

Mueller Park Community Council Meeting
Friday, September 4, 2020, 7:00 a.m. – 7:45 a.m.
Minutes

Member	Role	Attending
Kellie Mudrow	Principal	Yes
Elizabeth Garey	Employee	Yes
Kevin Poff	Employee	Yes
Linda Vaughn	Employee	Excused
Annie Kuehne	Parent*	Yes
Heather Mackenzie-Campbell	Parent*	Yes
Michelle Nylander	Parent – Acting Chair	Yes
Kelli Roberts	Parent*	Yes
Osmond Seangsuwan	Parent – Acting Vice-Chair	Yes
Sunny Ford	Counselor/Adhoc	Yes
Suzanne Schmitt	PTO President/Adhoc	Yes
Debbie Washburn	Guest parent	Yes

***Indicates the parents with current terms on the council.**

Welcome: Michelle Nylander welcomed everyone to the meeting. Michelle introduced the participants on the Zoom meeting. She reported the Community Council Bylaws state the council will include 8 parents and 6 employees. Michelle discussed who the teachers are that are on the council. The May minutes stated 3 teachers were needed to fill vacancies on the council in error. She recommended the May minutes be amended to state 2 teacher positions need to be filled.

Approval of May Minutes: Michelle Nylander asked for a motion to approve the amended May minutes. Elizabeth Garey made a motion to approve the May minutes as amended. Kevin Poff seconded the motion. All in attendance voted Aye.

School Re-opening Update: Kellie Mudrow invited Camille Krum, Assistant Jr. High Principal, to discuss school re-opening. Camille explained that 55 minutes are used during lunches for Panther Success Time, which is going to evolve into more of a mentoring session. These past two weeks teachers have been working with students on setting ‘Smart Goals’, develop Habits of Success, and to prepare students on what a mentoring session will look like. Teachers will be their academic advocate, meaning the teacher will look at grades with them and help the student determine what they should study during that period.

The administrators are working as a team to meet with 7th, 8th, and 9th teachers to see where there are gaps. The 7th grade team has integrated Summit Learning in 3 core areas and they already have students passing focus areas off. All 7th grade parents should have received an email explaining how to access Summit Learning to see student progress. Camille and Kellie realize that it is hard for students to write a measurable goal, but they are learning.

Kellie reported she emailed the Community Council members detailing the Hybrid Schedule for Groups 1 and 2, the bell schedule, and the Friday office hours. Teachers will hold office hours on Team Meetings, so students or parents can login and ask teachers questions on a weekly basis. During Fridays, teachers will also be planning course work, grading, etc.

School Safety Update: Kellie Mudrow reported the lockers in the Boys Locker-room are installed. Also, the Girls Locker-room will also be updated with new lockers and changing stalls. The new pipes are installed. Insulation of the pipes is in progress above the ceiling.

Kellie reported Adam King, Assistant Jr. High Principal, is serving as the Covid Liaison. He has two secretary aides, who also speak Spanish, were hired by the Davis County Health Department CARES dollars for contact tracing.

Adam gave the council an update on CDC guidelines: If a student or staff tested positive, the school performs contact tracing to identify students or staff meeting criteria for exposure requiring quarantine.

Kellie reported that enrollment is 1,041 students with 44 students attending online.

Review Current Year Goals & LAND Trust Appropriations: Kellie Mudrow reported that Goals 1 and 2 in the 2020-2021 School Improvement Plan were combined this past summer for reading purposes. So, there are 4 goals this year. Kellie emailed the Community Council the Final 2019-2020 expenditures.

Election Plan for Community Council Members: Michelle Nylander reported the election plan for the Community Council is to fill two employee member vacancies and five parent vacancies. The election will be September 18th - 23rd. The new elected members will be able to attend the October 2nd Community Council meeting. The parents desiring to be considered for the vacant positions must each submit name, email, name of student, and if they are an employee. Principal Kellie Mudrow is going to send out an email about the election today and include the agreed upon meeting time, which is the first Friday of the month at 7 a.m. - 7:45 a.m. She will send an election reminder in next week's newsletter. All Community Council members will be invited to attend the district training as soon as the date is announced.

Bylaws Review: Michelle Nylander reported that in 2018, the Community Council By Laws were reviewed, and changes approved. However, she recently noticed the amended By Laws document has not been posted on the schools Community Council website. Michelle will send out the By-Laws to Community Council members and to the school to post to the MPJH website.

PTO Update: Suzanne Schmitt, the 2020-2021 PTO President, reported the PTO now has a website. The PTO is sponsoring "Parents at Lunch." Parents can sign up to volunteer to spend time in the lunchroom with students. The school T-Shirts and Hoodies will be on sale next week on the website. The PTO gave each student a zipper pull with the Student Body Officers' theme "Better Together." Michelle clarified with Suzanne that a person does need to sign-up yearly with Smith's Food and Drug to have money go to the school. The PTO is also going to maintain an Instagram account to inform parents of what is going on.

Counselor Update: Sunny Ford reported the counselors are figuring out how to do CCRs with 7th graders. The district asked the counselors to hold off to ensure safety. The counselors are making CCR Nearpods to connect with the students safely.

Next meeting date: The next Community Council meetings are scheduled for Friday mornings at 7:00 a.m. on October 2, November 6, and December 4, 2020.

Adjourn: Michelle Nylander asked for a motion to adjourn. Heather Mackenzie-Campbell made the motion to adjourn. Osmond Seangsuwan seconded the motion. All in attendance voted Aye. Meeting adjourned at 7:52 a.m.