

**BETHANY BOARD OF EDUCATION
Regular Meeting**

AGENDA

Wednesday, October 14, 2020

6:30 p.m.

Via Zoom Webinar

<https://zoom.us/j/94317391576?pwd=eWRxRkJBb0NRckJtNFM0M2k1ZjNyUT09>

Passcode: CKR6M2

Or Telephone:

1-646-558-8656, Webinar ID: 943 1739 1576, Passcode: 464381

MISSION STATEMENT

We inspire and empower children to thrive in the world of tomorrow.

1. CALL TO ORDER – 6:30 p.m.
 - a. Pledge of Allegiance
2. PUBLIC COMMENT (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address.
3. APPROVAL OF MINUTES (Bylaw 9326)
 - a. September 9, 2020 Regular Meeting Action Item
4. COMMITTEE REPORTS (Bylaw 9132)
 - a. Finance
 - i. Report of expenditures and adjustments to the 2020-2021 Operating Budget through September 30, 2020 Action Item
 - b. Curriculum
 - c. Facilities
 - d. Negotiations
 - e. Policy
 - f. Technology
 - g. Transportation
 - h. ACES

5. UNFINISHED BUSINESS (Bylaw 9300)
 - a. None.
6. NEW BUSINESS (Bylaw 9300)
 - a. Teacher Evaluation and Support Plan Flexibilities Action Item
 - b. Teacher Contract..... Action Item
7. ADMINISTRATIVE REPORTS (Policy 2500)
 - a. Superintendent
 - b. Director of Special Services, Curriculum and Instruction
 - a. Principal
8. CHAIRMAN'S REPORT (Bylaw 9121)
9. CORRESPONDENCE (Bylaw 9300)
10. PUBLIC COMMENT (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address.
11. EXECUTIVE SESSION
 - a. Personnel – Superintendent's Goals
12. REGULAR MEETING RECONVENES
13. MEETING ADJOURNED

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

A handwritten signature in dark ink, appearing to be 'C. Murray', is written over the 'From:' line.

Date: October 14, 2020

Re: Meeting Minutes

It is recommended under APPROVAL OF MINUTES:

Recommended Motion:

- a. Move the Bethany Board of Education accept the September 9, 2020 Regular Meeting Minutes as presented.

BETHANY BOARD OF EDUCATION
Regular Meeting Minutes
Via Zoom Webinar
September 9, 2020

Present

Doreen Fox
John Paul Garcia
EJ Maher arrived at 6:36 pm
Christopher Pittenger
Dorothy Seaton
Lynette White
Namita Wijesekera

Administration

Colleen Murray
Kai Byrd
Tom Reed-Swale

Absent

Lisa Gaw
Shawn Uscilla

Call to Order

Dr. Pittenger called the meeting to order at 6:35 p.m.

Public Comment

None.

Minutes

Motion by Garcia, seconded by Seaton to accept the August 12, 2020 Regular Meeting Minutes as presented. *The motion carries 7 yes, 2 absent (Gaw, Uscilla).*

Committee Reports

Finance:

Motion by Maher, seconded by Fox to adopt the report of expenditures and adjustments to the 2019-2020 Operating Budget through June 30, 2020, as presented. *The motion carries 7 yes, 2 absent (Gaw, Uscilla).*

Motion by Seaton, seconded by White to adopt the report of expenditures and adjustments to the 2020-2021 Operating Budget through July 31, 2020, as presented. *The motion carries 7 yes, 2 absent (Gaw, Uscilla).*

Motion by Maher, seconded by Fox to adopt the report of expenditures and adjustments to the 2020-2021 Operating Budget through August 31, 2020, as presented. *The motion carries 7 yes, 2 absent (Gaw, Uscilla).*

Curriculum:

Mrs. Fox reported that the committee met earlier today and received an update on Curriculum programs, the Curriculum audit, and the new report card.

Facilities:

The committee will be meeting on September 14, 2020.

Negotiations:

Dr. Pittenger reported that teacher negotiations are ongoing.

Policy:

The committee will be meeting on October 13, 2020.

Technology:

The committee will be meeting on October 14, 2020.

Transportation:

Dr. Wijesekera reported that the committee met earlier today and received a transportation update for the opening of school.

ACES:

Mr. Maher will be meeting at ACES tomorrow and discussed agenda topics.

Unfinished Business

None.

New Business

Motion by Seaton, seconded by Garcia to adopt the 2020-2021 Board of Education Goals as presented. *The motion carries 7 yes, 2 absent (Gaw, Uscilla).*

Superintendent Report

Mrs. Murray reported that on August 31, 2020, PK-6 enrollment was 370 students.

Mrs. Murray provided an update on personnel changes and additional staff that was hired to meet COVID requirements.

Mrs. Murray provided an update on the building and grounds projects that took place over the summer including additional COVID related projects.

Director Report

Mrs. Byrd reported on Curriculum and Special Services. Her report is on file in the BOE Packet.

Principal Report

Mr. Reed-Swale reported on BCS reopening plans. His report is on file in the BOE Packet.

Chairman Report

Dr. Pittenger provided kudos to administration and staff for their work on reopening the school safely for students and staff.

Public Comment

None.

Executive Session

Motion by Pittenger, seconded by Maher that the Board of Education enters into Executive Session to discuss pending claims and litigation and that Superintendent Colleen Murray and Director of Special Services, Curriculum and Instruction Kai Byrd are invited to attend. *The motion carries 7 yes, 2 absent (Gaw, Uscilla).*

Attendance**Present**

Doreen Fox
John Paul Garcia
EJ Maher
Christopher Pittenger
Dorothy Seaton
Lynette White
Namita Wijesekera

Administration

Colleen Murray
Kai Byrd

Absent

Lisa Gaw
Shawn Uscilla

Reconvene

Moved from Executive Session and the regular meeting reconvened at 8:22 p.m.

Adjournment

The meeting adjourned at 8:23 p.m.

Susan L. Carpenter
Recording Secretary

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

Date: October 14, 2020

Re: Finance Committee Report of Expenditures and Adjustments

It is recommended that under COMMITTEE REPORTS, (a) Finance:

The attached report presents the adopted 2020-2021 Operating Budget with encumbrances through September 30, 2020.

Recommended Motions:

- i. Move that the Board of Education accept the report of expenditures and adjustments to the 2020-2021 Operating Budget through September 30, 2020.

Bethany Board of Education

Operating Budget 2020-2021 Summary - as of September 2020

	Adopted Budget	Revised Budget	YTD July-June	Forecast	Var\$ August	Var% August	Var\$ September	Var% September
General Education								
Salaries								
Certified	\$2,094,326	\$2,094,326	\$161,218	\$2,039,909	\$ 59,417	2.84%	\$ 54,417	2.60%
Curriculum (Supplemental)	\$62,300	\$62,300	\$11,420	\$62,300	\$ -	0.00%	\$ -	0.00%
Non-Certified	\$215,300	\$215,300	\$23,886	\$195,121	\$ 20,178	9.37%	\$ 20,178	9.37%
Nurse	\$48,780	\$48,780	\$5,154	\$66,780	\$ (18,000)	-36.90%	\$ (18,000)	-36.90%
Total Salaries	\$2,420,706	\$2,420,706	\$201,677	\$2,364,110	\$ 61,595	2.54%	\$ 56,595	2.34%
Benefits								
	\$590,777	\$590,777	\$153,953	\$590,777	\$ -	0.00%	\$ -	0.00%
Services								
BCS	\$15,600	\$15,600	\$425	\$15,600	\$ -	0.00%	\$ -	0.00%
Curriculum	\$77,805	\$77,805	\$30,435	\$77,805	\$ -	0.00%	\$ -	0.00%
IT	\$53,650	\$53,650	\$12,964	\$53,650	\$ -	0.00%	\$ -	0.00%
Total Services	\$147,055	\$147,055	\$43,824	\$147,055	\$ -	0.00%	\$ -	0.00%
Supplies								
BCS	\$51,905	\$51,905	\$10,162	\$51,905	\$ -	0.00%	\$ -	0.00%
Curriculum	\$2,765	\$2,765	\$0	\$2,765	\$ -	0.00%	\$ -	0.00%
IT	\$15,400	\$15,400	\$2,290	\$15,400	\$ -	0.00%	\$ -	0.00%
Total Supplies	\$70,070	\$70,070	\$12,452	\$70,070	\$ -	0.00%	\$ -	0.00%
Other								
BCS	\$1,350	\$1,350	\$0	\$1,350	\$ -	0.00%	\$ -	0.00%
Curriculum	\$1,663	\$1,663	\$0	\$1,663	\$ -	0.00%	\$ -	0.00%
IT	\$34,700	\$34,700	\$1,652	\$34,700	\$ -	0.00%	\$ -	0.00%
Total Other	\$37,713	\$37,713	\$1,652	\$37,713	\$ -	0.00%	\$ -	0.00%
Subtotal	\$3,266,321	\$3,266,321	\$413,557	\$3,209,725	\$ 61,595	1.61%	\$ 56,595	1.73%
Special Education								
Salaries	\$1,208,220	\$1,208,220	\$157,278	\$1,256,288	\$ (56,496)	-4.68%	\$ (48,068)	-3.98%
Benefits	\$428,841	\$428,841	\$66,376	\$428,841	\$ -	0.00%	\$ -	0.00%
Services	\$391,730	\$391,730	\$17,971	\$391,730	\$ -	0.00%	\$ -	0.00%
Supplies	\$14,763	\$14,763	\$8,800	\$14,763	\$ -	0.00%	\$ -	0.00%
Other	\$1,050	\$1,050	\$545	\$1,050	\$ -	0.00%	\$ -	0.00%
Subtotal	\$2,044,603	\$2,044,603	\$250,970	\$2,092,671	\$ (56,496)	-2.78%	\$ (48,068)	-2.35%
Operations and Overhead								
Salaries	\$862,081	\$862,081	\$200,937	\$888,768	\$ (26,687)	-3.10%	\$ (26,687)	-3.10%
Benefits	\$212,860	\$212,860	\$47,981	\$212,860	\$ -	0.00%	\$ -	0.00%
Services	\$220,852	\$220,852	\$84,996	\$220,852	\$ -	0.00%	\$ -	0.00%
Supplies	\$39,500	\$39,500	\$7,752	\$39,500	\$ -	0.00%	\$ -	0.00%
Utilities (Electricity)	\$80,000	\$80,000	\$10,860	\$80,000	\$ -	0.00%	\$ -	0.00%
Facilities and Maintenance	\$119,100	\$119,100	\$5,614	\$119,100	\$ -	0.00%	\$ -	0.00%
Student Transportation	\$258,269	\$258,269	\$25,827	\$258,269.00	\$ -	0.00%	\$ -	0.00%
Other	\$14,557	\$14,557	\$8,188	\$17,057.00	\$ -	0.00%	\$ (2,500)	-17.17%
Subtotal	\$1,807,219	\$1,807,219	\$392,156	\$1,836,405.83	(26,686.82)	-2.18%	\$ (29,186.82)	-1.62%
COVID								
BCS-COVID	\$0	\$0	\$863	\$900	\$ (1,000)		\$ (900)	#DIV/0!
Curriculum COVID	\$0	\$0	\$500	\$8,500	\$ -		\$ (8,500)	#DIV/0!
IT-COVID	\$0	\$0	\$0	\$8,000	\$ (8,000)		\$ (8,000)	#DIV/0!
SpEd COVID	\$0	\$0	\$0	\$303	\$ (250)	#DIV/0!	\$ (303)	#DIV/0!
BOE-COVID	\$0	\$0	\$16,889	\$24,300	\$ (12,700)	#DIV/0!	\$ (24,300)	#DIV/0!
Sub Total	\$0	\$0	\$18,252	\$42,003	\$ (21,950.00)	#DIV/0!	\$ (42,003.00)	#DIV/0!
Total	\$7,118,143	\$7,118,143	\$1,074,936	\$7,180,805	\$ (43,537.82)	#DIV/0!	\$ (62,662.41)	-0.88%
							29321	ESSER
							25970	Covid Relief Grant
							138863	2% Town
							\$131,491.59	

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *mm*

Date: October 14, 2020

Re: Teacher Evaluation Plan

Due to the current COVID-19 pandemic, the State Department of Education has extended one-time flexibilities surrounding the Educator Evaluation and Support Plan for the 2020-2021 school year.

These flexibilities reflect the critical importance of the social and emotional learning and well-being of students and educators during the upcoming academic year while maintaining meaningful feedback and substantive evaluation of educators and administrators.

It is recommended under NEW BUSINESS:

Recommended Motion:

- a. Move the Bethany Board of Education approves the adoption of the Connecticut State Department of Education Teacher Evaluation Plan Flexibilities for the 2020-2021 school year.

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

A handwritten signature in dark ink, appearing to be 'C Murray', is written over the 'From:' line.

Date: October 14, 2020

Re: New Business

It is recommended under NEW BUSINESS:

Recommended Motion:

- b. Move the Bethany Board of Education approve the contract between the Bethany Education Association and the Board of Education effective July 1, 2021 through June 30, 2024.

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *mm*

Date: October 14, 2020

Re: Superintendent Report

Under ADMINISTRATIVE REPORTS:

- Enrollment Update
- Annex II Update
- School Calendar
- Snow Days

BETHANY COMMUNITY SCHOOL ENROLLMENT SUMMARY

Grade	AUG 31, 2020*	SEP 30, 2020*
PK	16	16
K	54	53
1	62	61
2	53	53
3	55	55
4	39	40
5	48	48
6	43	43
TOTAL	370	369

* One Staff Member & Five Open Choice students included.
Two OOD students are not included above.

Memorandum



To: Board of Education Members

From: Kai Byrd

Date: October 14, 2020

Re: Director of Special Services, Curriculum and Instruction Report

Under ADMINISTRATIVE REPORTS:

- **Curriculum**

- Professional Development
- Benchmark Assessments
- Report Card

- **Special Education**

- Personnel Update
- Learning Model IEP Implementation Plans
- Additional Supports for Remote Learners
- Evaluations & PPT Meetings
- Enrollment Update

Memorandum



To: Board of Education Members

From: Tom Reed-Swale

Date: October 14, 2020

Re: Principal's Report

Under ADMINISTRATIVE REPORTS:

- Social Emotional Learning Updates
 - Read Alouds
 - Whole School Book: *The Boy, the Mole, the Fox and the Horse*
- Student Illness Monitoring
 - Health update sent to families
- Remote Learning Update
- Emergency Drills
- Picture Day
- Open House
- Conferences

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *mm*

Date: October 14, 2020

Re: Executive Session

It is recommended under EXECUTIVE SESSION:

Recommended Motion:

- a. Move the Bethany Board of Education enter into Executive Session to discuss the Superintendent's 2020-2021 goals and that the Superintendent is invited to attend.