

CARBON COUNTY SCHOOL DISTRICT ONE

POLICY – IJDB-E

INTERNET USER FORM

Students and staff must sign an acknowledgment of the conditions of the policy and regulation. Students under the age of 18 must have a signed permission form from a parent or guardian.

Student/Staff User

I understand and will follow the provisions and conditions of the District's Internet Acceptable Use Policy and Regulations. I understand that if I violate any of the regulations, it may result in disciplinary action, my user account may be revoked, suspended, cancelled, or closed, and/or appropriate legal action may be taken. I further understand that some violations may constitute a criminal offense.

I will report any violation of the District's Internet Acceptable Use Policy and Regulations or misuse of the Internet system to a staff member or administrator of Carbon County School District One. I understand misuse can come in many forms, including messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, vandalism, and other issues or conduct described in the Regulations. Tampering with the components of the computers or the Internet network is also considered misuse.

Student/Staff User Name (please print)

Date

Home Address

Age (student only)

Date of Birth (student only)

Parent or Guardian Permission to Use Internet. Students under the age of 18 must also have the signatures of a parent or guardian who has read the District's Internet Acceptable Use Policy and Regulations.

As the parent or guardian of this student. I have read the District's Internet Acceptable Use Policy and Regulations and understand the Internet is designed for educational purposes. I understand it is impossible for Carbon County School District One to restrict access to all controversial materials, and I will not hold Carbon County School District One responsible for materials acquired or accessed on the Internet. I also agree to immediately report any violation of the Internet Acceptable Use Policy or Regulations or misuse of the information system to the District Administration. Misuse can come in many forms, including messages sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, vandalism, and other issues or conduct described in the Regulations. Tampering with the components of the computers or the Internet network is also considered misuse.

I accept full responsibility for supervision if and when my child's use of the Internet is not in a school setting.

I hereby give my permission for the District to issue an account for my child and understand this account may be revoked, suspended, cancelled or closed, and subject my child to discipline if my child fails to abide by the provisions and conditions of the District's Internet Acceptable Use Policy and Regulations. I further understand some violations may constitute a criminal offense.

Parent/Guardian Name (please print)

Date

Parent/Guardian Signature

Date

CARBON COUNTY SCHOOL DISTRICT ONE

POLICY – IJNDB-R

REGULATIONS FOR INTERNET ACCEPTABLE USE POLICY

The following regulations apply to the use of the Internet:

1. PRIVILEGE

The use of the Internet is a privilege, not a right. Inappropriate use, including any violation of these regulations may result in cancellation of the privilege. Carbon County School District One administration determines whether a use is appropriate or inappropriate and may deny, revoke, suspend or cancel the privileges or close any user account, at any time, based upon a determination of inappropriate or unacceptable use by any student or staff.

2. ELIGIBILITY TO USE

To become eligible to use the Internet, students and staff must sign an Internet User Form; for those under 18, a parent or guardian must grant written permission for Internet use. Each user must be trained, and the successful completion of that training documented, regarding the District's Regulations for Internet Acceptable Use. To remain eligible as a user, the use of the Internet must be consistent with the educational objectives of the District, and all users of the Internet must comply with the Internet Acceptable Use Policy and Regulations.

3. ACCEPTABLE USE

Use of the Internet for research, education, collaborative work and in a manner consistent with the educational objectives of the District is acceptable.

The following is a non-exhaustive list of unacceptable and prohibited uses:

- a. Transmission of receipt of any material in violation of any United States or state law or regulation. This includes, but is not limited to, copyrighted material, threatening or obscene material, or materials protected by trade secret;
- b. Sending or receiving messages or information which indicate or suggest pornography, unethical or illegal solicitations, racism, sexism or inappropriate language; and
- c. Use of the Internet for commercial or business activities, product advertisement or political lobbying.

4. MONITORING; NO EXPECTATION OF PRIVACY

The District, through its teachers, aides, and administration, reserves the right to review any material or user accounts, any use of the Internet and to monitor Internet use and fileserver space in order to determine if specific uses are inappropriate or unacceptable. **There is no expectation of privacy in the use of the Internet through Carbon County School District One.**

5. NETWORK ETIQUETTE

All users are to abide by the generally accepted rules of Internet etiquette. These rules include, but are not limited to, the following:

- a. Be polite.
- b. Use appropriate language. Do not swear, use vulgarities or any other inappropriate or abusive language.
- c. Do not engage in activities which are prohibited under state or federal laws or regulations or transmit materials, information, or software in violation of any state or federal laws or regulations.
- d. Do not reveal personal addresses, phone numbers or credit card numbers for the user, other students, or colleagues.
- e. Note that electronic mail (e-mail) is not private. People who operate the system have access to all mail.
- f. Use the Internet in a way that will not disrupt the use by other users.
- g. Do not submit, publish, transmit, receive, initiate, access, display or contribute any defamatory, inaccurate, abusive, obscene, profane, sexually-oriented threatening, racially offensive or illegal materials, nor encourage the use of controlled substances or other violations of law.

6. SECURITY

- a. Security on any computer system is a high priority, especially when the system involves many users. A user must never allow others to use his/her password. Users should protect their passwords to ensure system security, and their own privileges and ability to continue the use of the Internet.
- b. If a user identifies a security problem on the Internet, the user must notify the supervising teacher, aide or administrator; do not demonstrate the problem to other users.
- c. Attempts by any user to log on to the Internet using another person's password will result in cancellation of user privileges.
- d. Any user identified as a security risk because of a history of problems with other computer systems may be denied access to the Internet.

7. COPYRIGHTED MATERIAL. PUBLIC DOMAIN MATERIAL, ELECTRONIC MAIL

- a. Copyrighted materials. Copyrighted materials must not be uploaded or placed on any system connected to the Internet without the copyright holder's written permission. Copyrighted material may be downloaded only as specified in the document, on the system or as indicated directly by the copyright holder.
- b. Public domain materials. Public domain materials may be uploaded or placed on any system connected to the Internet. Public domain materials may be downloaded for the user's own use or non-commercial redistribution. The user assumes all risks regarding the determination of whether a program is in the public domain and is responsible for inoculating all software for all viruses that will be uploaded/downloaded.
- c. Electronic mail. Electronic mail (e-mail) is an electronic message sent by or to a user in correspondence with another person having Internet mail access. Users are to remove all old messages in a timely fashion, and teachers, aides and administrators may remove such messages if not attended to regularly by the user.

8. VANDALISM AND HARASSMENT

- a. Vandalism and harassment will result in cancellation of user privileges.
- b. Vandalism is any malicious attempt to harm, modify, and destroy any components of the machines, destroy data of another user, Internet, or other networks connected to the District Internet. This includes, but is not limited to, the introduction of viruses.

- c. Harassment is the persistent annoyance of another user or the interference with another user's work. Harassment includes, but is not limited to, the sending of unwanted mail or messages.

9. PROCEDURES FOR USE

- a. All computers with Internet access are to be in supervised areas. A teacher, aide or administrator must be in the room when the Internet is used by student users. **STUDENTS MUST FOLLOW WRITTEN AND ORAL CLASSROOM INSTRUCTIONS.**
- b. Student users must legibly sign-in on the appropriate log or register in the classroom each time they use the Internet.
- c. Users shall not play games or use the computer resources for unacceptable or prohibited uses.
- d. All files obtained from the Internet which are to be saved, must be saved to the user's own floppy disk. In the event this is impractical or impossible, permission to save the file to a hard disk or any other permanent means of storage must be secured from the teacher, aide or administrator supervising the use. If information is saved to a hard disk or other permanent means of storage, it shall be removed as soon as it becomes practicable to do so. Information saved to a hard disk which is not timely removed may be removed by a teacher, aide or administrator.

10. ENCOUNTER OF CONTROVERSIAL MATERIALS

On the Internet, it is impossible for the District to control the content of data. A user may encounter controversial materials containing defamatory, inaccurate, abusive, obscene, profane, sexually-oriented, threatening, racially offensive or illegal contents. The District does not condone such materials and does not permit access, transmission or usage of such materials in the school environment. It is the user's responsibility not to submit, publish, transmit, receive, initiate access, display or contribute to such materials. If such material is inadvertently encountered, the link must be terminated immediately.

11. NO WARRANTIES

The District makes no warranties of any kind, either express or implied, for the service provided. The District will not be responsible for any damages a user suffers: this includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions from any cause whatsoever. Use of any information obtained via the Internet is at the user's own risk. **The District specifically disclaims any responsibility for the accuracy or quality of information obtained through the Internet. All users must consider the source of any information obtained and determine the accuracy or validity of that information.**

12. CONSEQUENCES OF IMPROPER USE

- a. Any user violating these regulations, applicable state and federal laws or regulations, oral or written classroom instructions, building or District rules or regulations is subject to denial, revocation, suspension, cancellation of privileges and closure of the user account and is subject to all other school or District disciplinary rules.
- b. Any user whose conduct violates state or federal law or regulations will be reported to the appropriate authorities and is subject to criminal prosecution.

Adopted 05/09/96