

October 14, 2019  
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, October 14, 2019 at 6:30 p.m. at Moore Elementary School, 1061 Lewisburg Pike, Franklin, with the following members present:

Tim Stillings, Chair  
Robert Blair, Vice Chair  
Kevin Townsel, Secretary  
Alicia Barker

Absent were: Allena Bell and Robin Newman

*Others present were:* Dr. David Snowden, Dr. Catherine Stephens, Charles Arnold, Carol Riordan, Mark Anderson, Leslie Duke, Celby Glass, Dr. Mary Decker, Lisa Chatman, Dr. Gina Looney, Amy Fisher, Amanda Parks, and other staff, principals, teachers, parents, FSSDEA and community members.

**I. MEETING CALLED TO ORDER**

Chair Stillings called the meeting to order at 6:34 p.m. and called for a moment of silence.

**II. PLEDGE OF ALLEGIANCE**

MES Principal Mrs. Lisa Burgin welcomed those in attendance. Boy Scout Pack 188's Jacob Nuber, Trace Kindred and Jack Ives and Girl Scout Brownie Troop 122's Jemma Ives, under the direction of leaders Luke Nuber and Mike Kindred, posted the colors and led the Pledge of Allegiance.

**III. RECOGNITIONS/GOOD NEWS AWARDS**

1. **Good News Awards: Highlighted were** (on file): Student artist of the month LES 4<sup>th</sup> grader Kellan Sakkinen, whose work will be featured on the front of the October birthday cards for personnel; thank you to Sonic Drive-In for providing a \$15 gift card for the student artist; volunteer Nicole Clark, who was selected by TSBA to receive the Mid-Cumberland District Volunteer Recognition Award as one of nine volunteers recognized across Tennessee; Mivie Lamb, Marley Lawrence, Ruby Leidig, Andrew Lien, Nina Narciso and Katie Ross, who as MES 4<sup>th</sup> graders in Shannon Carlisle's class submitted narratives which were accepted and published in the anthology The Irregular Adventures of Sherlock Holmes; and PGMS STEM teacher Deb Shuler, the recipient of a GE Additive Education Program grant and also receiving a \$3,000 controller as part of the Purdue University TechFit program.

2. **“Be Nice Week” Proclamation** (on file): A proclamation observing November 11-15, 2019 as “Be Nice Week” was read and signed.

#### IV. **PUBLIC INPUT**

- Rochelle Wright, President of FSSDEA – spoke on behalf of Breast Cancer Awareness week for FSSD inviting all to wear pink on October 25.

#### V. **REPORTS / PRESENTATIONS / DISCUSSIONS**

1. **Teaching & Learning Spotlight** – *“FSSD Leadership Internship Program, Year 4”*, presented by Dr. Catherine Stephens, Associate Director. Interns Cinnamon Collins (currently ELL teacher at PGES) and Andre’ White (current 4<sup>th</sup> grade teacher at JES) spoke on their experiences during this past year while in the internship program. Dr. Collins and Mr. White interned at two different schools during their internship. More updates on the T&L Department are in the October 2019 summary (on file).
2. **Construction Report** – Presented by Mr. Chuck Arnold, Associate Director (on file). Mr. Steve Griffin of HFR Design was on hand for questions.
3. **Energy Savings Report** – Presented by Mr. Chuck Arnold (on file).
4. **NSBA CUBE Conference** – Mr. Blair updated the Board on highlights from his attendance of the conference.

#### VI. **APPROVAL OF BOARD AGENDA**

Robert Blair made a **motion** to approve the board agenda as presented. Kevin Townsel **seconded** the motion, which **carried 4-0**.

#### VII. **APPROVAL OF CONSENT AGENDA**

Kevin Townsel made a **motion** to approve the consent agenda as presented. Alicia Barker **seconded** the motion, which **carried 4-0**.

Approved under Consent Agenda (on file) were:

1. **Minutes of Board Meeting dated September 16, 2019**
2. **Student Disciplinary Hearing Authority Appointment** – Pursuant to FSSD Board Policy 6.317, Dr. David Esslinger, Mrs. Tosha Robinson-Baugh and Dr. JP Orman will serve as our DHA this year.

#### VIII. **BUSINESS BEFORE THE BOARD**

1. **Additional Parapro Position at FMS** – A non-budgeted para-professional position was being requested for FMS to support the needs of several students with significant disabilities. The total estimated cost for the remainder of the school year is \$27,030.00. The administration recommended approval.

Robert Blair made a **motion** to approve the additional parapro position at FMS. Tim Stillings **seconded** the motion. By **roll call vote**, the motion **carried 4-0**.

2. **Policy Revision: Promotion and Retention (4.603) – 2<sup>nd</sup> Reading** - This policy is rewritten to reflect changes in State Board Policy 3.300, which now includes a new parental notification requirement for retention consideration (K-8), as well as for students in K-3 who are not meeting the expectations of grade-level standards in reading. TSBA has suggested language in their model policy which is now required to be included in local policy. State Board Policy 3.300 also now requires districts to compile a list of students that may be considered for retention by February 1<sup>st</sup>, unless there are specific circumstances under which students may be considered for retention after that date. An individualized promotion plan is outlined in the rewritten policy, as well as putting into place an individualized academic remediation plan for those students retained. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Tim Stillings made a **motion** to approve the second reading of the policy revision of **Promotion and Retention (4.603)** as presented. Kevin Townsel **seconded** the motion, which **passed 4-0**.

3. **Policy Revision: Family and Medical Leave (5.305) – 2<sup>nd</sup> Reading** - Revisions follow with review of the Human Resource group of policies. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Kevin Townsel made a **motion** to approve the second reading of the policy revision of **Family and Medical Leave (5.305)** as presented. Robert Blair **seconded** the motion, which **passed 4-0**.

4. **Policy Revision: Student Clubs and Organizations (6.702) – 2<sup>nd</sup> Reading** - Revisions add framework for non-school sponsored, student-led clubs and activities. This revision provides the distinction between school sponsored (academic/curricular) and non-school clubs. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Tim Stillings made a **motion** to approve the second reading of the policy revision of **Student Clubs and Organizations (6.702)** as presented. Robert Blair **seconded** the motion, which **passed 4-0**.

5. **Policy Revision: Code of Conduct (6.300) – 1<sup>st</sup> Reading** - This policy revision changes the name of 6.300 from Code of Behavior and Discipline, and combines 6.313 Code of Student Conduct into 6.300, deleting 6.313 if approved. Trauma-informed components have been incorporated into the revision due to a new state law (Public Chapter 421), which requires the Department of Education to develop guidance on trauma-informed discipline practices. Local boards are now required to adopt discipline policies that align with this guidance. Using the Department of

Education's recently released guidance document and TSBA's suggested language update, this policy has been customized by our Teaching & Learning Dept. with input from all principals to reflect FSSD's practices. The administration recommended approval of the first reading.

Alicia Barker made a **motion** to approve the first reading of the policy revision of **Code of Conduct (6.300)** as presented. Kevin Townsel **seconded** the motion, which **passed 4-0**.

## **IX. DIRECTOR OF SCHOOLS REPORT**

- **Be Nice Week** – The Be Nice annual week is November 11-15. Student ambassadors are in the process of being chosen for 2019-20. As one of many districts and governmental agencies across Williamson County who strive every day to represent themselves with character and kindness, this week puts special emphasis on our message throughout the district with many activities.
- **Veteran's Day Parade** November 11<sup>th</sup> - Six FSSD "Be Nice Student Ambassadors" from each school will walk in the City of Franklin's Veteran's Day Parade alongside our fourth graders, FIS Bulldog Council, and FMS/PGMS band, followed by the Story Bus Plus. The Board was invited to ride or walk in the Veterans Day Parade on November 11th.
- **2019-20 Conference update:** The Board was thanked for their representation at these conferences and the investment of time that they put into leadership development. Registrations are ongoing. So far:
  - **TSBA Leadership Conference and Annual Convention – November 14-17** – Board members have been registered based on their schedule.
  - **NABSE Conference – November 13-17** – Mr. Blair and Mr. Townsel are representing us at this conference, which occurs at the same time as the TBA Convention this year.
  - **Equity Symposium and Advocacy Conference – February 1-4** - Dr. Barker and Mr. Stillings will be attending.
  - **Day-on-the-Hill – February 10-11**
  - **NSBA Conference – April 4-6**

## **X. UPDATES**

**Teaching & Learning** – Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):

- Demographics dated 9/24/2019

**Finance & Administration** – Chuck Arnold, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report September/October 2019
- Investment Report dated 9/25/19


- Revenue and Expenditure Reports dated 10/2/19
- Sales Tax Comparison Report dated 10/2/19

**XI. ANNOUNCEMENTS**

- Leadership Franklin 2019-2020 class members Mike Alday, Lance Jordan and Brent Culberson were recognized at the meeting.
- Mr. Arnold reported that after three reporting periods, tax collections were at 25% of what was forecast in our budget.

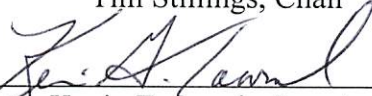
**XII. ADJOURNMENT**

Chair Stillings adjourned the meeting at 7:23 p.m.

  
\_\_\_\_\_  
Tim Stillings, Chair

11/22/19  
Date

ATTEST:

  
\_\_\_\_\_  
Kevin Townsel, Secretary

11/18/19  
Date