



## TITLE I SCHOOL-LEVEL PARENT AND FAMILY ENGAGEMENT POLICY

Under Title I, Part A of the Elementary and Secondary Education Act as amended by the Every Student Succeeds Act.

Title I School-Level Parent and Family Engagement Policy Academy Prep Junior High School has developed a written Title I Parent and Family Engagement policy with input from Title I parents and family members solicited from the Parent Advisory Committee. It has distributed the policy to parents and family members of Title I students during the Fall Annual Title I Meeting, and is always available to parents and families on the school website, [academyprepjuniorhigh.org](http://academyprepjuniorhigh.org). The policy describes the means for carrying out the following Title I parent and family engagement requirements. [20USC 6316 (a)-(f) inclusive] Engagement of Parents in the Title I Program.

To involve parents and family members in the Title I program at Academy Prep Junior High School, the following practices have been established:

- The school convenes an annual meeting to inform parents and family members of their school's participation in the Title I program and to explain Title I requirements and the right of parents and family members to be involved in the Title I program.

[20 USC 6316(c)(1)] • Back to School Nights serve as Annual Title I meetings. These are held in September and in January.

- The school offers a flexible number of meetings for Title I parents and family members, such as meetings in the morning or evening.

[20 USC 6316(c)(2)] • District Title I Meetings are held from 9:30am-11:30am • ELAC Meetings are held from 1:00pm-2:30pm

- Title I Meetings are held from 3:30pm-4:30pm • Annual Title I meetings are held at 6:00pm The school involves parents and family members of Title I students in an organized, ongoing, and timely way, in the planning, review\*, and improvement of the school's Title I programs, including the planning, review, and improvement of the school parent and family engagement policy.

\*\* [20 USC 6316(c)(3)] • The school provides parents and family members of Title I students with timely information about Title I programs.

[20 USC 6316(c)(4)(A)] • School Site Council Meetings (held once a month) provide parents with data regarding the Title I programs that are available and in use at our school. • The Academy Prep Junior High School website contains a plethora of important information about many programs funded by title 1, including but not limited to AVID, small classes, tutoring schedules, counseling resources, the English Language Development program, etc. • The school provides parents and family members of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the achievement levels of the challenging State academic standards.

[20 USC 6316(c)(4)(B)] • Powerschool • School Website

If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents and family members to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. [20 USC 6316(4)(C)] The school offers a flexible number of meetings for Title I parents and family members, such

as meetings in the morning or evening. [20 USC 6316(c)(2)] • District Title 1 Meetings are held from 9:30am-11:30am • ELAC Meetings are held from 1:00pm-2:30pm • Title 1 Meetings are held from 3:30pm-4:30pm • Back to school nights held twice a year • Direct meetings with Principal and/or Admin team as necessary and by appointment.

\*\*The policy must be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children participating in Title I.

[20 USC 6316(b)(1) and 6316(c)(3)] School-Parent Compact Academy Prep Junior High School distributes to parents and family members of Title I students a school-parent compact. The compact, which has been jointly developed with parents and family members, outlines how parents and family members, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the challenging State academic standards.

[20 USC 6316(d)] The separate school-parent compact addresses the following legally required items, and may include other items suggested by parents and family members of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. [20 USC 6316(d)(1)]
- The ways parents will be responsible for supporting their children's learning. [20 USC 6316(d)(1)]
- The importance of ongoing communication between parents and teachers through, frequent reports on student progress; access to staff; opportunities for parents and family members to volunteer and participate in their child's class; opportunities to observe classroom activities; and regular two-way meaningful communication between family members and school staff in a language that family members can understand. [20 USC 6316(d)(2)(A)-(D) inclusive]

The school-Parent Compact was developed during a monthly School Site Council meeting with Title I parent input and was posted on the school website. This document can be found at [www.academyprepjuniorhigh.org](http://www.academyprepjuniorhigh.org) and in the 2019-2020 planner which is distributed to all students at the beginning of the school year.

Building Capacity for Engagement Academy Prep Junior High School engages Title I parents and family members in meaningful interactions with the school. It supports a partnership among staff, parents and family members, and the community to improve student academic achievement.

[20 USC 6316(e)] To help reach these goals, the school has established the following practices.

- The school provides Title I parents and families with assistance in understanding the challenging State academic standards, State and local assessments, and how to monitor and improve the achievement of their children. Powerschool allow instant access to student grades that are updated every two weeks by law.
- The school provides Title I parents and families with materials and training to help them work with their children to improve their children's achievement.

[20 USC 6316(e)(2)] • The AVUHSD APP • Powerschool • School Website • Peachjar • With the assistance of Title I parents and families, the school educates staff members about the value of parent contributions, and in how to reach out to, communicate with, and work with parents and family members as equal partners, implement and coordinate programs, and build ties between the parents and families and the school.

[20 USC 6316(e)(3)] The school coordinates and integrates the Title I parent and family engagement program with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents and family members in more fully participating in the education of their children.

[20 USC 6316(e)(4)] • Naviance • Khan Academy • AVID Family Night • HOSA Induction. The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents and family members in a format and language that the parents and family members can understand.

[20 USC 6316(e)(5)] • The AVUHSD APP • Powerschool • School Website • Peachjar • The school provides support for parent and family engagement activities requested by Title I parents and family members.

[20 USC 6316(c)(6)] • Parent Advisory meetings are held in which feedback from parents, teachers, students, and community members is used to decide what parent and family engagement activities are purchased. • Bi Annual Parent meetings are held in September and January during back to school night.

Accessibility Academy Prpe Junior High School provides opportunities for the informed participation of all Title I parents and family members, including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students. Information and school reports are provided in a format and language that parents and family members can understand.

[20 USC 6316(c)(6)] • Parents are contacted through the AVUHSD App, Parent Portal, and the ParentLink automated phone message system • All flyers are posted on Peachjar as well as the school website • All documents and messages are provided to parents in their primary language.