

Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*September 9, 2020*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on September 9, 2020 at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order** President Strickland called the meeting to order at 5:30 p.m. Trustee Garcia, Garner, Hernandez and Revious were present.

**HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Doug Carlton, David Endo, Lucy Gomez, Jaime Martinez, Gerry Mulligan, Jill Rubalcava and Jay Strickland.

**Public Hearing: Learning Continuity & Attendance Plan** At 5:30 p.m. President Strickland opened the Public Hearing: Adoption of Hanford Elementary School District (HESD) Learning Continuity and Attendance Plan.

Doug Carlton, Director of Program Development, Assessment & Accountability, presented a PowerPoint on the Learning Continuity and Attendance Plan for 2020-2021. He stated as a result of the COVID-19 pandemic, Senate Bill 98 was passed by the state legislature. SB98 postpones the development and adoption of the 2020-2021 to 2022-2023 Local Control Accountability Plan. It requires the Learning Continuity and Attendance Plan in its place. The Learning Continuity and Attendance Plan details the District's two-initiative plan to provide a quality learning experience for its students despite the effects of the COVID-19 pandemic and the resulting of school closures, it covers the 2020-2021 school year only, it requires stakeholder input and must be adopted by 9/30/20. It also addresses stakeholder engagement, in-person instructional offerings, distance learning program, mitigating pupil learning loss, mental health and social/emotional well-being, pupil and family engagement and outreach and school nutrition. Doug then reviewed each item addressed. Trustee Revious asked if when the students return to in-class instruction, will cameras be on for students in distance learning to engage with the teacher and students. Doug answered the students in distance learning will be in distance learning only with a teacher assigned to them, very similar to how it is now. Trustee Garcia asked how attendance is being handled now and can they make up work if they miss class. Jay Strickland answered attendance is taken the day after, this allows the student to connect later in the day and complete the work if they missed due to an appointment. A student is only marked absent if they did not connect at all during the day or if any work was not submitted. Trustee Garner asked if the teacher is the one to determine that. Jay answered the teacher takes attendance. The connection with parents can be made by the teacher or someone at the front office. Trustee Garner asked if there are any technology upgrades in the future. Doug answered yes new hotspots have arrived and are being distributed. Superintendent Gabler stated they are working with KCOE and the other Districts in Kings County to upgrade the wireless infrastructure throughout the County, this is something for the future. Trustee Garner then asked what about the Acer laptops. Doug answered no, those are newer and have been updated by IS department.

Superintendent Gabler added the Acer laptops were chosen because they allow for longer battery life during testing. Trustee Strickland asked if CARES funding could be used for technology upgrades. Superintendent Gabler answered yes it was used to expand the supply of laptops for 2<sup>nd</sup> to 8<sup>th</sup> grade students and was also used purchase upgraded laptop computers for all teachers that allow for multiple programs to work simultaneously. Trustee Strickland asked if the District is outsourcing any psychological needs. Doug answered no all is being done in-house. He finalized by saying the Learning Continuity and Attendance Plan is posted online at <https://www.hanfordesd.org/fs/resource-manager/view/95411f1e-5916-4a86-a686-a0759b2e5bd1>.

President Strickland called for questions from the public, and there being none the Public Hearing was closed at 6:02 p.m.

**Public Hearing:** At 6:02 p.m. President Strickland opened the Public Hearing: Instructional Material  
**Instructional** Funding Realignment Program.  
**Materials**

Jill Rubalcava, Assistant Superintendent to Curriculum, stated this public hearing is held each year. We just had the Williams visit and everything was in order. She is certain the District has sufficient instructional materials to meet each student's need and the requirements for this public hearing.

President Strickland called for questions from the public, and there being none the Public Hearing was closed at 6:04 p.m.

**Public** None  
**Comments**

**Board and Staff** Superintendent Gabler shared on August 28, Governor Newsom implemented a new  
**Comments** monitoring system with a color coded 4 tier system. Kings County still remains in purple the tier with widespread COVID-19 cases. As a County, we need to move to the red tier and be there for 14 days to be able to open our schools without a waiver. Two small private schools in Kings County have been approved to open with a waiver. After discussion with our Public Health Department, it was determined that their small size and ability to maintain tight small cohort groups and can test quickly led to the approval. HESD is the biggest district in Kings County, and Superintendent Gabler recommend we do not proceed with the waiver process at this time. However, the California Department of Public Health issued guidance to allow for small cohort groups of targeted students. We will be looking to begin with our Special Education students. We have a meeting scheduled with HETA and with CSEA to begin the planning. We are monitoring where we stand as a County and how we can open safely.

**Requests to** None  
**Address the**  
**Board**

**Dates to  
Remember**

President Strickland reviewed dates to remember: September 23<sup>rd</sup> – Board Meeting.

**CONSENT ITEMS**

Trustee Garner made a motion to take consent items "a" through "c" together.  
Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

Trustee Garner then made a motion to approve consent items "a" through "c".  
Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

The items approved are as follows:

- a) Warrant listings dated August 21, 2020 and August 28, 2020.
- b) Minutes of the Regular Meeting held on August 26, 2020.
- c) Interdistrict transfers as recommended.

**INFORMATION ITEMS**

**DELAC**

Lucy Gomez, Director of Curriculum, presented for information the report from the District English Learner Advisory Committee for meeting on August 6, 2020 (DELAC Meeting #3). Lucy stated the DELAC received information on the following topics: the Consolidated Application for Funding and the Learning Continuity and Attendance Plan. They made the following recommendations: ensure a system is in place to keep students accountable for attendance, participation and engagement with schoolwork and study the feasibility of combining students in distance and in-person leaning classes.

Trustee Strickland asked if English learners are having the greatest degree of degradation. Lucy answered we are experiencing a challenge with the younger ones due to technology and its challenges. We are working on translating how-to videos and helping parents navigate through technology challenges. Parents have expressed they feel comfortable reaching out to the schools, and they have expressed the personnel is very kind and patient.

**PAC**

Doug Carlton, Director of Program Development, Assessment & Accountability, presented for information the report from the District Parent Advisory Committee meeting held on August 27, 2020 (PAC Meeting #3). Doug stated the PAC received for information: SB98 and the Learning Continuity and Attendance Plan. They made the following recommendations: guidelines for in-person instruction, regular

progress reports for students in distance learning, guidelines regarding learning loss mitigation and guidelines for providing mental health and social emotional well-being to students.

## **BOARD POLICIES AND ADMINISTRATION**

### **Learning Continuity and Attendance Plan**

Item will be brought back at next meeting, September 23<sup>rd</sup>, for approval.

### **Resolution #6-21**

Trustee Garcia made a motion to adopt Resolution #6-21: Pertaining to the Sufficiency of Instructional Materials. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

### **HETA Bargaining Agreement**

Trustee Revious made a motion to approve the negotiated amendments to the 2019-2000 Collective Bargaining Agreement with the Hanford Elementary Teachers Association. Trustee Hernandez seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

### **BP 0470 (a)**

Trustee Garner made a motion to approve the new Board Policy 0470 (a) COVID-19 Mitigation Plan. Trustee Revious seconded; motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

## **PERSONNEL**

Trustee Garner made a motion to take Personnel items "a" through "d" together. Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

Trustee Garner then made a motion to approve Personnel items "a" through "d". Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes

Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

The following items were approved:

***Item "a" –  
Resignations***

- Veronica Gonzalez, Yard Supervisor – 2.0 hrs., King, effective 6/5/20
- Ana Gomez, READY Program Tutor – 4.5 hrs., Simas, effective 9/11/20
- Leslie Walker-Flores, Special Circumstance Aide – 5.0 hrs., Roosevelt, effective 6/5/20

***Item "b" –  
Voluntary  
Decrease in  
Hours***

- Benito Avila, READY Program Tutor, from 4.5 hrs. to 3.75 hrs., Jefferson, effective 8/13/20 to 12/18/20

***Item "c" –  
Certificated  
Combination  
Class  
Assignments***

Certificated Combination Class Assignments, effective 8/19/20

- Katie Heugly, from Roosevelt Transitional Kindergarten to Roosevelt Transitional Kindergarten/Kindergarten Combination Class
- Lisa Hinojos, from Lincoln Transitional Kindergarten to Lincoln Transitional Kindergarten/Kindergarten Combination Class

***Item "d" –  
Teaching  
Outside of  
Credential Area***

Teaching Outside of Credential Area – Adopt Resolution No. 12-21

- Deborah Arnold, Science, Jefferson Academy

**FINANCIAL**

**Resolution #10-21** Trustee Revious made a motion to adoption of Resolution #10-21: A Resolution of the Board of Trustees of the HESD Authorizing the Issuance and Sale of Election of 2016 General Obligation Bonds, Series C, in an Aggregate Principal Amount Not to Exceed \$7,600,000 and Approving Related Documents and Actions. Trustee Garcia seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Resolution #5-21** Trustee Garcia made a motion to adoption of Resolution #05-21: Regarding the Accounting of Developer Fees. Trustee Hernandez seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Resolution #11-21** - Trustee Garcia made a motion to adoption of Resolution #11-21: Budget Revisions – Collective Bargaining Agreement. Trustee Revious seconded; the motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Unaudited 2019-2020 Financial Report** David Endo, Chief Business Official, presented a PowerPoint on the 2019-2020 Unaudited Actuals Financial Report. He stated the ending balance is \$1.4 million with some saving due to the early closure because of COVID-19. He shared a graph of District's funds and how they are spent. He also reviewed the general fund budget comparison, the change in savings and what we look forward to. David highlighted the negotiations with HETA was complete, cash deferral is projected to result in over \$16 million to be paid in 2021-22, enrollment down by 206 and next month we get 5 electric buses and 3 electric cars. Trustee Garner asked if we have lost revenue due to our enrollment numbers. David stated around 2 million dollars in loss, we are aware of it and are talking about it. We continue to have over 20 vacant positions that will create some savings. The District is held harmless this year since we get funding from last year's ADA. We won't see the hit until the year after that.

Trustee Garner made a motion to approve the unaudited actuals financial report. Trustee Garcia seconded; the motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Resolution #8-21** - Trustee Revious made a motion to adoption of Resolution #08-21: 2019-2020 Final Budget Revisions. Trustee Garcia seconded; the motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Expenditures for Teacher's Salaries** Trustee Garcia made a motion to approve the request for exemption from the required expenditures for classroom teacher's salaries. Trustee Revious seconded; the motion carried 5-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Resolution #9-21** - Trustee Garica made a motion to adoption of Resolution #09-21: Gann Limit. Trustee Revious seconded; the motion carried 5-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Yes

**Adjournment** There being no further business, President Strickland adjourned the meeting at 6:40 p.m.

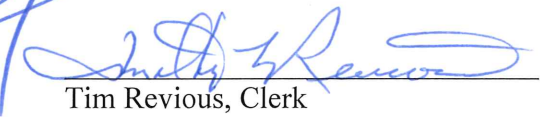
Respectfully submitted,

Joy C. Gabler,  
Secretary to the Board of Trustees

Approved:



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Greg Strickland, President



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Tim Revious, Clerk

