

Hanford Elementary School District  
Human Resources Department  
October 1, 2020

**NOTICE OF VACANCY**

**School Year: 2020-2021**  
**SPECIAL EDUCATION AIDE**  
**\$18.18-\$22.09**

**ASSIGNMENT:** School year: **2020-2021**; Roosevelt site and to develop a hireable list for additional opportunities during 2020-2021 school year; **5.0** hours per day Monday through Friday, ten (10) months per year. Typical work shift runs between 8 a.m. to 3 p.m.

**MAJOR RESPONSIBILITIES:** Assists in the instruction of students with special needs (i.e., special education, remedial reading, math, etc.), and performs duties that are necessary and appropriate to ensure that special education students receive services outlined on their Individual Education Plan (I.E.P.). Services include physical, emotional and mental support to special education students as needed. (Yard duty work included.)

**REQUIREMENTS:** Equivalent to graduation from high school. Must meet the following requirements: Complete two years of higher education study, OR Hold or Obtain an Associate's degree OR Pass a formal state or local academic assessment that demonstrates knowledge of and the ability to assist in teaching, reading, writing, and mathematics or reading, writing and mathematics readiness (Paraprofessional Exam). Must also pass the High School Proficiency Test. CBEST meets both requirements. One year of successful experience involving contact with children with special needs in an instructional capacity.

**WORKING CONDITIONS:**

Environment: School environment working with school age children.

Physical abilities: Vision to read and write materials, and monitor student activities with or without aids; hearing and speaking to exchange information and provide assistance to students; bending at the waist; walking and standing for extended periods of time; dexterity of hands and fingers to operate assigned equipment; and ability to lift students weighing up to 50 pounds who may have problems with mobility.

Interested applicants must file a completed [classified job application](#) and answers to the [supplemental questions](#) by the final filing date. Applications that are over a year old will not be accepted; a new application must be completed.

**Proficiency Testing and the Paraprofessional Exam are given by the Kings County Office of Education (559-589-2500); if you have not already taken and passed these tests or meet the requirement through education.**

For information contact:

Human Resources Department  
714 North White Street  
Hanford, CA 93230  
Phone: 559-585-3619  
[www.hanfordesd.org](http://www.hanfordesd.org)

**FINAL FILING DATE: TUESDAY, OCTOBER 13, 2020 BY 4:00 P.M.**

The Hanford Elementary School District does not discriminate on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation at any district site and/or activity. No person shall be denied employment solely because of any impairment which is unrelated to the ability to perform the essential functions of the position for which application has been made.