Chromebook Microphone Settings

When students are too loud/too quiet in a Zoom meeting, you can have them check their Chromebook microphone settings.

Check the Chromebook Audio settings:

1. Click on the clock in the bottom right hand corner of the screen (like you would to sign out of the Chromebook).
2. To access the **Audio settings** click on the arrow next to the speaker icon.
3. Under **Input** you can access the **Microphone** settings.
4. Drag the slider to increase or decrease the volume of the Microphone.