



SM East IB DP Program – Academic Honesty Policy

SM East IB DP program is committed to academic honesty and integrity among its students, teachers, administrators, staff, parents and all stakeholders. SM East IB DP program, in concert with the International Baccalaureate Organization, and as voiced in the IB Mission Statement and Learner Profile, aims to develop inquiring, knowledgeable, principled, balanced, reflective, open-minded and caring lifelong learners who strive to be inquirers, thinkers, communicators, and risk-takers. SM East IB DP program is committed to creating a community in which all may broaden their intellectual endeavors, strengthen their personal integrity, enhance their individual talents, and embrace their global responsibility.

The SM East IB DP program isolates personal integrity as the core quality to which all SM East IB DP students should aspire throughout their lives and in all pursuits. Thus, it is expected that all students exercise academic honesty in ALL aspects of their work. Teachers, administrators, and staff are called to be teachers and role models of this trait. It is of the utmost importance that students understand what constitutes intellectual honesty and that there are consequences for academic malpractice.

It is the responsibility of the student to:

- Submit authentic work that is based on the student's individual and original ideas with the work and ideas of others fully acknowledged
- Seek guidance for clarification when needed
- Use proper citations
- Work collaboratively only in appropriate situations
- Use technology in an appropriate manner
- Not engage in any form of academic dishonesty/malpractice

Academic Malpractice

In the IBO publication *Academic Honesty: Guidance for Schools*, academic dishonesty or malpractice is defined as behavior that results in, or may result in an individual gaining an unfair advantage. According to the IBO publication, academic dishonesty or malpractice includes, but is not limited to the following:

- Plagiarism: taking work, words, ideas, pictures, art work, information of another person and submitting it as one's own
- Collusion: supporting malpractice by another student, as in allowing one's work to be copied or submitted for assessments by another student
- Duplication of work: presentation of the same work for different assessment components or curriculum requirements

- Copying: taking work from another student, with or without his/her knowledge or giving your work to another student for copying purposes, example – homework
- Misconduct during exam/Cheating: wandering eyes on an exam, use of electronic devices to gain access to testing materials, communicating with another student, cheat sheets, etc.
- Improper use of internet
- Fabricating research and research data

Consequences of Academic Dishonesty/Malpractice

- Parent notification is made.
- No credit is given for graded work; however, the work must be redone and resubmitted to the class teacher.
- If not yet submitted, the work WILL NOT be submitted to IB.
- If submitted, the academic dishonesty/malpractice shall be reported to and investigated by the International Baccalaureate Organization with full cooperation by the SM East IB DP Program, administration, the teacher, and the student.

I have received and read the document entitled SM East IB DP Academic Honesty Policy. I understand this policy and I agree to abide by the requirements therein.

Student's Name (printed): _____

Student's Signature: _____ Date: _____

Parent's Name (printed): _____

Parent's Signature: _____ Date: _____

IB Coordinator's Name (printed): _____

IB Coordinator's Signature: _____ Date: _____