

**Regional School District 17
Board of Education
Communications Subcommittee Special Minutes
October 8, 2019**

A special meeting of the Communications Subcommittee (“CS”) of Regional School District 17 Board of Education was called for October 8, 2019 at 5:30 p.m. at the Central Office Board Room.

Subcommittee Members Present: Gerry Matthews (Chair) and Kathy Zandi

Subcommittee Members Absent: Brenda Buzzi

Guests: None

Call to Order: The meeting was called to order at 5:45 p.m. by Gerry Matthews.

Discussion:

1. Minutes of August 20, 2019 Special Meeting approved.
2. John Mercier has reconfigured the BOE Facebook page. Matthews to review details with John.
3. Regarding publishing articles informing public of unique RSD17 activities, no progress.
4. Kathy had transcribed BOE Handbook to WORD format and made many revision suggestions. Matthews added his inputs and we agreed to forward revised edition to other BOE members for review.
5. Agreed to follow up with Dr. Hageman’s suggestion for quarterly Newsletter

Adjournment: The meeting was adjourned at 7:07 p.m.

Submitted By: Gerry Matthews