

CFES PTO MINUTES – SEPTEMBER 2, 2020

Attendance: Meredith Petruccelli , Jeff Ellison, Joyce Yoon, Jessica Lang, Hoang Nguyen, Christina Condelles, Amy Day, Amanda Frake, Michelle Boyle, Danielle Clark, Kara Hyman, Elisa Maas, Nichole Scull, Kristen Zimmerman, Katherine Lombardo, Karen Kearney, Meaghan Green, Kim Saxman, Lindsey Meehan, Malika Sircar, Tammy & Olivier Noel, Bridget Warrington, Suganya Sundar, Jen Panaro and Lauren Russell. (26)

- **Meeting Started at:** 9:40 a.m. virtually on **Zoom**
- **Meeting Minutes:** Christina Condelles presented the **May** meeting minutes. They were reviewed and approved with no comments.
- **Review and Approve Budget:** Hoang Nguyen presented the **2020-2021** school year budget. Our total operating expenses will be \$34,875.00. Our target income for the year is \$16,525.00
The budget was approved.
- **Fundraising Ideas:** Jen Panaro presented ideas for extra fundraising opportunities this school year. They include partnering with the kids clothing company Primary and the Territorial Seed Company for a share of purchases made by the school community. She also suggested finding sponsors for weekly school newsletters.
- **Passive Fundraising:** Jessica Lang shared plans already underway for fundraisers this year. CFE will partner with different restaurants each month for a share of takeout sales. Square 1 Art is going virtual. Parents can upload art from home and purchase keepsakes online with a share of sales benefitting CFE. Local photographer Bev Michel is offering family portrait sittings with a portion of the fee to be given to the PTO.
- **Principal's Report:** Danielle Clark presented several updates:
 - (1) Thank you to the PTO for the welcome back event for staff and teachers.
 - (2) Parents are being asked to post pictures of virtual school to social media.
 - (3) The pickup for curriculum kits begins tomorrow. They will include books and devices.
- **Spirit Wear:** Kara Hyman shared ideas for finding creative ways to sell spirit wear this year. She suggested adding items for virtual school, including water bottles, desk organizers, mugs, pajamas, hats, masks, lanyards and school flags for the at home work space. She also suggested added fun colors to choose from in addition to the traditional school colors of maroon, white and gray.
- **PTO Report:** Meredith Petruccelli shared several updates:
 - (1) She suggested planning a "Charger Charge" fun run where sponsors could support each lap a student makes and raise money for the school. This could be planned for the Spring or made virtual.

(2) The PTO is holding off on the annual Booster campaign until students are back in the building.

(3) The PTO will supply school t-shirts to new kindergarten students.

- **Calendar Update:** Jeff Ellison shared changes to the school year plans:

(1) Fall Festival is cancelled. Adding a possible Spring Festival to the calendar for Friday, June 4th if conditions allow.

(2) Buddy Breakfast in October will be virtual.

(3) The annual Scholastic Book Fair will be virtual

(4) The 3rd grade Read-A-Thon in November could be virtual as well or held in class if back to brick and mortar. Katherine Lombardo will chair it.

(5) The Art Show will also go virtual. Nichole Scull is working on plans for an online auction format.

- **Meeting Adjourned at:** 11:27 a.m.