

MEMORIAL HIGH SCHOOL

Lisa Weir, Principal



September 10, 2020

CIT Minutes

Members Present:	Jennifer Young, Catherine Atwal, Marty Herzog, Kimberly Conrad, Steven Nickerson, Debbie Autenteith, Tammy Hampton, Lauren Horn, Margaret Sanders, Mickie Strait, Susan Wienert, Cynthia Bove, Suzanne Scott, Alex Dewey.
Members Absent:	Suzanne Farrow, Vincent Quinones, Lindley Amarantos, Amy Lipp
Meeting was called to order by:	Lisa Weir, Building Principal

First week- Enrollment

So far things are going well. Teachers and students are learning to be virtual teachers/learners. We have been flexible with students who have wanted to change to virtual and things are settling. Students have been respectful with masks and new procedures. Teachers are still troubleshooting itsLearning making adjustments to make it more user-friendly and work out kinks to be the best teachers they can be.

Current Enrollment is 2571 (1694 In-person and 877 virtual). This year we added a 4th period lunch to help spread out students.

PSAT and Senior SAT:

October 7 - Freshman (10-12th gr work virtually)

October 14 - Juniors (9, 10 & 12th gr work virtually)

October 27 - Seniors optional opt in SAT (9-11th work virtually)

October 29 - Sophomores (9, 11-12th work virtually)

All students not testing will be learning asynchronous (virtually) for these days.

New wellness counselors:

Melody Hall and Summer Williams and our new wellness counselors this year. Wellness counselors are located in the Aqua office.

No fall late arrival dates:

With the change of the academic calendar, extra PSAT/SAT days, and virtual days, we have canceled 1st semester late arrival.

Student/Staff pictures - Sept 16 and 17

In person students will get their pictures taken during English classes. Virtual learners will be driving to campus to get their picture taken in the foyer of the auditorium throughout these days. We are asking virtual students to do this at a time that will not require them to miss any class time, but there may be

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some who come during their English period and then have to get back home, making them a little late to their next class.

Academic Integrity-

Quizzes and tests are going to occur both virtually and in person. It is important that we focus on students' academic integrity and the honor code. Zoom etiquette and proctoring protocols are set up by MHS and the district that will need to be followed. For final exams, all students will need to take them in person. Final exams are worth 20% of their semester exams.

Covid related items:

If a student tests positive a letter will go to the community, teachers and the health department would be notified. The nurse is always involved and has a conversation about circumstances.

[Student Process Map for Covid-19](#)- See agenda for link

[Employee Process Map for Covid-19](#)- See agenda for link

Health screener must be complete for students, staff each morning before attending school. See agenda for link. Teachers take temperatures for students during 1st period each morning. 2nd period teachers will do the same for late arrival students.

Virtual Open House: Open house will be on September 16th. Teachers will record a presentation and post it on their itsLearning ePortfolio on MHS website.

Troubleshooting Student Technology

See agenda for hyperlinks

We have had a few minor technology glitches, but overall it's been a successful week.

Construction

Construction is moving along with minimal disruption to school. They have added new drive with gate that will be open before school and until second period for late arrival students and then open after school again at the end of the day for kids and buses to exit. Buildings that are not part of the new construction and are staying have had updates over the summer. These updates include restroom remodels, locker removal, and carpeting added in some hallways and entrances, etc. We are expected to move into the newly renovate building next summer. This building will be predominantly Math and Science.