

**Suffield Public Schools
Financial Status Report
As of August 31, 2020**

Attached please find the General Operating Budget and the Federal and State Grants reports for the period ending August 31, 2020. There is no Food Service Report for August.

2020-21 Budget to Actual

Our projected year-end shows a net surplus of \$155,816.

Total Salaries shows a \$293,274 surplus. This is due to a combination of hiring savings of \$46,697 above budget, salary increases lower than budgeted, paraprofessional vacancies, and lower than budgeted summer school salaries.

All line items other than salaries are projected at the budgeted amount or actual amount, if it is known. The only exceptions are:

1. Custodial Supplies - \$143,490 of COVID-19 expenses, which will not be funded by grants, is included in this line. This is the current projection of \$93,940 and an estimate of \$50,000 in additional expenses.

Substitutes are projected at budget. However, this will likely be below budget due to the difficulty in finding substitutes.

Special Education Tuition and Special Education Transportation are projected at budget as expected costs for the out-of-district placements are still being finalized.

State and Federal Grants

The state and federal grants report has been modified to show budgeted available funds, budgeted expenditures, and budgeted projected end of year balance. It still includes the current year data as before.

We have two new grants to pay for COVID-19-related expenses; the ESSER grant and the COVID-19 Relief grant. These each have specified uses of funds.

The total of grant funds is \$750,000 higher than budgeted due to the \$400,000 in COVID-19 grants and the amounts we were able to roll over to this year due to the school closure last year. The projected year-end balance is \$270,583 higher than budgeted as we have not increased spending projections except for COVID-19 expenses.

Summary

Although we do show a surplus, it is 0.4% of the budget. We will have a better projection for Health Insurance and Special Education Tuition in the September financial report. Those projections could change our financial position. Obviously any changes due to COVID-19 could also impact our budget.

Respectfully Submitted,

Bill Hoff
Business Manager

**SUFFIELD PUBLIC SCHOOLS
YEAR END BUDGET REPORT
AUGUST 2020**

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2020	BALANCE 6/30/2020
SALARIES								
ADMINISTRATIVE	2,374,858	0	2,374,858	451,725	1,661,731	261,402	85,363	176,039
TEACHERS	16,160,643	0	16,160,643	654,874	15,452,071	53,699	48,756	4,943
NON- CERTIFIED	1,157,061	0	1,157,061	157,295	984,824	14,942	14,500	442
PROFESSIONAL	580,203	0	580,203	99,058	566,565	-85,420	-97,350	11,930
PARA PROFESSIONALS	1,167,238	0	1,167,238	44,855	903,192	219,191	178,796	40,395
ATHLETIC	342,394	0	342,394	3,332	83,303	255,759	255,759	0
NURSES	232,925	0	232,925	12,808	209,509	10,607	11,940	-1,333
MAINTENANCE	935,139	0	935,139	193,348	697,409	44,382	44,382	0
OTHER SUPPORT	78,363	0	78,363	1,249	0	77,114	77,114	0
SUMMER SCHOOL	133,779	0	133,779	72,036	0	61,743	0	61,743
CERTIFIED SUBSTITUTE	70,000	0	70,000	0	0	70,000	70,000	0
NON CERT. SUBSTITUTES	8,000	0	8,000	0	0	8,000	8,000	0
MONITORS	83,774	0	83,774	0	50,538	33,236	33,236	0
STIPEND & ADDITIONAL DUTY	207,592	0	207,592	3,759	45,653	158,180	158,180	0
ACADEMIC SUPPORT	49,645	0	49,645	0	45,328	4,317	5,202	-885
TOTAL SALARIES	23,581,614	0	23,581,614	1,694,339	20,700,122	1,187,152	893,878	293,274
BENEFITS								
HEALTH BENEFITS	4,466,768	0	4,466,768	1,129,116	0	3,337,652	3,337,544	108
DISABILITY	4,693	0	4,693	5,930	0	-1,237	-1,237	0
GROUP LIFE INSURANCE	32,831	0	32,831	6,662	0	26,168	26,168	0
FICA	733,581	0	733,581	61,066	0	672,515	672,515	0
PENSION CONTRIBUTION	953,942	0	953,942	9,028	0	944,914	944,914	0
TUITION REIMBURSEMENT	10,083	0	10,083	0	0	10,083	10,083	0
UNEMPLOYMENT	23,613	0	23,613	9,087	0	14,526	14,526	0
WORKERS COMP.	153,626	0	153,626	144,321	0	9,305	0	9,305
TOTAL BENEFITS	6,379,137	0	6,379,137	1,365,211	0	5,013,927	5,004,514	9,413

**SUFFIELD PUBLIC SCHOOLS
YEAR END BUDGET REPORT
AUGUST 2020**

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2020	BALANCE 6/30/2020
PROFESSIONAL SERVICES								
ADMINISTRATIVE SERVICES	48,250	0	48,250	14,655	5,998	27,597	27,597	0
TEACHER PROFESSIONAL SERVICE	105,833	0	105,833	0	0	105,833	105,833	0
ATHLETICS	296,783	0	296,783	1,275	0	295,507	295,507	0
PROFESSIONAL SERVICES	180,615	0	180,615	325	0	180,290	180,290	0
OTHER PROFESSIONAL SERVICES	304,340	0	304,340	596	0	303,744	303,744	0
LEGAL SERVICES	114,676	0	114,676	10,963	0	103,713	103,713	0
PURCHASED SERVICE	0	0	0	1,000	0	-1,000	0	-1,000
TOTAL PROFESSIONAL SERVICES	1,050,497	0	1,050,497	28,814	5,998	1,015,684	1,016,684	-1,000
PURCHASED SERVICE								
WATER & SEWER FEES	51,738	0	51,738	14,798	38,630	-1,691	0	-1,691
RUBBISH REMOVAL	32,708	0	32,708	5,055	25,276	2,377	2,000	377
EQUIPMENT REPAIR	101,390	0	101,390	67,492	26,227	7,671	7,671	0
SCHOOL EQUIP REPAIR	16,080	0	16,080	2,900	66	13,113	13,113	0
TECHNOLOGY REPAIR SERVICE	30,748	0	30,748	13,191	1,375	16,182	21,320	-5,138
LEASE/RENTAL	69,770	0	69,770	6,882	56,488	6,400	6,400	0
TOTAL PURCHASED SERVICE	302,435	0	302,435	110,319	148,062	44,054	50,504	-6,451
TRANSPORTATION SERVICE								
PUPIL TRANSPORTATION	1,059,394	0	1,059,394	105,254	0	954,140	954,140	0
SPED TRANSPORTATION	507,607	0	507,607	0	0	507,607	507,607	0
OTHER TRANSPORTATION SERVICES	2,500	0	2,500	0	0	2,500	2,500	0
TOTAL TRANSPORTATION	1,569,502	0	1,569,502	105,254	0	1,464,248	1,464,248	0
SUPPORT SERVICES								
PROP. & LIAB. INSURANCE	48,337	0	48,337	47,768	0	569	0	569
COMMUNICATION SERVICES	95,969	0	95,969	7,126	40,714	48,128	40,419	7,709
ADVERTISING	5,000	0	5,000	0	0	5,000	5,000	0
PRINTING AND BINDING	9,700	0	9,700	0	143	9,558	9,558	0
TOTAL SUPPORT SERVICES	159,006	0	159,006	54,894	40,856	63,255	54,976	8,279

**SUFFIELD PUBLIC SCHOOLS
YEAR END BUDGET REPORT
AUGUST 2020**

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2020	BALANCE 6/30/2020
TUITION								
SPED TUITION	1,381,544		1,381,544	10,103	0	1,371,441	1,371,441	0
ADULT EDUCATION	16,000	0	16,000	0	0	16,000	16,000	0
TOTAL TUITION	1,397,544	0	1,397,544	10,103	0	1,387,441	1,387,441	0
OTHER PURCHASED SERVICE								
FOOD SERVICE SUBSIDY	21,154	0	21,154	0	0	21,154	21,154	0
TRAVEL & CONFERENCES	31,156	0	31,156	668	0	30,488	30,488	0
TOTAL OTHER PURCH. SERVICE	52,310	0	52,310	668	0	51,642	51,642	0
SUPPLIES								
OFFICE SUPPLIES	38,693	0	38,693	1,436	4,730	32,528	32,528	0
INSTRUCTIONAL SUPPLIES	190,968	0	190,968	3,901	39,037	148,030	148,113	0
LIBRARY SUPPLIES	7,185	0	7,185	0	765	6,420	6,420	0
CUSTODIAL SUPPLIES	89,250	0	89,250	49,616	179,533	-139,899	3,591	-143,490
HEATING SERVICES	232,847	0	232,847	6,151	226,694	2	0	2
ELECTRICITY	509,536	0	509,536	23,109	487,112	-685	-686	1
TEXTBOOKS	4,974	0	4,974	500	28	4,446	4,446	0
TECHNOLOGY SUPPLIES	21,600	0	21,600	863	5,757	14,979	14,979	0
SOFTWARE SUPPLIES	144,865	0	144,865	72,548	0	72,318	72,318	0
TOTAL SUPPLIES	1,239,918	0	1,239,918	158,122	943,657	138,139	281,709	-143,488
EQUIPMENT								
INSTRUCTIONAL EQUIPMENT	6,788	0	6,788	0	1,261	5,527	6,788	-1,261
INSTRUCTIONAL EQUIPMENT	15,595	0	15,595	3,115	3,800	8,680	11,630	-2,950
NON-INSTRUCTIONAL EQUIPMENT	10,540	0	10,540	0	3,450	7,090	7,090	0
TOTAL EQUIPMENT	32,923	0	32,923	3,115	8,511	21,298	25,508	-4,211
DUES AND FEES								
DUES & FEES & DIGITAL MEMBERSHIP	136,136	0	136,136	89,068	0	47,068	47,068	0
TOTAL DUES AND FEES	136,136	0	136,136	89,068	0	47,068	47,068	0
GRAND TOTAL	35,901,022	0	35,901,022	3,619,907	21,847,206.57	10,433,908	10,278,175	155,816

**MONTHLY FINANCIAL REPORT 2020-21
FEDERAL AND STATE GRANTS
AUGUST 2020**

Grant Description	2020/21 Budgeted Total Available Funds	2020/21 Projected Total Available Funds	Expenditures 2020/2021	Encumbered 2020/2021	2020/21 Actual and Encumbered Expenditures	2020/21 Projected Expenditures	2020/21 Total Projected Expenditures	6/30/21 Projected Ending Balance	2020/21 Total Budgeted Expenditures	6/30/21 Budgeted Ending Balance
TITLE I Improving 19/21	\$172,947	\$172,030	\$4,524	\$23,339	\$27,864	\$144,166	\$172,030	\$0	\$172,947	\$0
TITLE I Improving 20/22	\$163,207	\$184,301	\$5,518	\$246,953	\$252,471	-\$68,170	\$184,301	\$0	\$138,726	\$24,481
TITLE II Teachers 19/21	\$34,700	\$32,595	\$3,846	\$28,749	\$32,595	\$0	\$32,595	\$0	\$34,700	\$0
TITLE II Teachers 20/22	\$67,670	\$33,148	\$0	\$64,809	\$64,809	-\$31,661	\$33,148	\$0	\$58,658	\$9,012
Title III	\$3,656	\$5,597	\$0	\$0	\$0	\$5,597	\$5,597	\$0	\$3,656	\$0
Title IV	\$18,050	\$41,295	\$0	\$0	\$0	\$41,295	\$41,295	\$0	\$18,050	\$0
IDEA PART B 19/21	\$182,006	\$181,105	\$8,404	\$166,039	\$174,443	\$6,662	\$181,105	\$0	\$182,006	\$0
IDEA PART B 20/22	\$446,929	\$455,665	\$11,410	\$278,178	\$289,588	-\$6,662	\$282,926	\$172,739	\$323,784	\$123,145
IDEA PRE-SCHOOL 19/21	\$0	\$67	\$0	\$0	\$0	\$67	\$67	\$0	\$0	\$0
IDEA PRE-SCHOOL 20/22	\$14,706	\$14,787	\$0	\$13,684	\$13,684	\$0	\$13,684	\$1,103	\$14,706	\$0
Open Choice	\$995,177	\$1,273,359	\$6,226	\$391,276	\$397,502	\$556,267	\$953,769	\$319,590	\$953,769	\$41,408
Choice Academic & Social Support	\$86,154	\$76,628	\$2,214	\$23,339	\$25,553	\$51,075	\$76,628	\$0	\$61,350	\$24,804
Perkins Grant	\$30,063	\$35,281	\$5,202	\$0	\$5,202	\$30,079	\$35,281	\$0	\$30,063	\$0
ASTE Grant	\$66,490	\$124,882			\$0	\$124,882	\$124,882	\$0	\$66,490	\$0
DSS GRANT	\$0	\$1,238			\$0	\$1,238	\$1,238	\$0	\$0	\$0
ESSER	\$0	\$270,425			\$0	\$270,425	\$270,425	\$0	\$0	\$0
Covid Relief	\$0	\$130,578			\$0	\$130,578	\$130,578	\$0	\$0	\$0
Total Grants	\$2,281,755	\$3,032,981	\$47,345	\$1,236,366	\$1,283,711	\$1,255,838	\$2,539,549	\$493,432	\$2,058,906	\$222,849

Final amount to be determined

Direct Expenditures for Covid-19

Item	Amount		
	2019/20	2020/21	Total
Masks	\$10,535	\$19,808	\$30,344
Face Shields		\$3,446	\$3,446
Gloves		\$3,509	\$3,509
Scrubs		\$2,195	\$2,195
Isolation Gowns		\$1,800	\$1,800
Sanitizer	\$3,216	\$12,392	\$15,608
Sanitizer Wipes	\$1,673	\$1,322	\$2,995
Disinfectant	\$2,366		\$2,366
Plexiglas Shields		\$5,339	\$5,339
Cleaning Equipment		\$17,675	\$17,675
Nurse Office Modifications		\$5,714	\$5,714
Nurse Room HEPA Filters		\$2,652	\$2,652
Thermometers/Oximeters	\$919	\$158	\$1,076
Technology Support	\$2,094	\$7,746	\$9,840
Computers/Chromebooks/iPads	\$114,910	\$22,509	\$137,419
Teacher Cameras		\$22,779	\$22,779
SHS Graduation Video Screen	\$13,000		\$13,000
AWS AC		\$98,767	\$98,767
HVAC		\$22,080	\$22,080
HEPA Filters and Fans for Music		\$2,887	\$2,887
Athletic		\$458	\$458
Food Service Coolers	\$925		\$925
Traffic Cones		\$1,799	\$1,799
Signs		\$3,907	\$3,907
Water Tests		\$600	\$600
Lexia		\$12,500	\$12,500
Legal Fees	\$785		\$785
Total	\$150,424	\$272,043	\$422,467

Projected Labor Expenses for Covid-19

Item	Projected Expense
Nurses Aides	\$70,560
Duty Clerks/Monitors	\$71,928
Bus Monitors	\$25,920
Custodians	\$21,600
Tech Phone Support	\$7,500
Total	\$197,508

Total Projected Expenses

\$619,975

Sources of Funds

ESSER		
Nurses Aides	\$53,545	
Duty Clerks	\$21,342	
SHS Graduation	\$13,000	
Lexia	\$12,500	
Technology Support	\$13,400	
Technology	\$156,638	
Total ESSER		\$270,425
Covid Relief Funds		
Nurses Aides	\$11,975	
Bus Monitors	\$25,920	
Custodians	\$5,578	
Nurse Office Modification and Filters	\$8,366	
HEPA Filters for Music	\$2,887	
PPE	\$33,863	
Cleaning Materials and Equipment	\$23,036	
HVAC	\$18,953	
Total CRF		\$130,578
FEMA		
Masks	\$12,423	
Face Shields	\$2,585	
Sanitizer	\$11,706	
Total FEMA		\$26,714
BOE/Open Choice		
Nurses Aides	\$5,040	
Duty Clerks/Monitors	\$50,586	
Custodians	\$16,022	
Tech Phone Support	\$7,500	
HVAC	3127	
25% of FEMA Request	8905	
Other	\$2,310	
Total BOE/Open Choice		\$93,490
Suffield Capital Transfer		
AWS Air Conditioning	\$98,767	
Total		\$98,767
Total Funding		\$619,974

Expense Summary

Item	Amount
PPE	\$46,632
Cleaning/Sanitizing	\$38,644
Technology and Software	\$195,539
Nurse Office	\$5,714
AWS Air Conditioning	\$98,767
HVAC	\$22,080
HEPA Filters and Fans	\$5,539
Other	\$9,551
Total	\$422,467