

ROCKFORD BOARD OF EDUCATION
ROCKFORD, ILLINOIS
Meeting Minutes

Administration Building
Tuesday, May 26, 2020

President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 6:01p.m.

Present: President Kenneth Scrivano, Vice President Tim Rollins, Secretary Jude Makulec, Mr. Anthony Dixon, Mr. David Seigel, Mr. Michael Connor, Ms. June Stanford

Absent: None

Motion by Mr. Connor seconded by Mr. Seigel that the Board **hold** an executive session to consider the appointment, compensation, discipline, performance or dismissal of specific employees; student disciplinary cases; the placement of individual students in special education programs and other matters relating to individual students; collective bargaining matters; security procedures, school building safety and security; the purchase, sale or lease of real property; or other matters provided for pursuant to §2(c) of the Open Meetings Act.

Approved: Unanimously

Pursuant to a Motion made in accordance with the Illinois Open Meeting Act and approved on a roll call vote, the Board, utilizing Zoom, was in executive session from 6:02p.m. to 7:09 p.m.

1. Call to Order – President Kenneth Scrivano, utilizing Zoom, called the regular meeting of the Rockford Board of Education to order at 7:20 p.m.
2. Moment of Silence and Pledge of Allegiance
3. Roll Call
Present: President Kenneth Scrivano, Vice President Tim Rollins, Secretary Jude Makulec, Mr. Anthony Dixon, Mr. David Seigel, Mr. Michael Connor, Ms. June Stanford
Absent: None
4. Public Hearing on the Tentative Budget for 2020-2021
There were no public speakers
5. Petitions & Communications
There were no public speakers
6. Board Member Comments.
 - Mr. Seigel commented regarding his conversation with RESA staff and how they felt the transition worked well for them and progressively improved.
7. *Consent Items
 - A. Meeting Minutes: 5-12-20
 - B. Payroll
 - C. Accounts Payable
 - D. Purchase Orders (FY20)
 - E. Purchase Orders (FY21)
 - F. Contracts Under \$10,000
8. *Bid Recommendations
 - A. IFB 20-46 Hillman School Boiler Upgrades
9. *Recurring Contracts
 - A. Running Start MOU with Rock Valley College
 - B. Consolidated Contracts (Personnel Services) – Jennifer Lawrence, Executive Director of Special Education
10. *Other Consent
 - A. Prevailing Wage Resolution
 - B. Monthly Cash and Investment Report – April 2020 – Jamie Murray – Executive Director of Finance
 - C. Property, Casualty, Student Accident Program Liability Insurance – Fiscal 2020 – Ms. Michelle R. Jahr, CPA, Chief Financial Officer
 - D. Financial Results: April 2020 – Ms. Jamie Murray, CPA, Executive Director of Finance
 - E. Resolution and Notice of Public Hearing on Fund Balance Transfers – Ms. Michelle R. Jahr, CPA, Chief Financial Officer
 - F. Freedom of Information Log

Motion by Mr. Connor seconded by Mr. Rollins to **approve** Consent items not pulled.

Approved: Unanimously

11. *Closed Session Consent Items

- A. Appointment of John Schmeltzer as 10 Month Assistant Principal at Ellis Elementary School
- B. Appointment of Jerald "Scott" Erdman as 11 Month Principal at Conklin Elementary School
- C. Appointment of Jason Barthel as Chief Information Officer
- D. HR Organization Report & Addendum

Motion by Mr. Connor seconded by Mr. Seigel to approve Closed Session Consent items.

Approved: Unanimously

Mr. Seigel congratulated Mr. Barthel on his appointment.

12. Superintendent's Report

- A. Superintendent's Report – Dr. Jarrett
 - B. DMG – Dr. Ehren Jarrett, Superintendent, Mrs. Brooke Peterson, Senior Accountability Manager
- Dr. Jarrett began the presentation reviewing the work of A-ROI and the importance of focus and the risks of not doing so. Three levels, tiers, were created. Tier 1 items are managed at department level, consent approval is at Cabinet level, and Board approval of contracts over \$10,000. Tier 2 includes initiative inventory reviewed, selection of 15-20 high level initiatives, future Tier 3 items, and include multiple departments. Tier 3 items are selected by the Board, have a significant impact, cover multiple departments, and have significant dollars. Current Tier 3 studies are Freshman Academy, Reading Horizons, and Behavior Intervention Specialists. Dr. Jarrett also presented the Tier 2 list that will be discussed at the upcoming Committee of the Whole meeting.
- Mrs. Peterson presented the DMG A-ROI diagram showing process and framework to Board members. Items in green have been completed, those in yellow are in progress, and items in red are pending data. The presentation specifically focused on Freshman Academy. Completed items include define success, design A-ROI Analysis, collect segment data, and collect outcomes data. Currently, mapping the cost is in progress and steps 7-10, evaluation is not completed. Board and Administration members discussed at length how the data was collected and expressed to not go beyond multiple academic years to reach Step 10. To view the presentation, please follow this link: [DMG Presentation](#).

13. Action Items

- A. RFQ 20-27 Kitchen Consultant – Michael Phillips, Executive Director of Facilities

Motion by Mr. Connor seconded by Mr. Dixon to approve item 13A, RFQ 20-27 Kitchen Consultant,

Approved: Unanimously

14. Other Business/New Business/Agenda Recommendations

- A. Resolution Extending Board Policy 4.10's Budget Deadline

The State of Illinois has experienced unprecedented economic challenges as a result of COVID-19 and is still reviewing the budgetary impact. There are several revenue sources that could further impact our FY21 Budget. Extending approval will allow the District time to make needed adjustment. This will return for a vote at the June 9, 2020 meeting.

- B. Donation of Squad Car

The Rockford PD is interested in donating a 2017 Chevy Caprice V6 to Rockford Public Schools. The approximate value of the car is \$4000. The car will be stripped of its external markings but all other components of the vehicle will be left intact. The CCR department will work with the schools to develop a schedule for sharing the squad car as it aligns to the curriculum. Each school will have the car for approximately 6 - 7 weeks out of the school year. The vehicle will be stored at the transportation center at Sterling Holley when not in use. The vehicle will never be taken home by employees. The only authorized drivers of the vehicle will be the instructors of the course (all former Rockford Police Department officers and current RPS employees), and if needed the Director of Career and Technical Education. The ancillary cost is \$1,500 for insurance. This will return for a vote at the June 9, 2020 meeting.

- C. Special Education Private and Residential Placement Contracts, Hope Learning Academy, Jennifer Lawrence, Executive Director of Special Education

The contract represents an additional facility that the Special Education Department can utilize to place students into this level of service. This facility is in addition to the facilities that were approved at the August 13, 2019 board meeting. The fiscal impact is \$64,492.00.

This will return for a vote at the June 9, 2020 meeting.

- D. Contract with Unemployment Tracker for Unemployment Insurance Claims Administration and Cost Management
- Currently, the District is working with another consultant on a year-to-year basis for administration of unemployment claims. The current agreement is set to expire on June 30, 2020. Unemployment Tracker offers additional services, and the District is to see a cost savings of \$2,740 in year one. The cost of the three-year contract with Unemployment Tracker is \$1,643 per quarter (based on the average of 240 claims per year) and includes 25 hearing representations. The cost for each claim over first 240 per year is \$22, and \$100 for hearing representation over 25 per year, if

requested. A one-time implementation fee of \$350 will be charged, which includes POA filings and software set-up. The contract has a 4% annual increase.

This will return for a vote at the June 9, 2020 meeting.

E. Board Member Action Steps

Dr. Jarrett sent the Tier 2 list to Board Members and asked them for suggestions to add or remove items.

15.

Adjournment

Motion by Mr. Connor seconded by Mr. Seigel to adjourn.

Adjournment: 8:25 p.m.

Approved: 06/09/20

President: *Kenneth J. Scrivano /s/*

Secretary: *Jude B. Makulec /s/*