



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

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**MINUTES OF THE SCHOOL BOARD WORK SESSION**  
**School Board, Independent School District 16**  
**Spring Lake Park Schools**  
**Tuesday, August 25, 2020**

**A. CALL TO ORDER**

Chairperson Amy Hennen called the meeting to order at 6:02pm. All School Board members were present, including Amy Hennen, Tony Easter, Amy Wheaton, Michael Kreun, Marilynn Forsberg, John Stroebel and Sarah Bowe, along with Superintendent Jeff Ronneberg.

**B. AGENDA APPROVAL**

*Motion by Easter, seconded by Wheaton, to approve the agenda with the following change(s):*

a. addition of 'Other' under C. Discussion Items

*Motion carried unanimously with all members voting yes. (7-0)*

**C. DISCUSSION ITEMS**

Fall 2020 Planning Update – Dr. Jeff Ronneberg, Superintendent of Schools, introduced the update highlighting the topics for tonight's meeting. Dr. Hope Rahn, Director of Learning and Innovation, walked through the teaching guidance document created by Spring Lake Park Schools reviewing the learning and instructional design guidelines, expectations for student learning experiences, information regarding student feedback and assessment, and communication with students and families for the Extended Flexible Learning and Modified(hybrid) Campus learning models for students K-12, with considerations for students identified as English language learners, special education direct service providers, special education center-based teachers, and setting I and II case managers. Board members gave feedback on the various aspects of the teacher guidance document.

Ms. Colleen Pederson, Director of Community Education and Outreach, highlighted upcoming opportunities for drive through pick up of devices for Kindergarten students and drive through pick up of school supplies, meal distribution to students in need, and the many options available for child care before school, after school, and onsite at Spring Lake Park Schools buildings for students who are on learning at home days. Board member feedback followed.

Mr. Tony Mayer, Director of Student Services and Special Education, shared the graphics related to COVID signage being used in our buildings communicating health and safety guidelines. He spoke to the work done at each site to determine 50% capacity of each space which has led to the creation of classroom set up models for teachers to choose from. He also shared process for student breakfast and lunch, guidelines for and enforcement of wearing of masks, as well as work being done to define and align the process of student pick up and drop off. In addition, he covered the process for self-screening before students and staff head to school each day, which is the recommended process from the CDC, MDH, and NIH, and reviewed Covid-19 decision making scenarios. Board members asked questions and gave feedback on the various aspects of Covid-19 related health and safety.

Ms. Erika Taibl, Director of Communications and Marketing, gave an update to the board regarding communication alignment and management to ensure that our staff is well prepared, and we create a great experience for students and families. Board member feedback followed.

Dr. Ronneberg shared the schedule for the week of September 8<sup>th</sup>. Sept 8<sup>th</sup> and 9<sup>th</sup> will become additional training and professional learning days for staff to ensure enough time for staff to feel prepared. Sept 10<sup>th</sup> and 11<sup>th</sup> will be used for in-person and virtual Meet and Greet opportunities for students and families. Students transitioning to a new school or new to Spring Lake Park schools will be invited to attend an in-person meet and greet at their school. Board member feedback followed.

Budget Review: FY20 and FY21 – Dr. Ronneberg and Ms. Amy Schultz, Director of Business Services gave a summary of federal funding available for use to offset expenses related to COVID. The funds are: Governor’s Emergency Education Relief Fund (GEER), Elementary and Secondary School Emergency Relief Fund (ESSER), and Coronavirus Relief Funds (CRF). Ms. Schultz shared the allocations and allowable uses of each fund, as well as application deadlines and timeframes for use. The district has also received its supply of free student and staff masks and staff face shields from the State.

Other – Chairperson Hennen shared the draft 2020-21 school year assignments for board members. Discussion took place and Chairperson Hennen will update the document and share out to the board.

**D. CLOSED SESSION** – due to the time, board members discussed moving the Closed Session to a September meeting. Closed Session for this evening was cancelled.

**E. ADJOURNMENT**

*Motion by Forsberg, seconded by Wheaton, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0). Meeting adjourned at 9:04pm.*