

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, OCTOBER 12, 2020
MT. LEBANON HIGH SCHOOL AUDITORIUM
7:30 P.M.

***Due to the order of Governor Tom Wolf and Secretary of Health Dr. Rachel Levine, in person public attendance in the High School Auditorium will be limited to less than 100. Public participation will also be available remotely through Zoom.**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for October 19, 2020, Board Meeting
 - A. Financial Items
 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of September 2020. The report is typical for this time of year and the Superintendent recommends it for approval.
 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between September 17, 2020 to September 30, 2020. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
 3. List of Tax Refunds - The list of tax refunds totaled \$10,437.28 for two (2) refunds for September. The list has been reviewed by the solicitor's office which recommends approval. The lists are recommended for approval by the Superintendent.
 4. Bond Parameters Resolution - Mr. Geletko will give an update concerning the sale of the refunded 2013 bonds. The board discussed in September a minimum savings of 10% of the present value of the current bonds as an acceptable threshold for this transaction. The provided resolution reflects those parameters. Current estimations are between 15%-16% of the present value savings. The Government Finance Officers Association (GFOA) recommends refinancing a bond when the savings is over 3% of the present value. Mr. Frenz will be in attendance on October 19th to update the board on our ratings call, which is due back on Tuesday, October 13th, and what the outlook will be based on the committee's rating. Assuming these market conditions continue, the sale will occur on Wednesday, October 21, 2020. Board action on the parameters resolution for the subsequent sale will occur at the October 19th meeting. The Superintendent recommends approval of this Resolution.

5. Delinquent Tax Collection with Jordan Tax Service - In our normal course of business each spring the Board approves the municipal tax collector/treasurer as the current and delinquent tax collector. With the pending retirement of Mary Abbott, the treasury manager for the last 42 years and the tax collectors main employee. The District Finance office and Municipal Finance office have agreed it would be judicious to subcontract the delinquent tax work Mary currently does to Jordan Tax Service. This change will expedite the timing of our lien list, require our delinquent taxpayers to work through satisfying their debt with Jordan Tax Service and transfer the record keeping for delinquent taxes in aggregate to Jordan Tax Service for processing and collection. This service will be provided at no cost to the District as Jordan Tax Service charges a standard 10% commission to the delinquent party once the payment of penalty and interest is made, transferring the full amount of taxes, penalties and interest owed to the District. There could be standard filing fees with the County should a case reach that level. As has been standard practice for the District, the lien list will still be brought before the Board for approval, once approved, liened cases exceeding the threshold for legal action will be referred to Tucker Arnsberg for collection, settlement or possible sheriff sale. The Superintendent recommends approval of this agreement.

B. Personnel Items

1. Personnel Report - The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board.
2. List of Additional Bus Drivers - The Superintendent recommends the approval of additional bus drivers for 2020-2021 school year as listed.

C. Other

1. Approval of Student Assistance Team for 2020-2021 - The Pennsylvania Department of Education requires that members of the Student Assistance Team be memorialized by the School Board for the 2020-2021 school year. The following individuals have agreed to service on the Student Assistance Team for 2020-2021:

Central Office Representative: Dr. Ronald Davis, Assistant Superintendent of Secondary Education; Dr. Marybeth Irvin, Assistant Superintendent of Elementary Education

Allegheny Children's Initiative Liaisons: Jeaneen DeWitt

Mellon Middle School Student Assistance Program Team: Christopher Wolfson, Principal; Ben Canan, Assistant Principal; Do Sabol, School Nurse; Heather Rehrig-Poremba, School Psychologist, Kara Gillespie, Counselor; Amy Whealdon, Counselor; Ann Brenneman, Teacher; Erica Harrington, Teacher; Eve Kollar, Teacher

Jefferson Middle School Student Assistance Program Team: Dr. Sarah Shaw, Principal; Katelyn Deet, Assistant Principal; Lauren Suess, School Nurse; Erika Vasquez, School Psychologist; Allison Levison, Counselor; Pete Berg, Counselor; Janice Cherry, Teacher, Kristen Hertzog, Teacher; Gwen Kassep, Teacher; Ashlee Beckett, Teacher; Beth Luptak, Teacher; Ed Petsko, Teacher; Stephanie Ross, Teacher; Molly Wetmore, Teacher; John Young, Teacher

Mt. Lebanon High School Student Assistance Program Team: Joel Thompson, Principal; Carlie McGinty, Unit Principal; Lorien Moyer, Unit Principal; Dan Ridge, Unit Principal; Chad Johnston, Counselor; Tara Leja, Counselor; Casey Bowles, Counselor; Joy Rullo, Counselor; Shelly Saba, Counselor; Beth Schneider, Counselor; Jerad Smith, Counselor; Jan Billotte, Teacher; Todd Forsyth, Teacher; Tim Kirsch, Teacher, Darren McGregor, Teacher; Mike Melynk, Teacher; Heather Pessy, Teacher; Ann Sartorio, Teacher; Rich Schmitt, Teacher; Kajsa Siewczak, Teacher; Stu Snodgrass, Teacher; Joe Tighe, Teacher;

Foster Elementary School Student Assistance Program Team: Jason Ramsey, Principal; Sara Campos, Counselor; Shaina Vasinder, School Psychologist; Hilarie Bauer, School Nurse; Sharon Phillips, Teacher; Crystal Hinton, Teacher

Hoover Elementary School Student Assistance Program Team: Dr. Nicole Giehll, Principal; Kimberly Gamble, Counselor; Shaina Vasbinder, School Psychologist; Hillaire Bauer, School Nurse, Katie Cornell, Teacher; Stephanie Hull, Teacher

Howe Elementary School Student Assistance Program Team: Dr. Michelle Murray, Principal; Han Karbowski, Counselor; Sheila Carr, School Psychologist; Karlie Gerhart, School Nurse; Margie Digiorno, Teacher; Laurie Watkins, Teacher

Jefferson Elementary School Student Assistance Program Team: Brett Bielewicz, Principal, Shira Akamatsu, Counselor; Lauren Suess, School Nurse; Gary Hutsler, Teacher; Kim Salvador, Teacher

Lincoln Elementary School Student Assistance Program Team: Ronald Kitsko, Principal; Cathay McClain, Counselor; Sheila Carr, School Psychologist; Karlie Gerhart, School Nurse; Lisa Locke, Teacher; Kathryn Seiferth, Teacher;

Markham Elementary School Student Assistance Program Team: Jocelyn Artinger, Principal, Christie Ketterman, Counselor; Shaina Vasbinder, School Psychologist; Hilarie Bauer, School Nurse; Kelsey Barringer, Teacher; Frank Gigler, Teacher; Paula Cherian, Teacher

Washington Elementary School Student Assistance Program Team: Dr. Melissa Nelson, Principal; Lori Morin, Counselor; Heather Rehrig-Poremba, School Psychologist; Do Sabol, School Nurse; Kim Scheble, Teacher

2. Mt. Lebanon Extended Day - As we continue to adjust to the changes in our buildings, we again need to approve an amended agreement with Mt. Lebanon Extended Day. This updated agreement adds their services at Howe, Markham and Washington Elementary Schools. The rate will stay consistent with the last agreement at \$5 per day per space leased. The Superintendent recommends approval of this updated agreement.
3. Ice Melt Bid - The District opened bids on September 23, 2020 to purchase ice melt. There were four bidders. The lowest responsible bid meeting specifications was from the Pitt Speciality Supply in the amount of \$6.37/bag with the option for a three-year continuation. The Superintendent recommends approval of this bid.

D. Discussion

1. Policy Review -

- a. CGD, Federal Fiscal Compliance
- b. CGDA, Conflict of Interest-Federal Programs
- c. CGDB, Travel Reimbursement-Federal Programs

IV. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings*

October 19, 2020 - 6:30 p.m. Diversity, Equity & Inclusion Committee
*On-line, via telephone or computer **OR***
High School Auditorium

October 19, 2020 - 7:30 p.m Board Regular Meeting
*On-line, via telephone or computer **OR***
High School Auditorium

November 9, 2019 - 7:30 p.m Board Discussion Meeting
*On-line, via telephone or computer **OR***
High School Auditorium

November 16, 2020 - 7:30 p.m Board Regular Meeting
*On-line, via telephone or computer **OR***
High School Auditorium

VI. Adjournment

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