

November 18, 2019
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, November 18, 2019 at 6:30 p.m. at Freedom Intermediate School, 840 Glass Lane, Franklin, with the following members present:

Robert Blair, Vice Chair
Kevin Townsel, Secretary
Alicia Barker
Allena Bell
Robin Newman
Absent: Tim Stillings, Chair

Others present were: Dr. David Snowden, Dr. Catherine Stephens, Charles Arnold, Carol Riordan, Mark Anderson, Leslie Duke, Celby Glass, Dr. Mary Decker, Lisa Chatman, Amy Fisher, Chip Sternenberg, Bo Alexander, Robbin Cross, Dr. Lee Kirkpatrick, Dr. Cheryl Robey, Beth Farrar, and other staff, principals, teachers, parents, FSSDEA and community members.

I. MEETING CALLED TO ORDER

Vice-Chair Blair called the meeting to order at 6:31 p.m. and called for a moment of silence.

II. PLEDGE OF ALLEGIANCE

FIS Principal Dr. Joel Hoag welcomed those in attendance and led the Pledge of Allegiance.

III. RECOGNITIONS/GOOD NEWS AWARDS

- 1. Board of Distinction Award:** Mr. Jimmie Garland, Mid-Cumberland District Director and Board member of the Clarksville-Montgomery County Board of Education, presented the FSSD Board Members their Board of Distinction plaque. This honor has been earned for the Board's outstanding accomplishments as a Board in four key areas: planning, policy, promotion and board development.
- 2. Good News Awards: Highlighted were** (on file): Student Artist of the Month JES 3rd grader Ivan Perkins; Sonic Drive-In for sponsoring the student artist of the month program with a generous \$15 gift card; the current Williamson Middle Athletic Assoc. Girls Golf Champion FMS 8th grader Isabella McCutchan; WMAA Division II Boy's Tennis Team champions FMS Boys Tennis Team; Williamson Middle Athletic Assoc. Champions FMS Football Team; FIS Principal Dr. Joel Hoag, selected as one of seven administrators in the nation to participate in the Administrators and School Librarians School Leader Collaborative.

IV. PUBLIC INPUT

No one from the public addressed the Board.

V. REPORTS / PRESENTATIONS / DISCUSSIONS

1. **EMA Presentation** – Mr. Todd Horton, Director of Emergency Management for Williamson County, was present to give an overview of the Hazard Mitigation Grant Funding (on file) and be on hand for questions regarding the Resolution to Adopt the Williamson County Multi-Hazard Mitigation Plan and qualify for grant program currently available to assist states and local communities in implementing long-term hazard mitigation measures.
2. **Teaching & Learning Spotlight** – “*Conversational Spanish Classes in FSSD*”, presented by Dr. Catherine Stephens, Associate Director. Columbia State has partnered with FSSD to provide affordable classroom practice for beginning and intermediate conversational Spanish. L.K. Browning, Economic & Workforce Development Director at Columbia State, was on hand. More updates on the T&L Department are in the November 2019 summary (on file).
3. **Construction Report** – Presented by Mr. Chuck Arnold, Associate Director (on file). Mr. Steve Griffin of HFR Design and Mr. Josh Gulick of Lose Design were on hand for questions.

VI. APPROVAL OF BOARD AGENDA

Allena Bell made a **motion** to approve the board agenda **with the addition of a proposed amendment to the FSSD Tax Anticipation Revolving Loan Agreement** under *Business Before the Board* as **Item 4**. Alicia Barker **seconded** the motion, which **carried 5-0**.

VII. APPROVAL OF CONSENT AGENDA

Robin Newman made a **motion** to approve the consent agenda as presented. Kevin Townsel **seconded** the motion, which **carried 5-0**.

Approved under Consent Agenda (on file) were:

1. **Minutes of Board Meeting dated October 14, 2019**
2. **2019 LEA Compliance Report**
3. **Overnight Field Trip Request – PGMS Competition Cheer to Florida**
4. **Budget Amendments**
5. **Surplus: LES Equipment and Furnishings**

VIII. BUSINESS BEFORE THE BOARD

1. **Resolution to Adopt the Williamson County Multi-Hazard Mitigation Plan** (on file) – Following the overview that Mr. Horton presented, EMA is coordinating this grant opportunity for hazard mitigation measures such as portable generators that can be used at our schools in the event of an emergency. In order for FSSD to be eligible, a board resolution must be passed that adopts the WC Hazard Mitigation Plan. This resolution to qualify for the grant for the generators must be submitted by December 31st. The administration requested approval of the Resolution.

Kevin Townsel made a **motion** to approve the **Resolution to Adopt the Williamson County Multi-Hazard Mitigation Plan**. Allena Bell **seconded** the motion, which **carried 5-0**.

2. **Property Development Approval Owner Affidavit** – The affidavit being presented for approval appoints Lose Design as our authorized agent in the development of the FMS/PGS property during Phase I, and will be submitted to the Planning Commission on December 9. Once approved by the Commission, the bidding process can get underway. The administration requests approval.

Allena Bell made a **motion** to approve the **Property Development Approval Owner Affidavit** appointing Lose Design as our authorized agent as outlined. Alicia Barker **seconded** the motion, which **carried 5-0**

3. **Policy Revision: Code of Conduct (6.300) – 2nd Reading** - This policy revision changes the name of 6.300 from Code of Behavior and Discipline, and combines 6.313 Code of Student Conduct into 6.300, deleting 6.313 if approved. Trauma-informed components have been incorporated into the revision due to a new state law (Public Chapter 421), which requires the Department of Education to develop guidance on trauma-informed discipline practices. Local boards are now required to adopt discipline policies that align with this guidance. Using the Department of Education’s recently released guidance document and TSBA’s suggested language update, this policy has been customized by our Teaching and Learning Department with principal input to reflect FSSD’s practices. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Robin Newman made a **motion** to approve the second reading of the policy revision of **Code of Conduct (6.300)** as presented. Kevin Townsel **seconded** the motion, which **passed 5-0**.

4. **Revision to the 14th Amendment to the Tax Anticipation Revolving Loan Agreement** – FSSD has in place a tax anticipation agreement with our banking provider to help with cash flow toward the end of the calendar year since most of a school district’s revenue comes at the beginning of the calendar year due to the payment of property taxes during those first few months. Our borrowing agreement presently allows us to borrow \$5 million to meet our financial obligations until the tax revenue is received. Based upon projections we will need to increase that

borrowing power to \$6 million to accommodate financial obligations. Even with the increased borrowing, payback in full should still be accomplished no later than the end of February so additional interest expense will be minimal. Approval moving the borrowing power from \$5 million to \$6 million on the Tax Anticipation Revolving Loan Agreement in advance of completed paperwork was requested.

Allena Bell made a **motion** as follows: the Franklin Special School District Board of Education to approve amending the FSSD *Tax Anticipation Revolving Loan Agreement* originally dated September 23, 2004, and the associated *General Purpose Fund Tax Anticipation Revolving Promissory Note* with First Horizon Bank, by increasing the revolving credit line from \$5,000,000 to \$6,000,000 effective upon completion and execution of appropriate documents as determined by the lender. The Board authorizes Chairman Tim Stillings to act in its behalf in approval and execution of said documents. Robin Newman **seconded** the motion, which by **roll call vote was approved 5-0.**

IX. DIRECTOR OF SCHOOLS REPORT

- **Welcome to Dr. Esslinger at the Central Office** – We are excited Dr. Esslinger will be moving into the position of Associate Director of Schools for Finance and Administration. Mr. Arnold was thanked by Dr. Snowden recognizing him both personally and professionally as having done an outstanding job in this role. Dr. Esslinger will work with Mr. Arnold the month of December and then Mr. Arnold will do contract work with Dr. Esslinger through the budget cycle as needed.
- **Veteran’s Day Parade** – November 11th was perfect weather for a parade! The students seemed to enjoy being a part of it all. Thanks to the Board members, many administrators, teachers, other personnel who helped organize the groups and walked with the students.
- **Be Nice Week** – This week our schools have celebrated Be Nice Week in various ways and it has been fun highlighting specific events even though everyone strives to “Be Nice” and show respect each and every day.
- **Career Quest** – Held November 7th this year, over 100 vendors and sponsors were there to greet our 8th graders. We again had awesome comments about our students from the leaders of the event. Dr. Kirkpatrick was thanked for his hard work in organization, as well as counselors, teachers and administrators.
- **Flu vaccines** – In addition to Costco providing flu clinics this year for our personnel during October, the staff from the Williamson County Health Department came to administer flu vaccines to our students the first week in November. We appreciate our community partnerships to encourage a healthier environment for our schools and offices.

- **Student Tuition Report** (on file) – Included the Board’s packet is the tuition reporting for this year, as well as the summary from last year.
- **Possible Cancellation of December Board Meeting** - We would like for you to consider the possibility of not having a Board Meeting in December. In reviewing the possible agenda, there are no time-sensitive items for that meeting.
- **2019-20 Conference update:** Thank you for your representation at these conferences and the investment of time that you put in to leadership development. Registrations are ongoing as you plan your year. So far:
 - **TSBA Leadership Conference and Annual Convention – November 14-17** – Thank you for your time in attendance.
 - **NABSE Conference – November 13-17** – Robert and Kevin are representing us at this conference (same weekend as the TBA Convention this year).
 - **Equity Symposium and Advocacy Conference – February 1-4** - registration opens **October 9** – Alicia and Tim will be representing us at this conference.
 - **Day-on-the-Hill – February 10-11**
 - **NSBA Conference – April 4-6, Chicago** – all are registered and hotels secured, please let Carol know your travel dates when you are able for flight and hotel reservation dates.

X. UPDATES

Teaching & Learning – Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):

- Demographics dated 11/7/2019

Finance & Administration – Chuck Arnold, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report October/November 2019
- Investment Report dated 9/30/19
- Revenue and Expenditure Reports dated 11/12/19
- Sales Tax Comparison Report dated 11/12/19

XI. ANNOUNCEMENTS

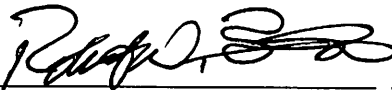
The Board will not meet at its regularly scheduled meeting in December 2019. The Board resumes with a Retreat January 11; the next Board meeting is January 13.

Mrs. Bell, Mrs. Newman and Dr. Barker gave updates on the TSBA Conference sessions that they attended.

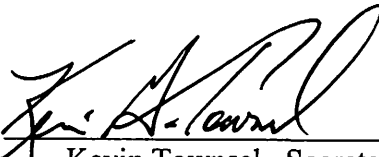
Mr. Arnold gave an update on sales tax collections – through the first four reporting periods FSSD has received 33.3% of the amount budgeted and are on target.

XII. ADJOURNMENT

Vice-Chair Blair adjourned the meeting at 7:38 p.m.



Robert Blair, Vice-Chair 1/13/2020
Date

ATTEST: 

Kevin Townsel, Secretary 1/13/20
Date