

**Regional School District 17  
Board of Education  
Communications Subcommittee Special Meeting Minutes  
October 24, 2019**

A special meeting of the Communications Subcommittee of the Regional School District 17 Board of Education was held on October 24, 2019 at 6:00 p.m. in the Central Office Board Room.

**Subcommittee Members Present:** Gerry Matthews (Chair) and Kathy Zandi

**Subcommittee Members Absent:** Brenda Buzzi

**Guests:** 1

**Call to Order:** The meeting was called to order at 6:00 p.m. by Gerry Matthews.

**Discussion:**

1. Minutes of October 8, 2019 Special Meeting reviewed and approved by Kathy Zandi.
2. John Mercier presented the new “Region #17 Board of Education” Facebook page, showed his postings of Dr. Hageman’s cake cutting and the HK students’ video from the BoE Celebration and demonstrated procedures for adding and removing postings by Administrators. Settings chosen for this page allow no commenting by viewers. The Subcommittee expressed much thanks to John Mercier for his help.

This new BoE Facebook page is a “Private Group” and is not yet available to be seen pending review by the Board.

Intent is to have Communications Subcommittee members be Administrators, the public will be invited to email comments to members.

Content will be exclusively BoE matters including notices of Subcommittee meetings with brief agenda summary Matthews will prepare from Board agenda postings. Will also include progress of activities, e.g., new HKHS Field House floor. These will be updated and removed on a regular basis.

3. Kathy Zandi presented the updated BoE Handbook and we worked on incorporating comments submitted by Joanne Nesti and Suzanne Sack plus new suggestions/observations.

This newly revised Handbook will be submitted to the Superintendent and Board attorney and Board members for final review and publication.

4. Regarding publishing articles informing public of unique RSD17 activities, no progress.
5. Agreed to follow up with Dr. Hageman's suggestion for quarterly Newsletter.

**Adjournment:** The meeting adjourned at 6:45 p.m.

**Submitted by:** *Gerry Matthews*