

## **Minutes of the Meeting of the Board of Directors of Bellevue Christian School**

A meeting of the Board of Directors of Bellevue Christian School was held on Thursday, February 20, 2020, beginning at 6pm in the LRC at the Clyde Hill Campus.

Board President, Steve Sirich called the meeting to order. The following directors were present: Scott Lampe, Kirsten Miller, Josh Betts, Steve Sirich, Brock Weedman, Roxanne Kidd, Ruth Burnett, David Burnett, and Bill Cox. The following were absent: Rich Begert, Annie Duncan, and Kelly Curran. The following staff/faculty were present: Vicki Britton, Brenda Fournier, Juliann Phillips, Jennifer Smith, Blake DeYoung, Adam Hart, Kevin Dunning, Christine Satterlee, Kay Westburg, and Kevin Thomas. The following guests were present: Matt, Lon, and Valerie Eggers.

Ruth Burnett opened the meeting with a devotion centered around Exodus and remembering how God saved His people. The directors and guests then shared prayer requests and Steve Sirich led prayer.

Upon the closing of prayer, Steve sought and obtained a motion to approve the minutes from the January 16, 2020 board meeting. Following a correction, the motion was moved, seconded and unanimously approved.

Steve then introduced Brenda Fournier, Director of SAS. Brenda presented an overview of SAS, its history, and their deep hope. Brenda shared the SAS program began in 1982 with 7 students and one therapist. This year, SAS has 74 full-time students, 28.5 half time students, and 12 therapists. SAS has maintained enrollment at about 11% of our student body. Brenda shared a video highlighting how, with purposeful instruction, the brain can change and grow. Board members asked questions about the duration of students in the SAS program. Steve thanked Brenda for her presentation.

The board then received an update on the Strategic Plan initiative. Kevin Dunning, Lon Swartzentruber, and Matt Visser presented. The group of 10 (now 6) has been working hard on filling out Strategic priority details. Lon shared he believes the plan is 60-75% done. An area gaining recognition through this process is the intentional role philanthropy might play over this period. Steve shared that Bill Cox spent a lot of time working on the fundamental guidance of this Strategic plan work. Ideally, the Board will have something to review 10 days prior to the March 19<sup>th</sup> meeting. Kevin and Steve will work on the dates for small community groups to hear the strategic plan.

At this time, Steve turned the meeting over to Head of School, Kevin Dunning, for his regular report. Kevin referenced a previously distributed hard copy of his detailed February Head of School Report and fielded questions from the Board. Scott Lampe asked for an update on the auction. The Auction Committee is continuing to seek sponsorships and auction items. The event overall is coming together nicely. Steve asked for an update on the preschool at Bel Pres. Kevin shared he does not have new information. He is working to connect with the decision makers at Bel Pres. The Board then moved its attention to enrollment. Numbers are changing daily with reenrollment. BCS hosted 11 open houses, across the three campuses. Each open house was well-attended resulting in the addition of new student enrollments. Admissions activities have produced good results. Open houses will continue this Spring. Radio and click-thru ads proved to have mixed results. A question about declining reenrollment

prompted a lengthy discussion about possible reasons. This led to a substantial discussion about Running Start and its possible impact. David Burnett mentioned the need for BCS to educate families about who Running Start is, and is not, a good program for. Discussion was raised about how BCS may have opportunity to expand our relationship with Northwest University and emphasizing concurrent credit with our student body may be very beneficial.

The Board then turned its attention to the SIS recommendation from Kevin Thomas. Kevin Dunning and Kevin Thomas led the discussion. After many months of research, Kevin Thomas recommended BCS switch to using Veracross. This led to a discussion about the pros and cons for switching to Veracross. With many questions from the Board concerning price, transition timing, drain on teacher's time, and unknowns. The goal for transition includes staff and faculty training in August. Roxanne Kidd asked if there are areas this software does not cover? Kevin Thomas reviewed a few things that Razor's Edge currently covers that will not be supported. Veracross will replace all 3<sup>rd</sup> party software used for SIS. A motion was requested to approve the purchase of Veracross. A motion was moved, seconded, and unanimously approved.

A motion to move to executive session was requested. A motion was moved, seconded, and unanimously approved.

After the executive session, the meeting was adjourned at 10:29pm.

Respectfully submitted,

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Roxanne Kidd, Secretary

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Steve Sirich, President