Logging into Google Meet & WebEX

Google Meet on Mobile Devices

1. Open the **APP STORE** or **GOOGLE PLAY** on your smartphone or tablet**.**
2. In the **SEARCH BAR** type in **GOOGLE MEET** and allow application to download
3. After the download has completed **OPEN** the app
4. Select " CONTINUE" to allow access to your microphone and camera (SELECT OK OR ALLOW ON THESE POP-UPS)
5. Select **SIGN IN** and enter your email address and password
6. At the top of the screen you have the options "NEW MEETING" OR "JOIN A MEETING"
7. Select **JOIN A MEETING** & enter the meeting code or nick name provided by the meetings organizer

Google Meet On Desktop/ Laptop

1. Enter this URL in your address bar at the top of the page https://meet.google.com/

   (google chrome is the preferred web browser)

2. **SELECT SIGN IN** at the top of the page to log into your google account **or** if you do not have an account simply select **JOIN A MEETING** at the top of the page enter the **MEETING CODE**

WebEX On Mobile Devices

1. Open your **APP STORE OR GOOGLE PLAY** on your smartphone or tablet .
2. In the **SEARCH BAR** type in "**CISCO WEBEX MEETINGS"**

3. After allowing the application to download, you can now **OPEN** the app
4. **Accept** the " Terms of Service and Privacy Statement
5. Select Join meeting for quick access OR you can sign in if you have an account already

WebEX On Desktop/ laptop

1. Enter this URL in the address bar at the top of your screen
   https://www.webex.com/

   (**GOOGLE CHROME** IS THE PREFERRED WEB BROWSER)

2. Select **SIGN IN** in from the top if you have a Webex account or select **JOIN** where you will be redirected to a page asking you to enter the **MEETING CODE OR NICKNAME** .