achievement	58%	67%	62%	60%	65%	61%
Math Learning Gains	58%	63%	59%	64%	61%	58%
Math Lowest 25th Percentile	44%	56%	52%	49%	55%	52%
Science Achievement	51%	56%	56%	61%	57%	57%
Social Studies Achievement	0%	80%	78%	0%	79%	77%

School, State, District Comparison – 2019

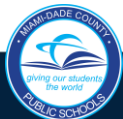


- Our school uses data to align the curriculum to State and District academic standards.
- Our instructional practices are adjusted based on the findings of the assessment data.
- For further details about our school achievement data, we invite you to attend the EESAC meetings throughout the school year.

# School-Parent Compact

- Each Title I school must have a School-Parent Compact that is developed jointly by parents and school personnel.
- The compact sets out the responsibilities of the students, parents, and school staff in striving to raise student academic achievement.
- At the elementary grades (K- 5 only), the compact should be discussed and amended during parent-teacher conferences and documented in a teacher communication log.

<https://www.charterschoolatwaterstone.com/families/title-i>



# School and Parent Collaboration


- Our school offers workshops, training, and parent/teacher conferences at flexible meeting times (**ESSAC meeting 10/13 at 1 PM, PTSO meeting 10/22 at 6 PM**) and a Parent Resource Center/Area next to the reception area.  
*\* At this time our building closed to the public, including parents, in order to maximize and maintain the utmost safety of our students and staff during the current COVID-19 pandemic therefore all meeting will be held virtually.*
- School and parent partnerships are built within advisory councils such as the Educational Excellence School Advisory Council (EESAC), District Advisory Council (DAC), and Parent Advisory Council (PAC);
- Title I DAC and Region PAC members are representatives of parents who consult with the District Title I DAC about the planning and implementation of the Title I Schoolwide Program; and




# School and Parent Collaboration (Contd.)

- The school conducts elections for DAC/PAC representatives.
- They will be parent representatives for the the school at Title I advisory council meetings

MUST BE FILLED OUT COMPLETELY



## TITLE I DAC/PAC REPRESENTATIVES



School: \_\_\_\_\_ Location #: \_\_\_\_\_

<p><b>Title I District Advisory Council (DAC) and Regional Parent Advisory Council (PAC) members are representatives of parents who consult with the school District Title I DAC about the planning and implementation of the Title I Program.</b></p> <p><u><b>ROLES</b></u></p> <p>The roles of the DAC/PAC representatives are as follows:</p> <ul style="list-style-type: none"> <li>• To consult with the school District Title I DAC in the planning and implementation of the Title I Program</li> <li>• To promote awareness of the Title I Program between parents in the local school and the community</li> <li>• To serve as a liaison between the DAC and PAC, the Educational Excellence School Advisory Council (EESAC), and the local school</li> </ul> <p><u><b>RESPONSIBILITIES</b></u></p> <p>The responsibilities of the DAC/PAC representatives are as follows:</p> <ul style="list-style-type: none"> <li>• To attend all PAC meetings</li> <li>• To attend all DAC general meetings</li> <li>• To serve on DAC/PAC committees</li> <li>• To assist in planning workshops/professional development activities for DAC/PAC members and other parents at the local school implementing a Title I Schoolwide Program</li> <li>• To participate in leadership training, parent/partnership training, parent conference training, etc.</li> </ul> <p>Parents perform a vital role in the Title I Schoolwide Program. We invite your participation and involvement. The DAC and PAC meetings calendars are available through your child's school Community Involvement Specialist (CIS)/ Community Liaison Specialist (CLS), the PAC Chairperson(s), and posted online at <a href="http://title1.dadeschools.net/title1.asp">http://title1.dadeschools.net/title1.asp</a>.</p> <p>For more information, you may contact the Department of Title I Administration at 305-995-1202.</p>	<p style="text-align: center;"><b>DAC/PAC Representative #1:</b></p> <p>Parent's Name: _____</p> <p>Address: _____</p> <p>City: _____ Zip Code: _____</p> <p>Telephone: _____</p> <p>Child's Name: _____ Grade: _____</p>												
<p><u><b>CIS/CLS Name(s) and Contact Information</b></u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Telephone #</th> <th style="text-align: left;">Position (Circle One)</th> </tr> </thead> <tbody> <tr> <td>_____</td> <td>_____</td> <td>Hourly FT</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Hourly FT</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Hourly FT</td> </tr> </tbody> </table> <p>The school's Parent Outreach contact person is: _____</p> <p>He/she may be reached at: _____</p>	Name	Telephone #	Position (Circle One)	_____	_____	Hourly FT	_____	_____	Hourly FT	_____	_____	Hourly FT	<p style="text-align: center;"><b>DAC/PAC Representative #2:</b></p> <p>Parent's Name: _____</p> <p>Address: _____</p> <p>City: _____ Zip Code: _____</p> <p>Telephone: _____</p> <p>Child's Name: _____ Grade: _____</p>
Name	Telephone #	Position (Circle One)											
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<p style="text-align: center;"><b>DAC/PAC Representative #3:</b></p> <p>Parent's Name: _____</p> <p>Address: _____</p> <p>City: _____ Zip Code: _____</p> <p>Telephone: _____</p> <p>Child's Name: _____ Grade: _____</p>													



# Parents Right-to-Know

- Parents have the right to request and receive timely information regarding the professional qualifications of their child's teachers and paraprofessionals.
- Parents must be notified if their child is assigned to, or taught, by a teacher who does not meet state certification requirements for the grade level or subject area for four (4) or more consecutive weeks.
- Parents should be provided information regarding the level of academic achievement of their child on State required academic assessments.
- To the extent that it is feasible, information must be in a language that parents can understand.



# Coordination with Other Federal Programs

- Project UP-START
- Migrant Outreach
- Alternative Outreach - Caring for Miami

# School-level Parent and Family Engagement Survey

- Please complete the 2020-2021 Title I School-level Parent and Family Engagement Survey located at
  - <https://forms.gle/S3gavQzJeHDZTpxt5> (for the ENGLISH version)
  - <https://forms.gle/1eE8AVKUz4DLPe7b7> (for the SPANISH version)in order to assist with the implementation of a Title I Schoolwide Program that meets the needs of your family.
- The results of this survey will be utilized to help in the development of the Title I School-level Parent and Family Engagement Plan (PFEP), and future parent and family engagement activities, events, and workshops at The Charter School at Waterstone.



# Consultation and Complaint Procedures

\*Please refer  
to the Title I  
handbook  
excerpt: pgs.  
14-16

## **Consultation**

Miami-Dade County Public Schools, Department of Title I Administration seeks to provide high quality services to the students, parents and communities of all eligible public schools participating in the Title I Program. Additionally, this mission extends to neglected and delinquent centers as well as eligible non-public schools. The goal is to serve the needs of children and deliver services with the highest integrity and professionalism, providing them with a fair, equal, and significant opportunity to obtain a high-quality education.

In implementing the components, services, and activities of the Title I Program, the Department of Title I Administration strives to comply with all provisions of applicable federal and state laws, in particular the *ESSA Act*, and non-regulatory guidance that set the parameters and standards for the implementation of the program. To this end, the following procedures for providing input, comments, suggestions or filing a complaint, are available to parties who, in good faith, believe that services are not being delivered in compliance with federal and state laws and regulatory guidance relative to Title I.

## **Parent Advisory Councils/District Advisory Council**

The District provides several forums for parents to provide feedback and input regarding the Title I Program implementation. In addition to the annual and ongoing parent meetings at each participating Title I school, Parent Advisory Councils (PAC) have been established representing each of the three (3) Regions that comprise the District. At the Title I Annual Parent Meeting, parents in each individual school elect a representative for the school to serve on the PAC. A District Advisory Council (DAC), comprised of representatives of each PAC, has also been established to consult with the District in the planning and implementation of the Title I Program. The DAC promotes awareness of the program with parents and communities of Title I schools within the District and holds meetings during the school year. Individuals seeking to provide input, comments or suggestions can utilize the PAC as a vehicle. The DAC leadership holds regular meetings with Title I Administration staff to discuss program implementation issues that are brought up by its constituents.

## **Other Opportunities for Input**

The District also facilitates other opportunities for parents to voice concerns through yearly school climate surveys administered by the District and parent and family engagement surveys conducted by the Office of Program Evaluation, and funded through Title I Administration. Data gathered from these sources assist the District in developing a LEA Plan that addresses the needs and concerns of parents and provides opportunities for parents to formulate suggestions and to participate in the decision-making process relative to the education of their children.



# Consultation and Complaint Procedures

## Complaint Procedures

### Complaint Procedures for Traditional Schools

A student, parent or employee, who in good faith believes that the District has violated federal law and state regulatory guidance pertaining to the delivery of Title I services and programs, in which the allegations cannot be resolved with the schoolsite administrators and Region administrators, may file a formal complaint, as follows:

1. A formal allegation regarding a violation of federal law and state regulatory guidance pertaining to the delivery of Title I services and programs may be filed in writing within 30 days of the incident and should specifically state the facts about the alleged incident(s) and the provision of law or rule being violated. Such a complaint must be forwarded to:

Miami-Dade County Public Schools  
Department of Title I Administration  
Attention: Mr. Pedro Arteaga, Executive Director  
1450 N.E. 2nd Avenue, Suite 500  
Miami, Florida 33132

2. The Executive Director should hold a meeting with the Complainant within 10 business days. The Executive Director shall make every effort to review the allegation(s) and resolve the matter to the satisfaction of the complainant. A written notice of the resolution or non-resolution of the matter shall be forwarded to the complainant.
3. If no resolution can be reached, the complainant may appeal the determination with the Administrative Director, Title I Administration and Federal/State Fiscal Operations. The appeal will be presented to the Assistant Superintendent, Division of Student and Family Support Programs. A written Notice of Outcome of the appeal will be furnished to the complainant.
4. If the Complainant feels that the complaint with the District has not been resolved to his/her satisfaction, he/she may file a complaint with the Florida Department of Education, providing the basis for the complaint.

### Complaint Procedures for Non-Public Schools

The District complies with the *Every Student Succeeds Act of 2015* (ESSA). Participation of Children Enrolled in Private Schools. In compliance with the provisions of the ESSA, the District consults in a timely and meaningful manner on the design and development of the non-public program with appropriate private school officials of eligible schools that have opted to receive services provided by Title I Administration.

A private school official that in good faith believes that there is non-compliance on the part of the District with the provisions of the law regarding the meaningful and timely consultation or the due consideration of the views of the official or a dispute relative to the low-income data for private school students, may follow the following complaint procedures:

1. A formal allegation regarding a violation of federal law and state regulatory guidance pertaining to the District's delivery of Title I services and programs to non-public schools

may be filed in writing within 30 days of the incident and should specifically state the facts about the alleged action(s) and the provision of law or rule being violated. Such a complaint must be forwarded to:

**Dr. Eduardo M. Barreiro, Executive Director**  
Title I Administration  
Miami-Dade County Public Schools  
28205 S.W. 124 Court Suite F007  
Homestead, FL 33033

2. The Executive Director should hold a meeting with the Complainant within 10 business days upon receipt of such notice. The Executive Director shall make every effort to review the allegations and resolve the matter to the satisfaction of the Complainant. A written notice of the resolution or non-resolution of the matter shall be forwarded to the Complainant.
3. If no resolution can be reached, the complainant may appeal the determination with the Administrative Director, Title I Administration and Federal/State Fiscal Operations. The appeal will be presented to the Assistant Superintendent, Division of Student and Family Support Programs. A written Notice of Outcome of the appeal will be furnished to the complainant.
4. If no satisfaction can be reached with the Assistant Superintendent, the Complainant may appeal in writing the determination with the Chief Academic Officer.
5. If the Complainant feels that his complaint with the District has not been resolved to his/her satisfaction, the individual may file a complaint with the Florida Department of Education (FDOE) Ombudsman, providing the basis for the complaint.

**Ms. Nicolle Leider, MPA**  
Equitable Services Ombudsman Division of Finance Operations  
Florida Department of Education  
325 West Gaines Street, Suite 844,  
Tallahassee, FL 32399-0400  
Tel. 850 245-9349 Office – [EquitableServices@fldoe.org](mailto:EquitableServices@fldoe.org)

The FDOE must make a determination within forty-five days (45) of complaint to this state. Also pursuant to the ESSA, non-public schools' officials may appeal to the Secretary of Education no later than thirty (30) days after the State Educational Agency resolves or fails to resolve the complaint within a reasonable period of time. A copy of the State's resolution and a complete statement of the reasons supporting the appeal shall be investigated, and resolution of the appeal no later than ninety (90) days after receipt of the appeal by the Secretary of Education.

# Project UP-START

## MISSION

Project UP-START seeks to ensure a successful educational experience for children and youth living with unstable housing in Miami-Dade County.

School Board Policy 511101



# Project UP-START

## Every Student Succeeds Act (ESSA) McKinney-Vento Act



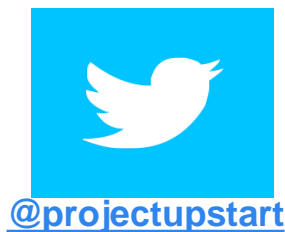
### What is Project UP-START?

Provides additional support services to any student who is currently experiencing unstable housing.

- Identification;
- Enrollment;
- Attendance; and
- Academic support

# Project UP-START Resources

## Website



## Mandatory School Closures Project UP-START Informational Page

Miami-Dade County Public Schools continues to prioritize the health and wellbeing of its students and employees. Therefore, schools will remain closed through the end of this school year and distance learning will continue. Information regarding graduation protocols for seniors will be announced soon. This page provides information and resources for students and families in transition during school closures.

[Project UP-START Flyer](#)

[English](#) [Spanish](#) [Haitian-Creole](#)

[The Parent Academy's Webinars](#) ([click here](#))

Did you know that Project UP-START is a program that provides additional support services to any student who is currently experiencing unstable housing? This includes students who are sharing the housing of family or friends out of hardship, students living in temporary shelters, public places, or in a hotel/motel. **If you have school-aged children living in unstable housing or know a family in this situation, please contact us at 305-995-7558.** Messages will be answered by Project UP-START's staff in the order in which they were received; however, if emergency shelter or food are needed, please contact the agencies listed below immediately:

### Shelter Assistance

For immediate shelter assistance in Miami-Dade County, **except** Miami Beach, please call the Homeless Helpline at 877 994-4357. If you are located in Miami Beach, please call the City of Miami Beach Homeless Outreach Office, at 305 604-4663.

### Food Assistance

Beginning the week of April 20th - Grab and Go Meals - will be on Tuesdays and Fridays 4:00 p.m. to 7:00 p.m. ([click here for Distribution Sites information](#))

### Community Feedings and Food Distributions for Families in Need:

- Share Your Heart, Share Your Heart (SYHVC) app also available to download.
- Farm Share
- Feeding South Florida
- United Way Miami Pandemic Assistance Program



# Project UP-START



**Cont@ct Us**

Project UP-START

305 995-7318

305 995-7558

305 995-7583

**Fax: 305 579-0370**

[Projectupstart@dadeschools.net](mailto:Projectupstart@dadeschools.net)

**Monday-Friday: 8:00 am - 4:30 pm**

**Follow us @projectupstart**



<http://projectupstart.dadeschools.net>

# School Contact Information

**Donna Baggs**  
**Principal**



**Kelli Barrios**  
**Assistant Principal**



**Geancarlo Estrada**  
**Dean of Students**



**Adriana Vecin**  
**Dean of Curriculum & Instruction**



# Questions



**Thank You for Your Participation!**

# Comments/Feedback



**THANK  
YOU!**

