

**Regional School District 17
Board of Education
Personnel and Evaluation Subcommittee Meeting Minutes
Date: April 14, 2020**

A meeting of the Personnel and Evaluation Subcommittee of the Regional School District 17 Board of Education was held on April 14, 2020 at 4:04 p.m. at via Google Hangout Meets Live Stream.

Subcommittee Members Present: Eileen Blewett, Jennifer Favalora and Suzanne Sack, Chair

Members Absent: Joel D'Angelo

Also Present: Superintendent of Schools, Holly Hageman and Director of Operations for RSD17, John Mercier

Called to Order: The meeting was called to order at 4:04 p.m.

Discussion:

- 1) Board Chair, Sack, discussed how meeting will be conducted via live stream and recording and posting to the website. In addition, she explained that there is no public comment during Committee meetings and that a portion of the meeting will be conducted in Executive Session for Personnel Matters.
- 2) Board Chair, Sack, entertained a motion to go into Executive Session. Made by Jen Favalora, seconded by Eileen Blewett. Passed unanimously by Committee members present.

Board Member, Brenda Buzzi, joined the meeting shortly after going into Executive Session.

Committee returned from Executive Session approximately 4:40 p.m.

- 3) Committee discussed the Personnel Report and agreed that the monthly reports will include: Resignations, retirements, transfers, new hires, non-tenured renewals (as appropriate), RIFs (as appropriate), and the like and that the process of monitoring for “turnover” issues and ensuring the opportunity for appropriate exit interviews are the main purposes of the report and that financial implications would be reviewed at the beginning of the school year, the end of the school year and mid-year (approximately, December).
- 4) The Committee discussed any YTD Exit Interviews and any trends associated with them. Nothing of substance to report.

Adjournment: The meeting adjourned at 4:55 p.m.