

Hanford Elementary School District

REGULAR BOARD MEETING AGENDA

Wednesday, October 14, 2020

HESD District Office Board Room

714 N. White Street, Hanford, CA

In accordance with Governor Newsom's Executive Order N-29-20 Paragraph 3, the HESD Board Meeting will have teleconferencing and video conferencing available.

For members of the public interested in remotely viewing the HESD Board Meeting please visit the following link to access the live video stream:

<https://www.hanfordesd.org/hesdtv>

Individuals who wish to address the Board may do so by

- Submitting an email to public-comment@hanfordesd.org
- Leaving a voice message by calling 559-585-3604 (voice message will be transcribed).

Please include your name, agenda item number or subject matter being addressed, along with a 250-word description of the subject matter being addressed.

Voice message public comments must be received no later than 3:30 p.m. on the day of the meeting in order to be part of the record for the Board's information and/or discussion.

Public comments submitted by e-mail or voice message will be included in the minutes.

Please note that consistent with Board Bylaw 9323, any statements submitted for public comment that are inappropriate in nature, including, but not limited to statements that are obscene, threatening or substantially disruptive to school operations, will either be redacted, or will not be posted.

OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

2. CONSENT ITEMS

(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)

- a) Accept warrant listings dated September 16, 2020; September 18, 2020; September 25, 2020 and October 2, 2020.
- b) Approve minutes of the Regular Meeting held on September 23, 2020.
- c) Approve interdistrict transfers as recommended.

3. INFORMATION ITEMS

- a) Receive for information the monthly financial reports for the period of 07/01/2020 – 09/30/2020 (Endo)

4. BOARD POLICIES AND ADMINISTRATION

- a) Hear public comments and consider approval of the Classified School Employee Association's (CSEA's) initial proposal for a successor agreement between HESD and CSEA, beginning with the 2020-21 school year (Martinez)
- b) Hear public comments and consider approval of the HESD initial proposal for a successor agreement with CSEA, beginning with the 2020-21 school year (Martinez)

5. PERSONNEL (Martinez)

- a) Employment
 - Classified
 - James Camacho, Licensed Vocational Nurse – 6.0 hrs., Kennedy, effective 9/22/20
 - Temporary Employees/Substitutes
 - Daisha Hatton, Substitute Yard Supervisor and Food Service Worker I, effective 9/21/20
 - Hollie Maroon, Substitute Yard Supervisor, effective 9/21/20
 - Ashlyn Vidana, Substitute READY Program Tutor, effective 9/21/20
- b) Resignations
 - Chelsie Conway, Licensed Vocational Nurse – 6.0 hrs., Kennedy, effective 9/18/20
- c) Retirement
 - Jeri Higdon, Classified Personnel Manager – 8.0 hrs., Human Resources, effective 12/30/20
 - Darla Purdy, Clerk Typist II – 5.0 hrs., Kennedy, effective 12/18/20
 - Maurice Robinson, Lead Custodian – 8.0 hrs., Hamilton, effective 12/18/20
- d) Transfer
 - Sylvia Reyna, Yard Supervisor – 3.5 hrs., from Roosevelt to Lincoln, effective 9/28/20

6. FINANCIAL (Endo)

- a) Consider appointment of the Citizens' Oversight Committee
- b) Consider ratification of legal contract for the 2020-2021 fiscal year
- c) Consider approval of the declaration of surplus items

ADJOURN MEETING

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 10/05/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 10/14/2020

ITEM:

Consider approval of warrants.

PURPOSE:

The administration is requesting the approval of the warrants as listed on the registers dated: 09/16/20, 09/18/20, 09/25/20 and 10/02/20.

FISCAL IMPACT:

See attached.

RECOMMENDATIONS:

Approve the warrants.

13 Hanford Elementary School District

**Warrant Register For Warrants
Dated 09/16/2020**

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9/18/2020 8:00:45AM

Warrant Number	Vendor Number	Vendor Name	Amount
12644936	7558	COMMUNITY DEVELOPMENT DEPARTMENT Land Improvements	\$4,748.82
Total Amount of All Warrants:			\$4,748.82

Warrant Register For Warrants

Dated 09/18/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12645006	6431	AMAZON.COM Office Supplies/Warehouse/Dist Lrng Matls/Instl Matls	\$4,785.28
12645007	59	AMERIPRIDE UNIFORM SERVICES Laundry/Mop/Mat Service	\$2,744.10
12645008	59	AMERIPRIDE UNIFORM SERVICES Kitchen Laundry Mop/Mat Services	\$345.52
12645009	6253	AT&T Telephone	\$83.96
12645010	3258	BANK OF AMERICA Travel & Conf/Office Supplies	\$2,429.22
12645011	3067	KAREN BELT Allowance	\$99.65
12645012	6468	NICOLE CARTLEDGE Allowance	\$58.49
12645013	304	NICK CHAMPI ENTERPRISES INC. Repairs	\$500.00
12645014	6414	CONSOLIDATED TESTING LABORATORY Buildings & Improvements	\$9,507.50
12645015	4178	COOK'S COMMUNICATION Radio Supplies	\$239.41
12645016	5542	ANGELA CORONA CPR Cert	\$14.95
12645017	6625	COSCO FIRE PROTECTION Repairs	\$315.00
12645018	7619	ANGELICA DAVILA CPR Cert	\$14.95
12645019	7206	EBLI Software License	\$450.00
12645020	2155	JAVIER ESPINDOLA Software License	\$19.80
12645021	1769	FRESNO PRODUCE Food	\$5,791.30
12645022	7375	MAYRA GARCIA Bus DL Renew	\$48.00
12645023	1393	GAS COMPANY Gas	\$83.49
12645024	3305	GILBERT ELECTRIC COMPANY Repairs	\$6,555.00
12645025	5216	HANFORD ELEMENTARY SCHOOL DISTRICT Insurance	\$3,299.13
12645026	1895	JENNIFER HENDERSON Allowance	\$111.45
12645027	2188	THE HOME DEPOT PRO Custodial Supplies/Secondary School Relief	\$621.07
12645028	5264	HOUGHTON MIFFLIN HARCOURT Books	\$3,124.69
12645029	2528	INDUSTRIAL PLUMBING SUPPLY Maint Matls	\$474.46
12645030	7604	KAJEET INC Other Services	\$2,824.19
12645031	1783	KELLER MOTORS Kitchen Supplies	\$193.26
12645032	801	KINGS COUNTY MOBILE LOCKSMITH Repairs	\$433.01
12645033	796	KINGS COUNTY OFFICE OF ED Other Services	\$480.20
12645034	796	KINGS COUNTY OFFICE OF ED Kitchen Services	\$67.96
12645035	7312	MATTHEW KNEVELBAARD Mileage	\$80.44
12645036	7260	LOWE'S PRO SERVICES Maint/Grounds/Transp Supplies	\$940.69
12645037	5808	SONYA LOWTHER Allowance	\$96.31
12645038	3719	FLORITA MAGALLON Office Supplies	\$13.10
12645039	7358	MENDEZ BROTHERS TAXI SERVICE Homeless Needs	\$160.00
12645040	977	ORAL E. MICHAM INC. Buildings & Improvements	\$14,306.00
12645041	5614	STEVEN MUELLER CPR Certs	\$29.90
12645042	6897	MARTHA MURILLO Office Supplies	\$108.67
12645043	5111	P & R PAPER SUPPLY COMPANY INC Kitchen Supplies	\$298.16
12645044	5934	PEARSON - CLINICAL ASSESSMENT Software License	\$1,062.50
12645045	3072	JENNIFER PITKIN Dist Lrng Matls	\$26.91
12645046	1168	PRODUCERS DAIRY PRODUCTS Food	\$5,016.17
12645047	5569	TERESITA RAMIREZ CPR Cert	\$14.95
12645048	7464	KARINA RAMIREZ-PADILLA Allowance	\$200.00
12645049	7346	RMA GEOSCIENCE INC. Buildings & Improvements	\$553.61
12645050	6028	MARIA ROSALES Allowance	\$38.32
12645051	7620	NALLELY SANDOVAL CPR Cert	\$14.95
12645052	7609	SEVILLE CLASSICS INC Secondary School Matls	\$169.99
12645053	1367	SISC III Health & Welfare	\$571,305.50

Warrant Register For Warrants

Dated 09/18/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12645054	1374	SMART & FINAL STORES (HFD DO) Supplies	\$92.58
12645055	1801	SMART & FINAL STORES (HFD KIT) Food	\$11.94
12645056	3800	SONITROL OF FRESNO Leases	\$7,596.00
12645057	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$71,312.00
12645058	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$17,240.30
12645059	1444	SYSCO FOODSERVICES OF MODESTO Food	\$11,143.65
12645060	6944	TETER LLP Buildings & Improvements	\$8,897.50
12645061	2138	THE TREE HOUSE Warehouse	\$487.45
12645062	3749	ULINE INC Equipment/Maint Matls	\$2,192.26
12645063	4090	VISALIA OVERHEAD DOOR INC Repairs	\$3,190.84
12645064	1873	ZEE MEDICAL SERVICE CO. Facilities Supplies	\$84.03
Total Amount of All Warrants:			\$762,399.76

**Credit Card Register For Payments
Dated 09/18/2020**

Document Number	Vendor Number	Vendor Name	Amount
14029318	126	BEDARD CONTROLS INC. Repairs	\$1,030.00
14029319	176	BSN SPORTS Warehouse	\$347.19
14029320	529	FOLLETT SCHOOL SOLUTIONS eBooks	\$64.60
14029321	2297	FRESNO ROOFING CO. INC. Buildings & Improvements	\$6,035.00
14029322	1802	MEDALLION SUPPLY Maint/Grounds Supplies	\$1,445.15
14029323	1002	MORGAN & SLATES INC. Maint Supplies	\$533.05
14029324	4156	PRINTERTECHS.COM INC. Fiscal Matls	\$273.00
14029325	1214	REALLY GOOD STUFF Instl Matls	\$396.37
14029326	2233	TERMINIX PROCESSING CENTER Pest Control	\$5,934.00
Total Amount of All Credit Card Payments:			\$16,058.36

Warrant Register For Warrants

Dated 09/25/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12645423	6431	AMAZON.COM Dist Learning Matls/Instl Matls/Office Supplies	\$4,767.78
12645424	7627	MARIA ARROYO CPR Cert	\$14.95
12645425	6253	AT&T Telephone	\$65.04
12645426	3947	ATKINSON ANDELSON LOYA RUUD & ROMO Legal	\$6,408.94
12645427	7366	BRECK'S ELECTRIC MOTORS INC. Maint Supplies	\$559.57
12645428	7625	LAURA CANCHOLA CPR Cert	\$14.95
12645429	7062	YADIRA CASTREJON GRANADOS Office Supp/CPR Certs	\$241.85
12645430	7171	CONN DOORS Buildings & Improvements	\$163.47
12645431	6585	CUE CONFERENCE Conference	\$79.00
12645432	6006	JACQUELYN DOYEL Allowance	\$146.27
12645433	6956	DT CUSTOMS Repairs	\$475.00
12645434	6274	ANTHONY ECK Allowance	\$200.00
12645435	7427	EDUCATION.COM Software License	\$150.00
12645436	5360	EDUPOINT EDUCATIONAL SYSTEMS Other Services	\$4,500.00
12645437	507	EVAN-MOOR EDUC. PUBLISHERS Psych Matls	\$787.72
12645438	7007	FIXALL EQUIPMENT Repairs	\$154.88
12645439	7392	FRONTLINE PLASTERING Buildings & Improvements	\$1,200.00
12645440	1393	GAS COMPANY Gas	\$94.53
12645441	2157	YOLANDA GOMES CPR Cert	\$14.95
12645442	7196	GRAVIC INC. Software License	\$3,035.00
12645443	3528	LINDSAY HASTINGS Office Supplies	\$157.00
12645444	7281	HERBERT L FLAKE CO. Maint Matls	\$66.27
12645445	2853	LISA HINOJOS Allowance	\$374.09
12645446	2188	THE HOME DEPOT PRO Custodial Supplies	\$80.04
12645447	3354	KAGAN Travel & Conf	\$219.00
12645448	6581	JENNIFER LOCHER Allowance	\$77.68
12645449	7621	JOYCE MARTINEZ CPR Cert	\$14.95
12645450	7101	SHELBY MCWELLS Allowance	\$69.65
12645451	977	ORAL E. MICHAM INC. Buildings & Improvements	\$20.00
12645452	7544	ASHLEY POND Allowance	\$170.21
12645453	5356	JODY PRODOEHL Software License	\$43.55
12645454	1188	QUILL LLC Warehouse	\$918.68
12645455	7626	JENNIFER ROBLES CPR Cert	\$14.95
12645456	7292	SCREENCAST-O-MATIC Software License	\$207.08
12645457	7609	SEVILLE CLASSICS INC Office Matls	\$30,993.11
12645458	6122	SHI INTERNATIONAL CORP Software License	\$11,350.00
12645459	1874	APRIL M. SILVA Allowance	\$154.66
12645460	1374	SMART & FINAL STORES (HFD DO) Maint Supplies	\$105.23
12645461	2031	SOUTHWEST SCH & OFFICE SUPPLY Warehouse	\$3,460.56
12645462	1403	STANISLAUS FOUNDATION – DENTAL Other Services	\$10,341.80
12645463	3694	JEROD STRONG Allowance	\$96.00
12645464	7182	TEK VISIONS Kitchen Matls	\$2,580.65
12645465	3154	UPS Postage	\$22.88
12645466	1575	WALMART COMMUNITY RFCSLLC Homeless Needs	\$1,583.94
12645467	7170	WEVIDEO INC. Software License	\$299.00

Total Amount of All Warrants:
\$86,494.88

Credit Card Register For Payments
Dated 09/25/2020

Document Number	Vendor Number	Vendor Name	Amount
14029365	1111	J W PEPPER & SON INC Band Matls	\$929.96
14029366	806	KINGS COUNTY TROPHY Superintendents	\$94.38
14029367	1313	SCHOLASTIC TEACHERS STORE Books	\$183.83
14029368	1350	SIGN WORKS HR Matls	\$137.74
Total Amount of All Credit Card Payments:			\$1,345.91

Warrant Register For Warrants

Dated 10/02/2020

Warrant Number	Vendor Number	Vendor Name	Amount
12646092	3970	MICHELLE ADAMS Allowance	\$101.83
12646093	59	AMERIPRIDE UNIFORM SERVICES Kitchen Mop/Mat Service	\$359.70
12646094	91	AUTOMATED OFFICE SYSTEMS Leases	\$2,509.38
12646095	236	STATE OF CALIFORNIA Other Services	\$294.00
12646096	3822	LINDSEY CALVILLO Software License	\$299.00
12646097	324	CHILDS & COMPANY INC. Maint Matls	\$202.91
12646098	6898	JOHNATHAN COVIAN Mileage	\$97.75
12646099	7548	LARRY CORT FLEMING Other Services	\$2,456.00
12646100	1769	FRESNO PRODUCE Food	\$5,207.13
12646101	4161	MATT GAMBLE Distance Learning Matls	\$121.15
12646102	1393	GAS COMPANY Gas	\$69.65
12646103	591	GOLD STAR FOODS Food	\$6,877.80
12646104	7602	HOLQUIN'S SCREENPRINTING COVID Matls	\$536.25
12646105	2188	THE HOME DEPOT PRO Custodial Supplies	\$1,529.13
12646106	2528	INDUSTRIAL PLUMBING SUPPLY Maint Matls	\$1,223.92
12646107	779	KEENAN & ASSOC. CPIC Health & Welfare	\$5,475.00
12646108	778	KEENAN & ASSOC. MED. EYE SERV. Health & Welfare	\$10,313.84
12646109	351	CHERYLL MCGUIRE Other Services	\$44.85
12646110	977	ORAL E. MICHAM INC. Buildings & Improvements	\$154,393.20
12646111	1058	OFFICE DEPOT Office Supplies	\$349.52
12646112	5111	P & R PAPER SUPPLY COMPANY INC Kitchen Supplies	\$674.89
12646113	7628	PACKETWATCH Other Services	\$5,000.00
12646114	7445	PRO-PT Other Services	\$55.00
12646115	1168	PRODUCERS DAIRY PRODUCTS Food	\$2,909.58
12646116	1188	QUILL LLC Warehouse	\$1,472.22
12646117	7292	SCREENCAST-O-MATIC Software License	\$624.00
12646118	1874	APRIL M. SILVA Allowance	\$45.34
12646119	1374	SMART & FINAL STORES (HFD DO) HR Supplies	\$51.37
12646120	1392	SOUTHERN CALIFORNIA EDISON CO. Electricity	\$34,778.40
12646121	7092	SUNCREST BANK Buildings & Improvements	\$8,125.96
12646122	1444	SYSCO FOODSERVICES OF MODESTO Food	\$25,481.65
12646123	5946	THE HARTFORD Health & Welfare	\$1,214.29
12646124	3749	ULINE INC COVID Matls	\$566.53
12646125	1558	VERIZON WIRELESS Telephone	\$1,140.36
12646126	6943	WEST VALLEY SUPPLY Grounds Matls	\$418.95
12646127	7329	MIKE WILSON Health & Welfare	\$91.94
12646128	7624	XO SAFETY Other Services	\$646.39

Total Amount of All Warrants:

\$275,758.88

**Credit Card Register For Payments
Dated 10/02/2020**

Document Number	Vendor Number	Vendor Name	Amount
14029426	297	CENTRAL SANITARY SUPPLY Warehouse	\$163.56
14029427	415	DELRAY TIRE & RETREADING INC. Repairs	\$1,694.71
14029428	635	HANFORD CHAMBER OF COMMERCE Membership Dues	\$300.00
14029429	1184	PROGUARD SERVICE & SOLUTIONS Kitchen Services	\$7.93
14029430	1466	TERMINIX INTERNATIONAL Pest Control	\$40.00
14029431	1547	VALLEY PUBLIC TELEVISION Other Services	\$500.00
14029432	898	WILLIAM V. MACGILL & CO Medical Supplies	\$91.70

Total Amount of All Credit Card Payments:**\$2,797.90**

Hanford Elementary School District
Minutes of the Regular Board Meeting
September 23, 2020

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on September 23, 2020 at the District Office Board Room, 714 N. White Street, Hanford, CA.

Call to Order President Strickland called the meeting to order at 5:30 p.m. Trustee Garcia, Garner, Hernandez and Revious were present.

HESD Managers Present Joy C. Gabler, Superintendent, and the following administrators were present: Doug Carlton, David Endo, Lucy Gomez, Jaime Martinez, Karen McConnell, Gerry Mulligan, Jill Rubalcava and Jay Strickland.

Closed Session Trustees adjourned to closed session for the purpose of:

- Conference with Labor Negotiators (GC 54957.6)

Open Session Trustees returned to open session at 6:00 p.m.

Labor Negotiations No action was taken by the Board in Closed Session.

Public Comments None

Board and Staff Comments April Silva, HETA President, shared with the Board that teachers are wearing red on Wednesdays to represent teacher and student safety against COVID-19. She also thanked them for recognizing Excellence in Education Recipients. April thanked everyone who helped her become who she is. She added teachers do what they do because they know they can make a difference. She was born and raised in Hanford and is proud to be a teacher in Hanford Elementary.

Trustee Garner wanted to recognize Superintendent Joy Gabler and Doug Carlton for their participation in the NAACP Town Hall meeting to talk about education and what can be done to help the minority community. Joy did a great job representing HESD and answering questions. It is a topic we need to continue to discuss. Also, Trustee Garner reminded everyone that the Census is due September 30th and is important to our community and district. Trustee Garner added, if someone hasn't participated, please go on the census website and get counted.

Requests to Address the Board None

Dates to Remember President Strickland reviewed dates to remember: Board Meeting – October 14th, Board Meeting – October 28th, Board meeting – November 18th.

2019-2020 Excellence in Education Honorees

Superintendent Joy Gabler recognized HESD's Excellence in Education Honorees for 2019 – 2020. Due to COVID-19 the recognition dinner was cancelled. Superintendent Joy shared a power point presentation with each honoree pictured. The honorees recognized were:

- April Silva, 7th Grade John F. Kennedy Jr High teacher
- Lauren Franco, Art teacher for Woodrow Wilson Jr High and elementary schools
- Gerry Mulligan, Director of Facilities
- Maurice Robinson, Lead Custodial at Hamilton School

Lauren Franco expressed that she is beyond thankful to have a career she loves and is thankful to be part of HESD family.

Gerry Mulligan stated he admires those he works with and thanked the Board for always supporting the projects. He is humbled to be recognized and to have been selected for this award.

CONSENT ITEMS

Trustee Garner made a motion to take consent items "a" through "c" together. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

Trustee Garner then made a motion to approve consent items "a" through "c". Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes
Garner – Yes
Hernandez – Yes
Revious – Yes
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated September 2, 2020; September 4, 2020 and September 11, 2020.
- b) Minutes of the Regular Meeting held on September 9, 2020.
- c) Interdistrict transfers as recommended.

INFORMATION ITEMS

Monthly Financial Report 7/1/20- 8/31/20

- a) David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 07/01/2020 – 08/31/2020.

District's Initial Proposal with CSEA b) Jaime Martinez, Assistant Superintendent to Human Resources, presented for information the District's Initial Proposal for a Successor Agreement between HESD and California School Employees Association (CSEA).

CSEA's Initial Proposal c) Jaime Martinez, Assistant Superintendent to Human Resources, presented for information CSEA's Initial Proposal for a Successor Agreement between HESD and CSEA.

BOARD POLICIES AND ADMINISTRATION

MOU – Sinclair Research Group a) Trustee Garner made a motion to approve the Memorandum of Understanding with Sinclair Research Group – Clear Administrative Services Credential. Trustee Revious seconded; motion carried 5-0:
 Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

MOU – Sinclair Research Group b) Trustee Garcia made a motion to approve Memorandum of Understanding with Sinclair Research Group – General Education and Education Specialist Teacher Indication. Trustee Revious seconded; motion carried 5-0:
 Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

Learning Continuity and Attendance Plan c) Trustee Garcia made a motion to approve the Learning Continuity and Attendance Plan. Trustee Revious seconded; motion carried 5-0:
 Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

PERSONNEL

Trustee Garner made a motion to take Personnel items "a" through "c" together. Trustee Hernandez seconded; the motion carried 5-0:
 Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

Trustee Garner then made a motion to approve Personnel items "a" through "c". Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes
 Garner – Yes
 Hernandez – Yes
 Revious – Yes
 Strickland – Yes

The following items were approved:

***Item "a" –
Resignations***

- Lizeth Barraza Alcala, Substitute Yard Supervisor, effective 8/17/19 (revised date)
- Elizabeth Bolanos, Yard Supervisor – 3.5 hrs., Simas, effective 9/18/20
- Carolina Muñoz Gomez, Substitute READY Program Tutor – 4.5 hrs., effective 3/13/20

***Item "b" –
Termination –
Failure to
Respond***

Termination due to Failure to Respond to Annual Notification

- Ryan Freitas, Substitute Custodian and Groundskeeper, effective 10/19/19
- Norma Quintana, Substitute Alternative Education Aide, Special Education Aide and Special Circumstance Aide, effective 4/3/20

***Item "c" –
Promotion/Change in Work
Year***

Certificated Combination Class Assignments, effective 8/19/20

- Bernadette Bracy, from Substitute Telephone Caller – 8.0 hrs. (10-month), to Personnel Specialist – 8.0 hrs. (12-month), Human Resources, effective 9/14/20

FINANCIAL

- NONE

Adjournment

There being no further business, President Strickland adjourned the meeting at 6:33 p.m.

Respectfully submitted,

Joy C. Gabler,
 Secretary to the Board of Trustees

Approved:

 Greg Strickland, President

 Tim Revious, Clerk

No	Reason	Sch Req'd	Home Sch	Date
I-190	O	Corcoran	Roosevelt	10/05/2020
I-191	O	Corcoran	Roosevelt	10/05/2020
I-192	FLY	Kit Carson	Kennedy	10/05/2020
I-193	HESD E	Pioneer	Washington	10/05/2020
I-194	FSY	Kennedy	Avenal	10/05/2020
I-195	FSY	King	Avenal	10/05/2020
I-196	FSY	King	Avenal	10/05/2020

No	Reason	Sch Req'd	Home Sch	Date
O-128	FSY	Tulare	Kennedy	10/05/2020

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 10/05/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☒ Information
☐ Action

Date you wish to have your item considered: 10/14/2020

ITEM:

Receive for information monthly financial reports for the period of 07/01/2020-09/30/2020.

PURPOSE:

Attached are financial summaries for all of the District's funds for the period of 07/01/2020-09/30/2020.

FISCAL IMPACT:

The financial reports are informational only.

RECOMMENDATIONS:

Receive the monthly financial reports.

13 Hanford Elementary School District
 Fiscal Year: 2021
 Requested by dendo

Fiscal Position Report

September 2020

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10/1/2020 2:08:59PM

Fund: 0100 General Fund

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$14,162,587.95	\$14,162,587.05		
REVENUES						
1) LCFF Sources	8010-8099	\$7,098,482.00	\$12,367,609.10	\$61,807,626.00	20.01	79.99
2) Federal Revenues	8100-8299	\$6,052,319.76	\$6,656,378.32	\$10,824,368.00	61.49	38.51
3) Other State Revenues	8300-8599	\$666,077.00	\$666,077.00	\$7,375,058.00	9.03	90.97
4) Other Local Revenues	8600-8799	\$216,919.80	\$418,334.19	\$2,596,028.00	16.11	83.89
5) Total, Revenues		\$14,033,798.56	\$20,108,398.61	\$82,603,080.00	24.34	75.66
EXPENDITURES						
1) Certificated Salaries	1000-1999	\$2,716,717.35	\$5,552,946.52	\$31,546,778.00	17.60	82.40
2) Classified Salaries	2000-2999	\$1,093,176.18	\$2,604,603.27	\$12,409,564.00	20.99	79.01
3) Employee Benefits	3000-3999	\$1,475,293.78	\$2,657,930.70	\$20,651,192.00	12.87	87.13
4) Books and Supplies	4000-4999	\$158,284.21	\$788,434.00	\$5,455,966.28	14.45	85.55
5) Services, Oth Oper Exp	5000-5999	\$427,251.95	\$1,803,666.93	\$6,570,761.83	27.45	72.55
6) Capital Outlay	6000-6999	\$61,690.20	\$128,768.38	\$845,208.66	15.24	84.76
7) Other Outgo(excl. 7300`s)	7100-7499	\$76,338.00	\$232,861.00	\$1,455,163.00	16.00	84.00
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	(\$175,000.00)	0.00	100.00
9) Total Expenditures		\$6,008,751.67	\$13,769,210.80	\$78,759,633.77	17.48	82.52
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$100,000.00	\$278,000.00	35.97	64.03
3) Contributions	8980-8999	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	(\$100,000.00)	(\$278,000.00)	35.97	64.03
NET INCREASE (DECREASE) IN FUND BALANCE		\$8,025,046.89	\$6,239,187.81	\$3,565,446.23		
ENDING FUND BALANCE			\$20,401,775.76	\$17,728,033.28		

13 Hanford Elementary School District
 Fiscal Year: 2021
 Requested by dendo

Fiscal Position Report

September 2020

Fund: 0900 Charter Schools Fund

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1,697.00	\$0.00		
NET INCREASE (DECREASE) IN FUND BALANCE						
		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>		
ENDING FUND BALANCE						
			<u>\$1,697.00</u>	<u>\$0.00</u>		

13 Hanford Elementary School District
 Fiscal Year: 2021
 Requested by dendo

Fiscal Position Report

September 2020

10/1/2020 2:08:59PM

Fund: 1300 Cafeteria Fund

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1,508,445.64	\$1,397,803.80		
REVENUES						
2) Federal Revenues	8100-8299	\$20,693.12	\$20,693.12	\$3,446,197.00	0.60	99.40
3) Other State Revenues	8300-8599	\$1,785.09	\$1,785.09	\$238,568.00	0.75	99.25
4) Other Local Revenues	8600-8799	\$171.20	\$171.20	\$147,680.00	0.12	99.88
5) Total, Revenues		\$22,649.41	\$22,649.41	\$3,832,445.00	0.59	99.41
EXPENDITURES						
2) Classified Salaries	2000-2999	\$99,991.84	\$239,721.97	\$1,186,093.00	20.21	79.79
3) Employee Benefits	3000-3999	\$35,598.80	\$79,293.78	\$469,472.00	16.89	83.11
4) Books and Supplies	4000-4999	\$47,657.16	\$114,827.06	\$1,918,591.00	5.98	94.02
5) Services, Oth Oper Exp	5000-5999	\$1,554.00	\$10,461.13	(\$22,548.00)	(46.39)	146.39
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$35,000.00	0.00	100.00
8) Direct/Indirect Support	7300-7399	\$0.00	\$0.00	\$175,000.00	0.00	100.00
9) Total Expenditures		\$184,801.80	\$444,303.94	\$3,761,608.00	11.81	88.19
NET INCREASE (DECREASE) IN FUND BALANCE		(\$162,152.39)	(\$421,654.53)	\$70,837.00		
ENDING FUND BALANCE			\$1,086,791.11	\$1,468,640.80		

13 Hanford Elementary School District
 Fiscal Year: 2021
 Requested by dendo

Fiscal Position Report

September 2020

10/1/2020 2:08:59PM

Fund: 1400 Deferred Maintenance Fund

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$4,265.72	\$4,265.72		
REVENUES						
1) LCFF Sources	8010-8099	\$0.00	\$300,000.00	\$300,000.00	100.00	0.00
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$3,000.00	0.00	100.00
5) Total, Revenues		\$0.00	\$300,000.00	\$303,000.00	99.01	0.99
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$800.00	\$10,095.00	\$221,000.00	4.57	95.43
6) Capital Outlay	6000-6999	\$6,316.25	\$54,307.65	\$86,265.72	62.95	37.05
9) Total Expenditures		\$7,116.25	\$64,402.65	\$307,265.72	20.96	79.04
NET INCREASE (DECREASE) IN FUND BALANCE		(\$7,116.25)	\$235,597.35	(\$4,265.72)		
ENDING FUND BALANCE			\$239,863.07	\$0.00		

13 Hanford Elementary School District
 Fiscal Year: 2021
 Requested by dendo

Fiscal Position Report

September 2020

10/1/2020 2:08:59PM

Fund: 1500 Pupil Transportation Equip

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$360,121.84	\$360,121.84		
REVENUES						
3) Other State Revenues	8300-8599	\$0.00	\$0.00	\$1,657,663.00	0.00	100.00
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$8,000.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$1,665,663.00	0.00	100.00
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$1,936,720.63	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$1,936,720.63	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
4) Total, Other Financing Sources/Uses		\$0.00	\$100,000.00	\$100,000.00	100.00	0.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$100,000.00	(\$171,057.63)		
ENDING FUND BALANCE			\$460,121.84	\$189,064.21		

13 Hanford Elementary School District

Fiscal Year: 2021

Requested by dendo

Fiscal Position Report

September 2020

10/1/2020 2:08:59PM

Fund: 2000 SPECIAL RESERVE FUND FOR OTHER POSTE

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$6,860,525.75	\$6,860,525.75		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$68,000.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$68,000.00	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$0.00	\$178,000.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	\$178,000.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$0.00	\$246,000.00		
ENDING FUND BALANCE			\$6,860,525.75	\$7,106,525.75		

13 Hanford Elementary School District
 Fiscal Year: 2021
 Requested by dendo

Fiscal Position Report

September 2020

Page 7 of 13
 10/1/2020 2:08:59PM

Fund: 2100 Building Fund-Local

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$2,047.19	\$2,047.19		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$0.00	0.00	100.00
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	(\$10,000.00)	\$2,047.19	(488.47)	588.47
9) Total Expenditures		\$0.00	(\$10,000.00)	\$2,047.19	(488.47)	588.47
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE						
		<u>\$0.00</u>	<u>\$10,000.00</u>	<u>(\$2,047.19)</u>		
ENDING FUND BALANCE						
			<u>\$12,047.19</u>	<u>\$0.00</u>		

13 Hanford Elementary School District
 Fiscal Year: 2021
 Requested by dendo

Fiscal Position Report

September 2020

10/1/2020 2:08:59PM

Fund: 2110 Building Funds - Local 1

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$2,192,761.01	\$2,192,761.01		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$30,000.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$30,000.00	0.00	100.00
EXPENDITURES						
6) Capital Outlay	6000-6999	\$12,895.34	\$21,132.50	\$652,000.00	3.24	96.76
9) Total Expenditures		\$12,895.34	\$21,132.50	\$652,000.00	3.24	96.76
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$1,000,000.00	\$1,570,761.01	63.66	36.34
4) Total, Other Financing Sources/Uses		\$0.00	(\$1,000,000.00)	(\$1,570,761.01)	63.66	36.34
NET INCREASE (DECREASE) IN FUND BALANCE						
		<u>(\$12,895.34)</u>	<u>(\$1,021,132.50)</u>	<u>(\$2,192,761.01)</u>		
ENDING FUND BALANCE						
			<u>\$1,171,628.51</u>	<u>\$0.00</u>		

13 Hanford Elementary School District
 Fiscal Year: 2021
 Requested by dendo

Fiscal Position Report

September 2020

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 10/1/2020 2:08:59PM

Fund: 2120 Building Funds - Local 2

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$77,000.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$77,000.00	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$4,700,000.00	0.00	100.00
2) Other Sources/Uses						
A) Sources	8930-8979	\$0.00	\$0.00	\$7,720,000.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	\$3,020,000.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$0.00	\$3,097,000.00		
ENDING FUND BALANCE			\$0.00	\$3,097,000.00		

13 Hanford Elementary School District
 Fiscal Year: 2021
 Requested by dendo

Fiscal Position Report

September 2020

10/1/2020 2:08:59PM

Fund: 2500 CapitalFacilities Fund

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$520,178.31	\$520,178.31		
REVENUES						
4) Other Local Revenues	8600-8799	\$10,280.07	\$10,280.07	\$169,000.00	6.08	93.92
5) Total, Revenues		\$10,280.07	\$10,280.07	\$169,000.00	6.08	93.92
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$65,019.00	\$165,000.00	39.41	60.59
9) Total Expenditures		\$0.00	\$65,019.00	\$165,000.00	39.41	60.59
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$10,280.07	(\$54,738.93)	\$4,000.00		
ENDING FUND BALANCE			\$465,439.38	\$524,178.31		

13 Hanford Elementary School District

Fiscal Year: 2021

Requested by dendo

Fiscal Position Report

September 2020

10/1/2020 2:08:59PM

Fund: 3500 SCHOOL FACILITY PROGRAM

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1,794,417.57	\$1,794,417.57		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$0.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$0.00	0.00	100.00
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$0.00	\$0.00	\$0.00	0.00	100.00
6) Capital Outlay	6000-6999	\$134,579.56	\$2,320,217.00	\$8,040,589.88	28.86	71.14
9) Total Expenditures		\$134,579.56	\$2,320,217.00	\$8,040,589.88	28.86	71.14
OTHER FINANCING SOURCES/USES						
1) Transfers						
A) Transfers In	8910-8929	\$0.00	\$1,000,000.00	\$6,270,761.01	15.95	84.05
4) Total, Other Financing Sources/Uses		\$0.00	\$1,000,000.00	\$6,270,761.01	15.95	84.05
NET INCREASE (DECREASE) IN FUND BALANCE		(\$134,579.56)	(\$1,320,217.00)	(\$1,769,828.87)		
ENDING FUND BALANCE			\$474,200.57	\$24,588.70		

Fiscal Position Report

September 2020

Fund: 4000 Special Reserve - Capital Outlay

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$1,182,144.91	\$1,182,144.91		
REVENUES						
4) Other Local Revenues	8600-8799	\$0.00	\$0.00	\$12,000.00	0.00	100.00
5) Total, Revenues		\$0.00	\$0.00	\$12,000.00	0.00	100.00
EXPENDITURES						
6) Capital Outlay	6000-6999	\$0.00	\$0.00	\$0.00	0.00	100.00
9) Total Expenditures		\$0.00	\$0.00	\$0.00	0.00	100.00
OTHER FINANCING SOURCES/USES						
1) Transfers						
B) Transfers Out	7610-7629	\$0.00	\$0.00	\$0.00	0.00	100.00
4) Total, Other Financing Sources/Uses		\$0.00	\$0.00	\$0.00	0.00	100.00
NET INCREASE (DECREASE) IN FUND BALANCE		\$0.00	\$0.00	\$12,000.00		
ENDING FUND BALANCE			\$1,182,144.91	\$1,194,144.91		

Fiscal Position Report

September 2020


Fund: 6720 Self-Insurance/Other

		September Amount	YTD Amount	Revised Budget	% of Budget	% Remain
BEGINNING BALANCE						
Net Beginning Balance	9791-9795		\$589,055.53	\$589,055.53		
REVENUES						
4) Other Local Revenues	8600-8799	\$1,195.74	\$13,969.97	\$753,000.00	1.86	98.14
5) Total, Revenues		\$1,195.74	\$13,969.97	\$753,000.00	1.86	98.14
EXPENDITURES						
5) Services, Oth Oper Exp	5000-5999	\$48,126.24	\$181,447.46	\$749,000.00	24.23	75.77
9) Total Expenditures		\$48,126.24	\$181,447.46	\$749,000.00	24.23	75.77
NET INCREASE (DECREASE) IN FUND BALANCE		(\$46,930.50)	(\$167,477.49)	\$4,000.00		
ENDING FUND BALANCE			\$421,578.04	\$593,055.53		

Hanford Elementary School District
HUMAN RESOURCES DEPARTMENT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez 

DATE: October 5, 2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet
☐ Information
☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **October 14, 2020**

ITEM: Hear Public input on Classified School Employees Association's (CSEA's) initial proposal for a successor agreement between Hanford Elementary School District and CSEA, beginning with the 2020-21 school year.

PURPOSE: CSEA's initial proposal for a successor agreement with HESD was presented at the September 23, 2020 Board meeting. Comments from the public regarding the proposal are to be heard prior to Board action to accept the proposal [Gov. Code 3547 (b) and (c)].

The current collective bargaining agreement between the District and CSEA expired June 30, 2020.

FISCAL IMPACT: Unknown at this time.

RECOMMENDATION: Hear comments from the public and accept CSEA's initial proposal for contract negotiations with HESD.

Initial Proposal
from CSEA and its Hanford Elementary Chapter No. 344
to Hanford Elementary School District
2020-2023 Successor Negotiations
September 1, 2020

California School Employees Association and its Hanford Elementary Chapter No. 344 hereby submits its initial proposal for the successor contract period of July 1, 2020 through June 30, 2023 on the following items:

ARTICLE 5: ORGANIZAITONAL RIGHTS—add language to provide for a fifteen (15) minute training on how to use District email and systems for employees.

ARTICLE 6: ORGANIZATIONAL SECURITY—update the language in this section to bring it into compliance based on Janus vs. AFSCME, incorporate the language from the AB 119 MOU signed in 2017.

ARTICLE 8: EMPLOYEE STATUS—update the language in this section to bring it into line with AB 1353 (Wicks).

ARTICLE 22: HEALTH AND WELFARE BENEFITS—increase the District contribution to fully cover the 80% plan.

ARTICLE 26: EFFECT OF AGREEMENT—update the language in this section to reflect a new term of July 1, 2020-June 30, 2023 and two reopeners in 2021-22 and 2022-23.

(NEW ARTICLE) ARTICLE 27: STAFF DEVELOPMENT AND TRAINING—create an article that provides professional development and training opportunities for classified employees each year.


MISCELLANEOUS—revise the Media Services Aide (MSA) job description and add additional hours based on the new duties.

All other provisions of the collective bargaining agreement in force to June 30, 2020 shall remain in full force and effect.

The Association reserves the right to make additional proposals at any time during the bargaining process; including, but not limited to responses to proposals made by the District.

Hanford Elementary School District
HUMAN RESOURCES DEPARTMENT

AGENDA REQUEST FORM

TO: Joy C. Gabler
FROM: Jaime Martinez 
DATE: October 5, 2020
FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

☐ Information
☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **October 14, 2020**

ITEM: Hear Public input on Hanford Elementary School District's (HESD's) initial proposal for a successor agreement with Classified School Employees Association (CSEA), beginning with the 2020-2021 school year.

PURPOSE: The District's initial proposal for a successor agreement with CSEA was presented at the September 23, 2020 Board meeting. Comments from the public regarding the proposal are to be heard prior to Board action to accept the proposal [Gov. Code 3547 (b) and (c)]

The current collective bargaining agreement between the District and CSEA expired June 30, 2020.

FISCAL IMPACT: Unknown at this time.

RECOMMENDATION: Hear comments from the public and accept District's initial proposal for contract negotiations with CSEA.

**HANFORD ELEMENTARY SCHOOL DISTRICT'S
INITIAL PROPOSAL
FOR SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH
CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA)
Effective July 1, 2020**

Article 2: Recognition

Revise language to exclude Part Time Playground Positions from the unit.

Article 4: Personnel Files and Evaluation Procedures

Change evaluation increments to align with new 6 month probationary period per new law (AB 1353).

Article 5: Organizational Rights

Replace old orientation language with language from MOU from 2017 and clarify process.

Article 6: Organizational Security

Update to align with current law related to Janus Decision.

Article 8: Employee Status

Update probationary period to 6 months to align with new law (AB 1353).

Article 9: Unit Vacancies

Change mutual agreement language from "Union" to "Chapter President" for mutual agreement to go to an open recruitment.

Article 12: Hours and Overtime

Update Overtime language to align with Labor Code.

Article 16: Leaves

Revise Parental Bonding Leave to include language that leave shall normally be taken in 2 week increments unless approved by Superintendent or designee.

Article 22: Health and Welfare Benefits


Discuss Health and Welfare Benefits in light of current budget conditions.

Article 26: Effect of Agreement

Change dates and reduce the number of additional articles per side to 1 in between full contract years.

HANFORD ELEMENTARY SCHOOL DISTRICT
Human Resources Department
AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: Jaime Martinez 

DATE: October 5, 2020

RE: (X) Board Meeting
 () Superintendent's Cabinet
 () Information
 (X) Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **October 14, 2020**

ITEM: Consider approval of personnel transactions and related matters.

PURPOSE:

a. Employment

Classified

- James Camacho, Licensed Vocational Nurse – 6.0 hrs., Kennedy, effective 9/22/20

Temporary Employees/Substitutes

- Daisha Hatton, Substitute Yard Supervisor and Food Service Worker I, effective 9/21/20
- Hollie Maroon, Substitute Yard Supervisor, effective 9/21/20
- Ashlyn Vidana, Substitute READY Program Tutor, effective 9/21/20

b. Resignations

- Chelsie Conway, Licensed Vocational Nurse – 6.0 hrs., Kennedy, effective 9/18/20

c. Retirement

- Jeri Higdon, Classified Personnel Manager – 8.0 hrs., Human Resources, effective 12/30/20
- Darla Purdy, Clerk Typist II – 5.0 hrs., Kennedy, effective 12/18/20
- Maurice Robinson, Lead Custodian – 8.0 hrs., Hamilton, effective 12/18/20

d. Transfer

- Sylvia Reyna, Yard Supervisor – 3.5 hrs., from Roosevelt to Lincoln, effective 9/28/20

RECOMMENDATION: Approve.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 10/05/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 10/14/2020

ITEM:

Consider appointment of the Citizens' Oversight Committee.

PURPOSE:

The Hanford Elementary School District (the "District") has placed a bond measure on the November 8, 2016 ballot seeking to obtain an authorization from the District's voters to issue up to \$24,000,000 aggregate principal amount of the District's school facilities bond ("Measure U"). The Measure U election is being conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is obligated to establish an Independent Citizens' Bond Oversight Committee in order to satisfy the accountability requirements of Prop 39. The Board of Trustees of the District (the "Board") hereby establishes the Independent Citizens' Bond Oversight Committee (the "Committee") for Measure U which shall have the duties and rights set forth in these Bylaws. The Committee does not have legal capacity independent from the District.

One member of the Committee could no longer serve and a new member application is included for your consideration. The entire prospective member listing has also been included.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

Appoint the Citizens' Oversight Committee.

Measure U

Independent Citizens' Bond Oversight Committee

Term Remaining	Member Name	Category	Number of Terms
2 years	Sarah Martinez	Parent/Guardian	1
1 year	Audrey Bunyard	Active parent-teacher organization parent/guardian	2
2 years	Brandon Schmitt	Business organization representative	3
1 year	Larry Wait	Senior citizens' organization member	2
1 year	Louis Martinez	Taxpayer association member	2
1 year	Mark Smith	Community member	2
2 years	Paul Terry	Community member	1

45

**HANFORD ELEMENTARY SCHOOL DISTRICT
APPLICATION FOR INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE**

(Please Print or Type)

Name: Paul Terry

Address: 1770 Mulberry Drive Hanford, CA 93230

Home Phone: 559-584-1151 Work Phone: N/A

FAX #: None E-Mail: _____

Why do you want to serve on the Measure U Independent Citizens' Oversight Committee?

As a resident of the Hanford Elementary School District for forty years I have witnessed the district's dramatic population growth and resulting student housing needs. A strong, vibrant community places a high value on providing our children a first-class public education and an important ingredient to such provision is first class school facilities. Even though HESD facilities are well maintained, most campuses, like me, are well seasoned and in need of a face lift. The goal of Measure U is the modernization and expansion of HESD facilities. I wish to assist the community, and more specifically the Board of Trustees, in achieving that goal.

Do you have any special area of expertise or experience that you think would be helpful to the committee?

During my nearly 30-year tenure as a public school administrator I was directly involved with multiple school construction and modernization projects. I also have expertise in public school finance and school construction financing. Most importantly, I understand how school facilities support student learning. Additionally, as a former employee of the district, I am intimately familiar with all school campuses and district facilities.

If you have served on other school district, city or community committees please list and briefly describe your role:

Over the years I have served on several school and community committees, some relevant and others irrelevant. I have served as a member of the Kings County Juvenile Justice Committee, Kings County Mental Health Advisory Board, Kings County Special Education Advisory and Governance Committees, Central Valley Educational Leadership Advisory Committee, and CSU Fresno Doctoral Program Advisory Committee.

I would be able to represent the following constituencies in the District: *(check all that apply)*

- ☐ **Business Representative** - Active in a business organization representing local business
Organization: _____
- ☐ **Senior Citizen Group Representative** - Active member in a senior citizens' organization.
Organization: _____
- ☐ **Taxpayer Organization Member** - Active in a bona fide taxpayers' association.
Organization: _____
- ☐ **Parent or Guardian of Child Enrolled in District.**
Child's Name and School: _____

Child's Name and School: _____
- ☐ **Parent /Guardian of Child Enrolled in District & Active in a Parent-Teacher Organization**
Child's Name and School: _____

Child's Name and School: _____


Organization: _____
- ☒ **At-Large Community Member** – Resident of the Hanford Elementary School District.
Name: Paul Terry

Please note any additional information you feel should be considered as part of your application:

1. Are you an employee of the District?* No
 2. Are you a vendor, contractor, or consultant to the school district?* No
 3. Do you have conflicts that would preclude your attending quarterly meetings? No
 4. Do you know of any reason, such as a potential conflict of interest, which would adversely affect your ability to serve on the Independent Citizens' Oversight Committee?* No
 5. Are you willing to comply with the ethics code included in the bylaws? Yes
- (*Employees, vendors, contractors, and consultants of the Hanford Elementary School District are prohibited by law from being members of the Citizens' Oversight Committee. Employment which could result in becoming a contractor or subcontractor to the district would also be a potential conflict.)

Signature of Applicant

All answers and statements in this document are true and complete to the best of my knowledge.

Signature  Date 10/4/20

Completed applications must be received at

Hanford Elementary School District

714 N. White Street, Hanford, CA 93230

no later than at 4:30 pm, October 5, 2020. If you have any questions, please call Hanford Elementary School District at 559.585.3600.

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 10/05/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 10/14/2020

ITEM:

Consider ratification of legal contract for the 2020-2021 fiscal year.

PURPOSE:

To approve the use of Mullen Coughlin for legal services in the 2020-2021 school year.

FISCAL IMPACT:

The hourly rates are attached for review.

RECOMMENDATIONS:

Approve the contract.



MULLEN
COUGHLIN^{LLC}
ATTORNEYS AT LAW

John F. Mullen
Office: 267-930-4791
Fax: 267-930-4771
Email: jmullen@mullen.law

426 W. Lancaster Avenue, Suite 200
Devon, PA 19333

September 28, 2020

VIA ELECTRONIC MAIL

David Endo
Chief Business Official
Hanford Elementary School District
714 N White St.
Hanford, CA 93230
E-mail: dendo@hanfordesd.org

Re: Hanford Elementary School District - Engagement

Dear Mr. Endo:

Thank you for your interest in retaining Mullen Coughlin LLC as your attorneys. The purpose of this correspondence is to, upon execution: 1) establish an attorney client relationship between Mullen Coughlin LLC (“Mullen Coughlin” or “the Firm”) and Hanford Elementary School District (“You”); 2) define the scope of the Firm’s representation of You; and 3) establish other material terms and conditions of the representation, including but not limited to the financial terms. This correspondence may be referred to as “Engagement Letter” or the “Agreement.”

The Insurance Policy provided through Chubb Group of Insurance Companies provides that, among other things, You may be responsible for a Self-Insured Retention (“SIR”).

Please read the Engagement Letter with care. By executing this Engagement Letter, You are entering into a contract that is binding on both the Firm and You, on the following terms and conditions.

1. PARTIES TO ENGAGEMENT LETTER

The parties to the Agreement are Mullen Coughlin and You. No other person or entity shall be entitled to claim an attorney-client relationship with the Firm with respect to the legal services to be provided pursuant to the Engagement Letter.

2. INCEPTION OF ATTORNEY CLIENT RELATIONSHIP

The information that was shared with us during our initial period of consultation with You was shared within a representation limited to the topics necessary to be explored up to this point. That attorney-client relationship was finite. It will not continue to exist, and Mullen Coughlin will not be obligated to provide legal services described in Schedule A, until You have returned a signed copy of this Agreement and paid any initial retainer called for under Section 8.

3. SCOPE OF REPRESENTATION: SCHEDULE A

Mullen Coughlin will perform only those legal services set forth in the Scope of Representation attached as Schedule A. You agree that you have no expectation that the Firm will provide legal services beyond those set forth in Schedule A, unless Mullen Coughlin and You amend the Engagement Letter in writing or execute a separate agreement with respect to any such additional legal services.

You are generally required by law to retain documents, including electronically stored information ("ESI"), which may be relevant to the matter which is the subject of the representation. Preservation of documents including ESI is Your responsibility, and it is important that You take all necessary and reasonable steps to preserve this information. The Firm is available to discuss the scope of Your obligations and to provide advice or recommendations in this regard. Nothing in this paragraph shall in any way limit Your obligation to pay for, or the Firm's right to, receive payment for any services provided by the Firm at Your request.

4. DUTIES OF CLIENT/YOU

You agree to provide Mullen Coughlin with complete and accurate information and documents, cooperate, keep us informed of relevant developments, abide by this Agreement, and pay our statements on time. In addition, You will advise us of any changes to Your address and telephone number.

5. LEGAL FEES

We will charge You for the services provided pursuant to the Agreement based on the amount of time (including travel) we devote to the matter at the hourly rates for the particular professionals involved as are set forth in Schedule B. These rates were previously agreed to for work under your insurance policy with Chubb Group of Insurance Companies. We bill in minimum units of 6 minutes, or .1 hour. We reserve the right to reasonable annual rate increases, subject to Your consent, which shall not be unreasonably withheld. We reserve the right to staff the handling of the matter with the partners, associates, paralegals and/or other personnel of our choice, at the rate we establish for each such timekeeper, although we will discuss the staffing of Your matter with You at any time and consider Your input in the staffing of the matter.

6. COSTS, EXPENSES AND OTHER CHARGES

a. COSTS AND EXPENSES: SCHEDULE B

We will incur on Your behalf various costs and expenses in performing legal services under the Agreement. You agree to pay for those costs and expenses in addition to the hourly fees. Schedule B, attached, includes a non-exhaustive list of costs we may incur on Your behalf.

b. OUTSIDE CONSULTANTS/OTHER VENDORS

In addition to the costs of the type set forth in Schedule B, it may become necessary to hire persons or entities outside Mullen Coughlin, including but not limited to consultants, forensics and other experts, investigators, or other professional service providers. We will select any consultants or investigators to be hired after notice to and consultation with You, and You agree to honor the terms and conditions of any agreement with any such outside person or entity that we enter into on Your behalf and with your consent.

c. REIMBURSEMENT OR DIRECT PAY

We reserve the right in our sole discretion to either pay directly any of the costs incurred such as those set forth in Schedule B, and/or for outside consultants or other vendors, or to ask You to pay any such expense directly. If we exercise our right to require You to pay an outside vendor invoice directly, and You fail to do so, You agree to defend and indemnify the Firm with respect to any claims, demands or suit brought against the Firm as a result of Your failure to pay such invoice. Payment directly by the Firm of any such expense shall not be construed as a waiver of our right to require You in the future to pay any similar expense directly.

7. PERIODIC STATEMENTS AND BILLING TERMS

Our practice is to submit periodic statements for services rendered and for costs incurred during the previous month or months. In the event there is a self-insured retention on your matter, Mullen Coughlin will submit invoices directly to you and copy your carrier until such time that your SIR amount has been exhausted. Upon exhaustion of the SIR, Mullen Coughlin will submit invoices electronically to Chubb. A courtesy copy of any invoices generated after your self-insured retention is exhausted will be provided at your request. In the event there is no self-insured retention, Mullen Coughlin will submit our invoices to Chubb and, as mentioned above, will provide a courtesy copy to you at your request.

Our fee structure is based upon the promise that all statements will be paid no later than 30 days after receipt.

If we do not receive payment of undisputed amounts of any invoice in full within 30 days, it shall constitute grounds for termination of this Engagement Letter and withdrawal of the Firm from representation, as more fully discussed in Section 10.

8. RETAINER: SECURITY AND ADVANCE PAYMENT OF FINAL INVOICE

We are not requesting any retainer at this time, but we reserve the right, within the bounds of our ethical and legal duties, to cease work and request a retainer at any time for reasons such as, but not limited to, failure to pay Firm invoices and exhaustion of insurance policy limits.

The retainer is: 1) a sum to be held as security for the Firm with respect to Your obligations to pay the fees and costs incurred by the Firm pursuant to the Engagement Letter; and 2) an advance payment to be applied to the Firm's final invoice in this matter. We expect that You will live up to the terms and conditions of the Engagement Letter in full, in which case the full amount of the remaining retainer will be applied against the final invoice and any excess returned to You. However, should You become delinquent on the payment of any statement, we may in our discretion apply the retainer to the payment of that statement. In that event, You shall immediately restore the retainer to its full amount upon our request. Failure to deliver or restore the retainer upon our request shall constitute grounds for termination of this Engagement Letter and withdrawal from representation, as more fully discussed in Section 10.

We also reserve the right to require, and You agree to provide, increases to the retainer should the time and expense required to carry out the representation contemplated by this Engagement Letter increase beyond that reasonably anticipated at the beginning of the engagement. In the event that our representation of You encompasses litigation, we reserve the right to increase the retainer, based on estimated time and costs, in the event that we must engage in trial preparation or trial.

9. TERMINATION OF THE FIRM BY YOU

You shall have the right to terminate this Engagement Letter and discharge the Firm at any time. However, to be effective, termination or discharge of the Firm must be in writing. In such event, You authorize the Firm to make and retain a duplicate of Your file.

You shall bear all reasonable costs of transferring the new matter to counsel chosen by You.

The attorney/client relationship between the Firm and You shall end upon discharge of the Firm by You pursuant to this paragraph. However, such discharge shall not relieve You of any obligation to pay fees and costs incurred prior to the discharge, as well as any fees and costs expended after the discharge to the extent reasonably required in the Firm's sole discretion to protect Your interests prior to the discharge or in the event of litigation, until a court order is entered permitting the Firm to withdraw.

10. WITHDRAWAL FROM REPRESENTATION BY THE FIRM

The Firm shall be permitted to withdraw from representation whenever required or permitted to do so by law. In addition, the Firm may withdraw as counsel at any time if withdrawal can be accomplished without material adverse effects on the interests of You, or if: 1) You persist in a course of action involving a lawyer's services that the lawyer reasonably believes to be criminal or fraudulent; 2) You have used the lawyer's services to perpetrate a crime or fraud; 3) You insist

upon pursuing an objective that the lawyer considers repugnant or imprudent; 4) You fail substantially to fulfill an obligation to Mullen Coughlin regarding the Firm's services (including, but not limited to, Your financial obligations under this Engagement Letter) after reasonable warning from the lawyer that the lawyer will withdraw unless the obligation is fulfilled; 5) the representation will result in an unreasonable financial burden on the lawyer or has been rendered unreasonably difficult by You; or 6) where other good cause for withdrawal exists.

11. DOCUMENT STORAGE POLICY

On termination of a matter, the Firm will maintain file documents for 6 years, or any alternate period as determined by the Commonwealth of Pennsylvania. Upon termination of the matter, You have the right to take possession of the file. If You choose to take possession of the file, the firm may copy all or any part of the file. If You choose not to take possession of the file, the firm will retain the file pursuant to its document storage policy stated above.

12. NO PROMISES OR GUARANTEES

You understand that Mullen Coughlin has made no representation or guarantee concerning the outcome of the matter set forth in the attached Schedule A.

13. RIGHT TO SEPARATE COUNSEL

You acknowledge having had the opportunity to seek the advice of separate counsel with respect to this Agreement.

14. LEGAL MALPRACTICE INSURANCE

As of the date of this letter, Mullen Coughlin has errors and omissions (legal malpractice) insurance applicable to the services to be rendered pursuant to this Agreement, subject to any applicable deductible or self-insured retention.

15. MODIFICATION IN WRITING ONLY

No change to this Agreement shall be effective unless and until confirmed in writing and signed and acknowledged by the Firm and You making express reference to this Agreement. This Engagement Letter embodies the whole agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein, and this contract shall supersede all previous communications, representations, or other agreements, either oral or written, between the Firm and You.

16. COUNTERPARTS AND FACSIMILES EFFECTIVE

This Agreement may be signed in counterpart. Facsimile or imaged signature pages executed by the Firm or You shall be effective as original signatures.

David Endo
September 28, 2020
Page 6 of 8

Thank You for choosing Mullen Coughlin as Your counsel with respect to the matter set forth in Schedule A.

We look forward to working with You and thank You once again for the opportunity to serve You, upon execution of this Engagement Letter.

Dated: _____

Accepted and agreed to:

By: _____

Name: _____

Title: _____

Company: _____

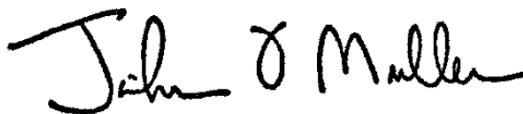
Address: _____

Phone: _____

Fax: _____

E-mail: _____

Very truly yours,

A handwritten signature in black ink, appearing to read "John F. Mullen". The signature is fluid and cursive, with the first name "John" being more prominent.

John F. Mullen of
MULLEN COUGHLIN LLC

JFM:zlg

SCHEDULE "A":

SCOPE OF REPRESENTATION

Hanford Elementary School District

Investigate, provide legal advice and otherwise assist with response to a potential data security incident.

* * *

SCHEDULE "B":

RATE SCHEDULE AND COST/EXPENSE ITEMS SCHEDULE

A. Identification

Client(s): Hanford Elementary School District

Matter: Hanford Elementary School District — Privacy Event

B. Hourly rates for legal personnel

\$385 Partner

\$325 Associate

\$150 Paralegal

C. Standard charges

We charge for our time in minimum units of .1 hours (6 minutes).

D. Costs and expenses incurred on Your behalf may include but are not limited to:

Travel expenses including e.g., lodging, airfare, taxis, public transportation, car rental, parking and meals	At cost
Deposition costs	At cost
Postage, messenger and other delivery fees	At cost
Mileage	At the Internal Revenue Service's business mileage reimbursement guidelines
Photocopying and other reproduction costs	In-house - \$0.10 per page Outside service - At cost
After hours building services (when dictated)	At cost by special client need

HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy C. Gabler

FROM: David Endo

DATE: 10/05/2020

FOR: ☒ Board Meeting
☐ Superintendent's Cabinet

FOR: ☐ Information
☒ Action

Date you wish to have your item considered: 10/14/2020

ITEM:

Consider declaring item(s) surplus.

PURPOSE:

The following item(s) are obsolete, beyond repair and/or in need of being declared surplus:

ASSET #	SERIAL #	MODEL #
13907402		ALL STAR OLYMPIAN WET/DRY VACUUM
	381006	BETCO WET/DRY VACUUM WORKMAN
13907403		ALL STAR OLYMPIAN WET/DRY VACUUM
13907492		ALL STAR OLYMPIAN WET/DRY VACUUM
	209007076 (YR 2009)	FLOOR SCRUBBER/BETCO STEALTH
	LIC 1203243	1995 FORD 3/4 TON
	LIC 1203271	1998 CHEVY 3/4 TON
13908647		DELL PROJECTOR
13908648		DELL LAPTOP
13909086	1GBJ6F13X7F412680	2007 CHEVROLET KODIAK TILT CAB TRUCK

FISCAL IMPACT:

There could be some residual value to the equipment.

RECOMMENDATIONS:

Declare the item(s) surplus and allow the Director of Facilities to dispose of the equipment.