

Education Law §3614 School Funding Allocation Report

Part F - Narrative Description

1. **(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).

A) The Board of Education, Superintendent and Assistant Superintendent for Finance & Operations lead the budget development process. Needs of students are translated into the budget by collaborative budgeting efforts by all building and department administrators. Programmatic offerings are considered every year throughout the budgeting process and prioritized by the Board of Education and administration. Social emotional health and wellbeing has been one of the many focal points of the Board of Education as well as continuing a 1:1 technology initiative. The formal budget development process starts in November and lasts until May however the process is ongoing as needs change throughout the year.

B) The Board of Education, District Administration, Building Administration and Department Leaders are involved in the budgeting process. The school board is the guiding body behind the budget and the long range financial and academic health of the district. Building principals and assistant principals represent individual school buildings.

C) No.

2. **If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**
3. **If applicable, describe any items which the district feels are anomalous in nature and require additional description.**