



Evergreen School District

From strong roots grow bright futures

Dear Evergreen Employees,

Employers with 50 or more full-time employees in the Bay Area are now required to offer commuter benefits to their employees.

Commuter Check Office will be our Commuter Benefits program for Evergreen School District. *Commuter Check Office* is brought to you by Edenred - a top global provider of social and employee benefits worldwide.

Commuting to work each day can be expensive. Evergreen School District's commuter benefit program will help you save money on your commuting costs. *Commuter Check Office* offers Vouchers and the Commuter Check Prepaid MasterCard for specific participating transit operators.

How does the program work?

If you are interested in ordering Vouchers and /or Commuter Check Prepaid MasterCard for specific Transit Agencies, you will contact the Human Resources office and let us know you would like to sign up. It is a pre-tax payroll deduction.

The program is a monthly program. Orders must be entered by the 10th of the month for the following benefit period. For example, to receive an order for use in January, you must place your order before December 10th.

If you wish to enroll in our *Commuter Check Office* benefits program, you must contact Human Resources.

Thank you.

Carole Schmitt, Director of Human Resources