

Syracuse Junior (Water Boiler)

9th Grade Hall

Boiler: 23486

Write down the number for pressure and temp, not just an "X"

If you need to call in a job sheet, make sure you write down the work order # on this report.

Initials:	Twice Daily		Daily			Twice Daily		Daily	
	Boiler Pressure (0-30 lbs)	Boiler Temp. (80-190)	Air Comp. Pressure, # on the gauge & operation	Walk-in Freezer & Cooler		Boiler Pressure (0-30 lbs)	Boiler Temp. (80-190)	Air Comp. Pressure, # on the gauge & operation	Walk-in Freezer & Cooler
1	am		See page 1 (On other boiler report)		17	am		See page 1 (On other boiler report)	
	pm					pm			
2	am				am				
	pm				pm				
3	am				am				
	pm				pm				
4	am				am				
	pm				pm				
5	am				am				
	pm				pm				
6	am				am				
	pm				pm				
7	am				am				
	pm				pm				
8	am				am				
	pm				pm				
9	am				am				
	pm				pm				
10	am				am				
	pm				pm				
11	am				am				
	pm				pm				
12	am				am				
	pm				pm				
13	am				am				
	pm				pm				
14	am				am				
	pm				pm				
15	am				am				
	pm				pm				
16	am				Post this report in a visible place in the boiler room & write your findings as indicated. At the end of the month, share with your principal & email to dsdcustodial@dsmail.net or fax to ext. 27881.				
	pm								

The Boiler Room is **NOT** to be used for storage. Keep **ALL COMBUSTIBLE MATERIAL OUT** of the room! **Nightly Lock-Up: Ensure the boiler is on prior to locking up for the night.**

9th Grade Hall Boiler: 23486		Boiler Room Inspection Report		School	Syracuse Jr
				Month/Year	
Water Boiler					
Twice a Week					
		1st Week - 2 times	2nd Week - 2 times	3rd Week- 2 times	4th Week - 2 times
1	Check water softener				
2	Amount of salt added (if applicable)	See page 2 (Other boiler room)			
Every Week					
		1st Week	2nd Week	3rd Week	4th Week
1	Observe boiler through firing cycle				
Check heating pumps for:					
2	a) bearing noise				
	b) leaking seals				
	c) correct pressure				
Check domestic hot water pumps for:					
3	Check sump pump operation-enter: "runs" or "won't run"				
4	Sweep floor, dust equipment & piping.(If not asbestos)				
5	Check & write down water meter reading.				
Every Month					
1	Oil domestic hot water pumps & motors	See page 2 (Other boiler room)			
2	Check for leaks on heating equipment & associated piping.				
3	Check digital reading on water heater for error codes & temps. In excess of 135. Report any problems or concerns.	See page 2 (Other boiler room)			
4	Emergency lights in bldg.				
5	Gen. radiator-fluid level				
6	Gen. battery-water level				
7	Gen. engine oil level				
8	Log hour meter to verify unit has exercised since last month	See page 2 (Other boiler room)			
9	Fan Room				
	Check oil on heat pumps				
	Check filters				
Every other month					
1	Check pop-off valve operation				
Concerns/Issues regarding your boiler(s) & room:					

Syracuse Junior (Water Boiler)

Cafeteria
23486

Boiler:

Write down the number for pressure and temp, not just an "X"

If you need to call in a job sheet, make sure you write down the work order # on this report.

Initials:	Twice Daily		Daily			Twice Daily		Daily	
	Boiler Pressure (0-30 lbs)	Boiler Temp. (80-190)	Air Comp. Pressure, # on the gauge & operation	Walk-in Freezer & Cooler		Boiler Pressure (0-30 lbs)	Boiler Temp. (80-190)	Air Comp. Pressure, # on the gauge & operation	Walk-in Freezer & Cooler
1	am				17	am			
	pm					pm			
2	am				18	am			
	pm					pm			
3	am				19	am			
	pm					pm			
4	am				20	am			
	pm					pm			
5	am				21	am			
	pm					pm			
6	am				22	am			
	pm					pm			
7	am				23	am			
	pm					pm			
8	am				24	am			
	pm					pm			
9	am				25	am			
	pm					pm			
10	am				26	am			
	pm					pm			
11	am				27	am			
	pm					pm			
12	am				28	am			
	pm					pm			
13	am				29	am			
	pm					pm			
14	am				30	am			
	pm					pm			
15	am				31	am			
	pm					pm			
16	am				Post this report in a visible place in the boiler room & write your findings as indicated. At the end of the month, share with your principal & email to dsdcustodial@dmail.net or fax to ext. 27881.				
	pm								

The Boiler Room is **NOT** to be used for storage. Keep **ALL COMBUSTIBLE MATERIAL OUT** of the room! **Nightly Lock-Up: Ensure the boiler is on prior to locking up for the night.**

Boiler Room Inspection Report

School Syracuse Jr
 Month/Year _____

Cafeteria
 Boiler: 5181

Water Boiler

Twice a Week									
		1st Week - 2 times		2nd Week - 2 times		3rd Week- 2 times		4th Week - 2 times	
1	Check water softener								
2	Amount of salt added (if applicable)								
Every Week									
		1st Week		2nd Week		3rd Week		4th Week	
1	Observe boiler through firing cycle								
2	Check air compressor oil level								
3	Test auto drain and empty air separators								
Check heating pumps for:									
4	a) bearing noise								
	b) leaking seals								
	c) correct pressure								
Check domestic hot water pumps for:									
3	Check sump pump operation-enter: "runs" or "won't run"								
4	Sweep floor, dust equipment & piping.(If not asbestos)								
5	Check & write down water meter reading.								
Every Month									
1	Oil domestic hot water pumps & motors								
2	Check for leaks on heating equipment & associated piping.								
3	Check digital reading on water heater for error codes								
4	Emergency lights in bldg.								
5	Gen. radiator-fluid level								
6	Gen. battery-water level								
7	Gen. engine oil level	Sealed							
8	Log hour meter to verify unit has exercised since last month	<u>Beginning of month reading:</u>				<u>End of month reading:</u>			
9	Fan Room								
	Check oil on heat pumps Check filters								
Every other month									
1	Check pop-off valve operation								
Concerns/Issues regarding your boiler(s) & room:									

